

# MONTHLY REPORT

## FINANCE DEPARTMENT

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### May 2019

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#### **FINANCE DIRECTOR**

The annual budget was presented during the month and passed on first and second reading. The FY2020 Budget will become effective on July 1st. Also finalized during the month was all expense requests associated with Hurricane Florence. The City is currently waiting on payment from the September storm.

Time was also spent during the month working on the installation of new time keeping software. New clocks have been installed and we have used the new software for the last two payrolls. Considerable time has also been spent within the Finance Department of parking issues.

#### **Cash Flow Projections for Next Month**

<b><u>Fund</u></b>	<b><u>Beginning Balance</u></b>	<b><u>Collections</u></b>	<b><u>Expenditures</u></b>	<b><u>Ending Balance</u></b>	<b><u>Yield Spread</u></b>
General Fund	\$ 12,695,512	\$ 3,200,000	\$ 2,500,000	\$ 13,395,512	.75 to 2.6%
Water/Sewer	\$ 5,230,419	1,500,000	1,800,000	\$ 4,930,419	.75 to 2.6%

#### **ACCOUNTING**

In May, 735 Accounts Payable and 1,679 Payroll checks were issued by the Accounting Division. The total dollar amount of all Accounts Payable checks was \$5,039,648.29.

**GENERAL FUND**  
**Monthly Report**  
**July 1, 2018 to May 31, 2019**

	FY2018 Annual Budget	FY2018 YTD Actual	FY2019 Annual Budget	FY2019 YTD Actual	% of Budget
<b><u>REVENUES</u></b>					
Current Taxes	\$ 13,200,000	\$ 13,434,259	\$ 14,300,000	\$ 14,474,161	101%
Delinquent Taxes	400,000	307,221	375,000	355,521	95%
Hospitality Fees	4,982,400	3,793,768	5,181,433	3,040,676	59%
Licenses & Permits	9,134,000	6,230,472	10,321,500	6,898,716	67%
Intergovernmental	1,283,560	914,754	1,555,810	1,019,762	66%
Fines/Forfeitures	351,000	308,037	351,000	393,231	112%
Use of Money/Property	422,000	230,962	222,000	196,113	88%
Sales/Service Charges	460,001	403,650	460,000	471,758	103%
Miscellaneous/Grants	40,000	152,412	65,000	100,913	155%
Interfund Transfers	901,592	634,631	1,075,245	573,311	53%
<b>TOTAL</b>	<b><u>\$ 31,174,553</u></b>	<b><u>\$ 26,410,165</u></b>	<b><u>\$ 33,906,988</u></b>	<b><u>\$ 27,524,162</u></b>	<b><u>81%</u></b>
<b><u>EXPENDITURES</u></b>					
General Government	\$ 2,599,887	\$ 2,394,953	\$ 2,689,687	\$ 2,139,075	80%
Information Services	461,990	518,678	526,091	564,435	107%
Finance	878,072	772,521	911,253	890,396	98%
Public Safety	14,458,606	13,503,622	15,838,283	14,743,937	93%
Community Services	1,800,274	1,556,258	1,882,564	1,600,729	85%
Public Works	2,178,796	2,177,482	2,347,094	2,269,337	97%
Parks & Recreation	3,979,363	3,431,089	4,262,847	4,026,387	94%
Support Services	1,109,341	1,025,189	1,117,795	884,594	79%
Debt Service	758,224	605,836	777,565	605,884	78%
Other Financing Uses	2,950,000	-	3,525,000	-	0%
<b>TOTAL</b>	<b><u>\$ 31,174,553</u></b>	<b><u>\$ 25,985,628</u></b>	<b><u>\$ 33,878,179</u></b>	<b><u>\$ 27,724,774</u></b>	<b><u>82%</u></b>

