



Monthly Report

JUNE 2019

Human Resources

HUMAN RESOURCES REPORT – JUNE 2019

Human Resources employees were busy assisting departments and processing new and separating employees. Employee performance appraisals, pay adjustments and 245 applications/resumes were processed. We continue to provide assistance to departments on personnel matters including job postings, announcements, job descriptions, evaluations and change of status forms. Assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received one-on-one orientation sessions throughout the month. Employees received information about the City and their benefits and we enrolled them in the City's Health and Wellness Program and other supplemental benefits.

The City's onsite Health Clinic staffed by Georgann Houben, Nurse Practitioner and Sarah Ann Livingston, LPN is open to employees, retirees and their dependents. Throughout the month of June, the clinic had 138 work related visits and 33 personal health visits for a total 171 visits for the month.

Participants of the City's Wellness Program received information on how to sign up for appointments to have their wellness screening performed. Employees with birth month in June received notices to schedule their wellness physicals.

Daisy Jones, ICMA Representative and Steve Taylor, Certified Financial Planner came out to speak with employees this month. Steve conducted an informational workshop entitled "10 Question Guide to Successful Retirement Workshop." Several employees took advantage of the Roth IRA and 457 account signup options to save and invest money for retirement. Others took a closer look at their retirement accounts one-on-one with Daisy Jones.

Sexual harassment training began on May 15 and will continue in the month of July for our seasonal and part-time employees. There will also be classes for employees that missed the sessions in September of 2018.

On June 20 over 175 employees attended our Health and Benefits Fair. We showcased 31 vendors who provided basic health screenings, glucose and blood pressure checks and chiropractic manipulations and adjustments. There were also informational booths designed to help employees become aware of the many health related programs, providers and services available.

Open enrollment for our health insurance and other supplemental products concluded at the end of June. Employees had the opportunity to enroll themselves and or dependents, make changes and ask any benefit questions they had. The deadline for changes was June 30 and will be effective July 1, 2019. Employees also took advantage of the opportunity to speak with representatives at the Health and Benefits Fair.

New Employees

Matthew Deflieger	Food & Beverage Cashier – PT	Parks & Recreation – Sports Park
Elton Farmer, Jr.	Zoning Enforcement Officer	Planning & Development
James Hall	Custodian – PT	Parks & Recreation
Claressa Lewis	Custodian – PT	Parks & Recreation
Samantha St. Andrews	Childwatch Specialist – PT	Parks & Recreation – A&FC
Donald Williams	Public Safety Officer	Public Safety
<i>BEACH SERVICES – CONCESSION WORKERS(*supervisor)</i>		
Marketa Capova	Carrington Clack	Amber Elmadolar
Barbora Gajdosikova	Maegan Herman	Karolina Hlavackova
Tereza Houskova	Martin Kondr	Sara Mackovicova
Martin Navratil	Lucie Peskova	Adrian Prna
Sarlota Schutznerova	Peter Seidl	Michal Sochor
Colton Spence	Josef Stanek	Radomil Tok
Michael Trammell	Patrik Zubek	
<i>OCEAN – LIFEGUARDS</i>		
Anna Aldinger	Lukas Drahovzal	Peter Fico
Simona Grmanova	Anna Havrankova	Benjamin Jones
Klara Kopecka	Silvie Krumpova	Adam Lipovsky
Michal Lovic	Tomas Machnik	Klara Mazankova
Dylan McCann	Lena Meras	Juraj Mikus
Martin Mikus	Lukas Myjavec	Regina Peattie
Marek Plasil	Anna Powlas	Marek Skacha
Cyril Stastny	Daniel Tok	Creighton Truell
Marek Vrablansky	Hannah Webb	Anna Yarborough
Separated Employees		
James Bruton	Custodian – PT	Parks & Recreation – A&FC
Edward Fielder	Warehouse Clerk – PT	Finance
Katherine Tyler	Custodian – PT	Parks & Recreation – A&FC
Christopher Zeller	Public Safety Officer	Public Safety

Employee (BCBS & SAV- Rx) Insurance Update:		
May	Medical Claims Paid	\$340,818.88
May	Dental Claims Paid	29,888.98
May	Drug Card*	83,788.60
TOTAL	May	\$454,496.46
*SavRx: \$83,788.60 with rebate of \$22,553.82 = \$61,234.78		

WORKER'S COMPENSATION

(Public Safety): DOI 06/06/2019 – An employee was injured after slipping off the step of the lifeguard tower and falling backwards hitting both heels on the ground. The employee complained of pain to the left heel. The City nurse treated and released the employee.

(Public Safety): DOI 06/07/2019 – An employee was injured while performing sit-ups afterwards noticing a small abrasion to the back area. The City nurse treated and released the employee.

(Public Safety): DOI 06/17/2019 – An employee was injured after removing fire gear washed in laundry detergent. The employee had an allergic reaction causing rash to arms and later spreading to whole body. The employee complained of whole body itching and rash. The City nurse treated and released the employee.

(Public Safety): DOI 06/18/2019 – An employee was injured while in a struggle with a suspect being placed in custody. The employee complained of abrasion to both forearms. The City nurse treated and released the employee.

(Public Safety): DOI 06/19/2019 – An employee was injured while performing physical training by running in the ocean. The employee complained of contusions to both ankles. The City nurse treated and released the employee.

(Public Safety): DOI 06/23/2019 – An employee was injured while performing a water rescue and stepping on seashells in the ocean. The employee complained of laceration and pain to the left foot. The City nurse treated and released the employee.

(Public Works): DOI 06/24/2019 – An employee was injured while removing fuel line from the fuel pump and it sprayed gasoline in the employees eyes. The employee complained of burning and irritation of the employee's eyes. The City nurse treated and released the employee.

(Public Works): DOI 06/28/2019 – An employee was injured while installing cleanouts on a sewer service. After exiting the truck and walking to get a shovel, the employee complained of left leg pain after feeling a pop to the calf of the leg. The employee declined treatment.

(Parks & Recreation): DOI 06/29/2019 – An employee was injured while scooping ice cream. The employee complained of gradually increasing pain to the right wrist after feeling a pop to the right wrist while performing repetitive movements. The City nurse treated and released the employee.

There are no other report of employees treated under Workers' Compensation for the month of June at this time.