



Items Required to Determine Substantial Damage/Substantial Improvement

Applicant must submit the following:

- ___ Complete Application Worksheet for a Permit to Develop in a Flood Hazard Area
- ___ Detailed cost of RECONSTRUCTION ESTIMATE AND AFFIDAVIT, signed by the appropriate Residential or General Contractor. NOTE: Be sure that the City Business License and / or State Residential or General Contractor license number is listed. If the homeowner is the contractor, note accordingly.
- ___ FEMA Elevation Certificate
- ___ Photos before and after the storm (if applicable and available)
- ___ Floor plan drawing (if available, or if required to determine Building Code compliance)
- ___ Owner's affidavit signed, dated and certified
- ___ Contractor's affidavit signed, dated and certified

SUBSTANTIAL DAMAGE / SUBSTANTIAL IMPROVEMENT Items to be included:	
<p><i>All structural elements including:</i></p>	<ul style="list-style-type: none"> Spread or continuous foundations, footings and pilings Monolithic or other types of concrete slabs Bearing walls, tie beams and trusses Floors and ceilings Attached decks and porches Interior partition walls Exterior wall finishes (e.g. brick, stucco or siding) including painting & decorative moldings Windows and doors Re-shingling or retiling a roof Hardware

SUBSTANTIAL DAMAGE / SUBSTANTIAL IMPROVEMENT Items to be included: (cont'd)	
<i>All interior elements including:</i>	<ul style="list-style-type: none"> • Tiling, linoleum, stone or carpet over sub flooring • Bathroom tiling and fixtures • Wall finishes (e.g. drywall, painting, stucco, plaster, paneling, marble or other decorative finishes) • Kitchen, utility and bathroom cabinets • Built-in bookcases, cabinets and furniture • Hardware
<i>All utility and service equipment including:</i>	<ul style="list-style-type: none"> • HVAC equipment • Repair or reconstruction of plumbing and electrical services • Light fixtures and ceiling fans • Security systems • Built-in kitchen appliances • Central vacuum systems • Wall filtration, conditioning, or recirculation systems
<i>Also:</i>	<ul style="list-style-type: none"> • Labor and other costs associated with removing or altering undamaged building components to accommodate improvements or additions • Overhead and profit
SUBSTANTIAL DAMAGE / SUBSTANTIAL IMPROVEMENT Items to be excluded:	
	<ul style="list-style-type: none"> • Costs to demolish storm-damaged building components • Debris removal
<i>Outside improvements including:</i>	<ul style="list-style-type: none"> • Landscaping • Fences • Yard lights • Swimming pools • Screened porch enclosures • Sheds • Gazebos • Detached structures (including garages) • Landscape irrigation system • Sidewalks