# WATER & SEWER FUND

## Monthly Report

July 1, 2018 to May 31, 2019

	<u>FY2018 Annual Budget</u>	<u>FY2018 YTD Actual</u>	<u>FY2019 Annual Budget</u>	<u>FY2019 YTD Actual</u>	<u>% of Budget</u>
<b><u>REVENUES</u></b>					
Water Usage	\$ 7,878,500	\$ 6,312,967	\$ 8,110,000	\$ 6,157,313	76%
Sewer Usage	5,321,400	4,286,625	6,150,000	4,731,139	77%
Water Taps	50,000	87,350	50,000	67,900	136%
Sewer Taps	20,000	29,332	20,000	25,050	125%
Interest on Investments	125,000	19,778	125,000	663	1%
Service Charges	75,000	58,655	75,000	63,125	84%
Late Payment Penalties	80,000	51,258	80,000	58,817	74%
Grants	-	3,374	-	-	0%
Miscellaneous	<u>237,500</u>	<u>328,875</u>	<u>237,500</u>	<u>261,428</u>	<u>110%</u>
TOTAL	<u>\$ 13,787,400</u>	<u>\$ 11,178,214</u>	<u>\$ 14,847,500</u>	<u>\$ 11,365,435</u>	<u>77%</u>
<b><u>EXPENSES</u></b>					
Water Billing	\$ 622,518	\$ 575,319	\$ 676,479	\$ 611,504	90%
Public Works Admin.	696,211	664,223	821,329	710,245	86%
Wastewater Treatment	2,565,411	2,326,380	2,281,486	2,372,445	104%
Wells/Lift Maintenance	1,873,419	1,461,766	1,975,562	1,692,223	86%
Construction/Maintenance	4,156,759	4,067,400	4,313,947	4,138,168	96%
Overhead Allocation	2,685,259	2,461,503	2,812,248	2,590,005	92%
Depreciation	3,236,537	2,966,826	3,236,537	2,966,826	92%
Debt Interest	<u>171,925</u>	<u>164,150</u>	<u>108,888</u>	<u>97,519</u>	<u>90%</u>
TOTAL	<u>\$ 16,008,039</u>	<u>\$ 14,687,567</u>	<u>\$ 16,226,476</u>	<u>\$ 15,178,935</u>	<u>94%</u>

**SOLID WASTE**  
**Monthly Report**  
**July 1, 2018 to May 31, 2019**

	FY2018 Annual Budget	FY2018 YTD Actual	FY2019 Annual Budget	FY2019 YTD Actual	% of Budget
<b><u>REVENUES</u></b>					
Miscellaneous Revenue	\$ 8,000	\$ 1,660	\$ -	\$ 200	-
Fees Billed	4,375,000	4,043,505	5,150,000	4,715,933	92%
Late Payment Penalties	27,500	21,594	27,500	24,037	87%
Interest on Investments	-	2,900	-	2,284	-
Grants	10,000	250,881	-	10,000	-
Interfund Transfer - A-Tax	245,958	173,130	178,959	122,837	69%
TOTAL	<u>\$ 4,666,458</u>	<u>\$ 4,493,670</u>	<u>\$ 5,356,459</u>	<u>\$ 4,875,290</u>	<u>91%</u>
<b><u>EXPENDITURES</u></b>					
Commercial Collection	\$ 463,277	\$ 430,705	\$ 484,816	\$ 391,589	81%
Transfer Station	999,339	765,830	1,054,648	844,385	80%
Residential Collection	1,017,666	935,500	1,083,746	926,071	85%
Trash/Litter Collection	340,005	269,238	338,529	284,295	84%
Beach Cleaning	245,823	179,927	254,657	184,341	72%
Recycling	389,964	338,221	374,714	378,762	101%
Depreciation Expense	450,000	412,500	550,000	504,167	92%
Overhead Allocations	759,392	696,113	806,557	737,000	91%
TOTAL	<u>\$ 4,665,466</u>	<u>\$ 4,028,034</u>	<u>\$ 4,947,667</u>	<u>\$ 4,250,610</u>	<u>86%</u>

**BEACH SERVICES**  
**Monthly Report**  
**July 1, 2018 to May 31, 2019**

	FY2018 Annual Budget	FY2018 YTD Actual	FY2019 Annual Budget	FY2019 YTD Actual	% of Budget
<b><u>REVENUES</u></b>					
Miscellaneous Revenue	\$ 20,000	\$ 8,937	\$ 20,000	\$ 12,874	64%
NMB Merchandise Sales	-	300	-	30	-
Beach Obstruction Removal Fee	-	-	-	-	-
Rentals	2,000,000	1,666,845	2,250,000	1,703,930	76%
All day Wrist Band Sales \$20	48,750	22,000	27,500	17,580	64%
Single Ride Sales \$3	73,750	17,699	45,000	14,135	31%
Weekly Ride Sales \$60	2,500	2,880	2,500	1,620	65%
Group HIPPO Rate \$5	-	75	-	-	0%
Season Passes	-	3,320	-	2,125	0%
Frozen Lemonade Sales	350,000	197,403	300,000	248,928	83%
Other Sales	10,000	110	10,000	258	3%
Sponsorships	-	-	-	-	-
Interfund Transfer - A-Tax	192,396	135,428	157,805	108,317	69%
Interfund Transfer- Local A-Tax	318,295	-	363,862	-	0%
Transfer from General Fund	-	-	-	-	0%
Less Sales Tax	(155,000)	(143,147)	(185,000)	(125,770)	68%
<b>TOTAL</b>	<b><u>\$ 2,860,691</u></b>	<b><u>\$ 1,911,849</u></b>	<b><u>\$ 2,991,667</u></b>	<b><u>\$ 1,984,027</u></b>	<b><u>66%</u></b>
<b><u>EXPENSES</u></b>					
Personnel - Concessions	\$ 603,312	\$ 432,695	\$ 603,452	\$ 444,203	74%
Oper.& Maint.- Concessions	266,552	165,229	269,299	194,336	72%
Personnel - Lifeguards	642,863	501,896	683,337	475,575	70%
Oper.& Maint.- Lifeguards	35,850	65,460	52,730	87,732	166%
Depreciation	150,000	137,500	150,000	137,500	92%
Overhead Allocations	609,682	558,855	627,066	574,288	92%
Transfer Out NMB Enterprise Fund	-	-	200,000	-	0%
<b>TOTAL</b>	<b><u>\$ 2,308,259</u></b>	<b><u>\$ 1,861,635</u></b>	<b><u>\$ 2,585,884</u></b>	<b><u>\$ 1,913,634</u></b>	<b><u>74%</u></b>

# AQUATICS & FITNESS CENTER

## Monthly Report

July 1, 2018 to May 31, 2019

	FY2018 Annual Budget	FY2018 YTD Actual	FY2019 Annual Budget	FY2019 YTD Actual	% of Budget
<b><u>REVENUES</u></b>					
Membership Fees	\$ 1,659,000	\$ 1,564,342	\$ 1,659,000	\$ 1,639,308	99%
Enrollment Fees	55,000	60,782	55,000	62,549	114%
Grants	-	-	-	-	0%
Programs - Operating	241,000	272,652	241,000	296,607	123%
Programs - Nonoperating	15,000	16,780	10,000	(9,326)	-93%
Local Accommodations	823,205	839,952	823,205	677,537	82%
A-Tax Transfer In	-	-	-	-	0%
Less Sales Tax	-	(4,133)	-	(4,453)	0%
Miscellaneous	-	21	-	307	0%
TOTAL	<u>\$ 2,793,205</u>	<u>\$ 2,750,396</u>	<u>\$ 2,788,205</u>	<u>\$ 2,662,529</u>	<u>95%</u>
Administration	\$ 827,497	\$ 918,506	\$ 863,630	\$ 909,643	105%
Aquatics	279,089	223,204	289,558	243,451	84%
Activity Specialist	195,798	175,012	209,858	156,751	75%
Fitness	279,095	235,800	278,268	235,259	85%
Custodians	147,319	135,187	152,888	118,944	78%
Depreciation	275,000	252,083	275,000	252,083	92%
Interest	133,541	54,067	114,658	47,199	41%
Overhead Allocations	228,610	209,550	238,533	218,559	92%
TOTAL	<u>\$ 2,365,949</u>	<u>\$ 2,203,409</u>	<u>\$ 2,422,393</u>	<u>\$ 2,181,888</u>	<u>90%</u>

**NMB ENTERPRISE**  
**Monthly Report**  
**July 1, 2018 to May 31, 2019**

	<u>FY2018 Annual Budget</u>	<u>FY2018 YTD Actual</u>	<u>FY2019 Annual Budget</u>	<u>FY2019 YTD Actual</u>	<u>% of Budget</u>
<b><u>REVENUES</u></b>					
NMB Park Sponsorships	\$ 130,000	\$ 67,631	\$ 130,000	\$ 69,466	53%
NMB Field/Tourn Rentals	105,000	121,474	105,000	100,511	96%
NMB Park Rentals	30,000	29,584	30,000	11,524	38%
NMB Park Admissions	45,000	26,457	45,000	37,011	82%
NMB Park Concessions	330,000	344,321	330,000	349,925	106%
NMB Park Vending	500	6,533	500	2,757	551%
NMB Merchandise Sales	15,000	-	15,000	-	0%
Revenue Share Activities	75,000	61,674	75,000	81,960	109%
Christmas Light Show	500,000	369,453	500,000	392,815	79%
Private Donations	-	-	-	-	0%
Sales Tax	(30,000)	(59,875)	(30,000)	(41,774)	139%
Miscellaneous	-	1,300	-	1,730	0%
General Fund Transfer	50,000	-	150,000	-	0%
Beach Services Fund Transfer	-	-	200,000	-	-
A-Tax Transfer In	143,643	101,110	129,859	89,135	69%
TOTAL	<u>\$ 1,394,143</u>	<u>\$ 1,069,663</u>	<u>\$ 1,680,359</u>	<u>\$ 1,095,060</u>	<u>65%</u>
<b><u>EXPENSES</u></b>					
Concessions	\$ 246,820	\$ 292,529	\$ 357,580	\$ 362,560	101%
Christmas Light Show	138,000	226,417	198,000	212,770	107%
Depreciation	985,033	902,947	280,000	256,667	92%
Overhead Allocations	539,605	494,637	657,129	603,460	92%
Transfer - General Fund	-	-	75,000	-	0%
TOTAL	<u>\$ 1,909,458</u>	<u>\$ 1,916,530</u>	<u>\$ 1,567,709</u>	<u>\$ 1,435,456</u>	<u>92%</u>

# Utility Billing / Meter Reading

## Monthly Report

6/11/2019

**Reading Dates:**

	Previous Month:	Present Month:
O.D.	03/20 to 03/21	04/17 to 04/18
W.H.	03/26 to 03/27	04/23 to 04/24
C.B.	04/02 to 04/02	04/29 to 04/29
C.G.	04/05 to 04/09	05/01 to 05/06

**Customer Service:**

	O.D.		W.H.		C.B.		C.G.	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
H2O ON	45	166	34	172	20	96	47	236
H2O OFF	3	71	11	117	4	27	9	135
NEW INSTALLS	6	36	19	30	1	10	3	68
HIGH RDG. CHECKS	15	133	38	142	12	77	27	158

**Maintenance Program**

	Current Period	Year to Date
3/4" Meters Replaced	33	160
3/4" Meters Raised	0	6
Meter Boxes Replaced	1	8
Meter Boxes Raised	0	17
Meter Lids Replaced	7	20

	O.D.		W.H.		C.B.		C.G.	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
<b>Flow Tests</b>	1	1	0	2	0	0	0	0

**Zero Consumption Replacements**

	MTD	YTD
Ocean Drive	3	8
Windy Hill	2	23
Crescent Beach	1	3
Cherry Grove	0	21



# MONTHLY REPORT - FINANCE

## May 2019

### REVENUES

<b>REVENUES</b>	May 2019	FY2018 Actual	FY2018 Budget	% of Budget
Property Taxes	\$319,706.83	\$6,479,642.60	\$13,390,000	48%
Business Licenses	\$1,053,474.01	\$4,458,120.28	\$6,425,000	69%
Business License Penalties	\$28,912.71	\$83,900.32	\$40,000	210%
Hospitality Fees	\$516,941.64	\$5,561,721.73	\$5,945,000	94%
Hospitality Fee Penalties	\$1,205.55	\$10,387.72	\$11,000	94%
Santee Cooper Franchise	\$0.00	\$96,674.48	\$1,400,000	7%
Local Government Taxes	\$0.00	\$155,289.06	\$350,000	44%

This Month	Fiscal YTD
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#### **BUSINESS LICENSE INSPECTIONS REPORT**

Hours Spent in Field Enforcement	0	797
Total Businesses Contacted	0	2570
New Businesses Licensed	18	136
License Fees Collected	\$0.00	\$265,837.40

#### **MISCELLANEOUS REVENUES**

horry co. \$30 road tax (Motor Carrier)	
state aid to subdividers	
merchant's inventory reimbursement tax	
Spectrum franchise fee	\$147,822.41
HTC Cable Franchise Fee	\$4,262.39
Frontier Cable Franchise Fee	
Horry Electric Franchise Fee	
SCANA (s c e & g) Gas Franchise Fee	
Santee Cooper Franchise Fee	
Telcom - Windstream Franchise Fee	
New Wave Water Sports (Beach Franchise)	
Coast 2 Coast (Aloha) (Beach Franchise)	
NMB Watersports (Beach Franchise)	
Fire Contract Briarcliffe Acres	
Fire Contract Horry County	
Property Rent (Midcon, Weight Watchers, RJ Griffin)	\$77,634.76
ABC Temporary Permits	
Admission Tax - Barefoot Landing	
Homestead Exemption Tax	
Nustrat Analytics	
Shop with Santa	

#### **INVESTMENT RETURNS**

Repurchase Agreements
S C L G I P

# UTILITY BILLING MAY 2019

<b>May-19</b>	<b><u>WATER</u></b>	<b><u>SEWER</u></b>	<b><u>GARBAGE</u></b>	<b><u>CAPITAL FEES</u></b>	<b><u>STORM WATER</u></b>
TOTALS	\$584,473	\$457,344	\$435,845	\$285	\$244,395

<b>USAGE TOTALS</b>					
	<b><u>H2O USAGE</u></b>	<b><u>SEWER USAGE</u></b>	<b><u>H2O SERVICES</u></b>	<b><u>SEWER SERVICES</u></b>	<b><u>BANK DRAFTS</u></b>
TOTALS	124,850	96,826	14,220	14,094	4,270

<b>BILLING TOTALS</b>				
	<b><u>DATE</u></b>	<b><u>WATER</u></b>	<b><u>SEWER</u></b>	<b><u>GARBAGE</u></b>
	5/16/2019	584,473	457,344	435,845

PURCHASING  
MONTHLY REPORT

May 2019

## BID REQUIREMENTS:

<b>Bid Number</b>	<b>Description</b>	<b>Dept.</b>	<b>Update</b>
2019-009JK	Re-Roof Fires Station #1	Public Safety	<b>Robert Nunnery: PO 73441</b>
2019-010JS	Emergency Disaster & Recovery Services	Public Safety	<b>RK Emergency Mgt Support: Contract Issued</b>
2019-012JS	Ballistic Helmets	Public Safety	<b>Evaluating samples</b>
2019-013JS	Outdoor Cinema Screen & System	Recreation	<b>Century Ind. &amp; Insane Impact PO's issued</b>
2019-014JS	Website Redesign & App Development	IT	<b>RFP due June 25, 2019</b>

## PURCHASING:

Number of Purchase Orders	157
Purchase Order Dollars	\$648,469.85

## Grants Update

<i>New Grant Proposal</i>	<i>Request</i>	<i>Department</i>	<i>Amount to be Requested/ Requested</i>	<i>% Match</i>	<i>Proposal Due Date</i>	<i>Expected Notification Date</i>
2019 SCPRT Parks and Recreation Development Fund (PARD)	Central Park Tennis Courts - resurface courts; replace fencing; construct shade structures (2) on courts; replace trash cans and benches on courts	Parks & Recreation	\$20,000	20% (\$73,000)	Awarded \$14,313.24	
FY 2019 Bulletproof Vest Partnership	Bulletproof Vests (35)	Public Safety	\$11,890	50% (\$11,890.38)	28-May-19	Unknown
FEMA Hazard Mitigation Grant Program due to Hurricane Florence	Funding to elevate Duffy Street	Public Works	Application not submitted		31-May-19	N/A
FEMA Hazard Mitigation Grant Program due to Hurricane Florence	Funding to update City's Hazard Mitigation Plan	Public Works	\$71,250	25% (\$23,750)	31-May-19	Unknown
FY 2020 SCDHEC Solid Waste Reduction & Recycling Grant	Oceanfront Recycling - Phase 3	Public Works	\$25,000	50% (\$35,912)	5-Apr-19	Summer 2019
FY 2019 SCDPS Justice Assistance Grant (JAG)	Chevy Tahoe	Public Safety	\$34,200	10% (\$3,800)	15-Mar-19	Summer/Fall 2019
FY 2018 Assistance to Firefighters Grant	Mobile Cascade System and Washer/Dryer/Extractors (2)	Public Safety	\$180,395	5% (\$9,495)	26-Oct-18	Unknown

### Other Activities

<i>Grant Administration</i>	Continued grant administration: SC Conservation Bank grant for Ingram Dunes, PARD grant for Central Park Tennis Court Improvements, SCDOT LPA grant for South Ocean Boulevard widening project, Solid Waste Authority Recycling grant for recycling igloos; attended SCEMD Benefit Cost Analysis training for HMGP grant
<i>Research/Review/Miscellaneous</i>	Conducted research to find potential funding sources for various City projects, including preparing/distributing informational memos on National Park Service Rivers, Trails and Conservation Assistance Grant and various COPS grants