

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: February 19, 2024

Agenda Item: 5D	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: January 16, 2024
Subject: SOS Parade	Division: Administration

Background:

The Society of Strandors (SOS) is requesting approval for the SOS Parade to be held on Saturday, April 27, 2024. The event would take place on Main Street.

The event will be held from 1:00 PM until 4:00 PM. Set-up will begin at 8:00 AM and dismantling will take place at 4:00 PM.

Please see original application, map, and list for street closures attached.

All applicable departments have signed off on the special event verbally or by email.

Recommended Action:

Approve or deny the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
Council Action: Motion By _____ 2 nd By _____ To _____		



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Westmoreland Angela C

From: noreply@civicplus.com
Sent: Sunday, January 14, 2024 3:29 PM
To: Galbreath Allison K; Sylvester, Angel; Gibbons, Matt; Fabbri Ryan L; Westmoreland Angela C
Subject: Online Form Submittal: Special Event / Festival Permit Application

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name SOS

Chief Officer of Organization Ron Whisenent

Applicant Name Terry McCoy

Address P.O. Box 852 North Myrtle Beach South Carolina 29597

Daytime Phone Number 8035721314

Evening Phone Number *Field not completed.*

Fax *Field not completed.*

On-Site Contact Person Terry McCoy

Pager / Cell Phone Number 8035721314

Is the city a co-sponsor? No

II. Event Information

Event Name SOS Parade

Purpose of Event Parade

Event Date(s) 4/27/2024

Event Date(s) *Field not completed.*

Total Expected Attendance *Field not completed.*

Location Main Street

Event Hours 1:00 PM

Set-Up Hours 8:00 AM

Dismantle Hours 4:00 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One Main St , Kroger Light

Date / Time Closed 4/27/2024 12:45 PM

Date / Time Opened 4/27/2024 2:30 PM

Street Two Hillside South

Date / Time Closed 4/27/2024 12:45 PM

Date / Time Opened 4/27/2024 3:30 PM

Street Three Ocean Blvd between main & 3rd South

Date / Time Closed 4/27/2024 12:45 PM

Date / Time Opened 4/27/2024 3:30 PM

Street Four 3rd Ave South to Hillside South

Date / Time Closed 4/27/2024 12:45 PM

Date / Time Opened 4/27/2024 3:30 PM

III. Event Description

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? No

Will items or services be sold at the event? No

Will there be musical entertainment at your event? No

Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	1
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	No
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	No
Will you provide portable toilets for the general public attending the event?	Yes
Number of Portable Toilets	3
Number of Americans with Disabilities Act (ADA) Accessible Toilets	1
Will you require the use of City electricity?	No
Will you require the use of City water?	No
Will you require Traffic Control?	Yes
Will you require the use of City Personnel for trash removal?	No
Please list any other services you are requesting from the City of North Myrtle Beach.	Requesting 4 beach lifeguard chairs with umbrellas from beach services to be located at entrance of Horseshoe for judges of parade.

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

Yes

Will admission fees be charged to attend the event?

No

Will fees be charged to vendors to participate in this event?

No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

N/A

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items:

[image.jpg](#)

VI. Security

Will this event require security to handle the event?

Yes

Security Source

NMB Police at street closed barricades

Address

Main street

On-Site Contact

Terry McCoy

Phone Number

8035721314

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
Electronic Signature	Terry McCoy
Date	1/14/2024
Name of Applicant	Terry McCoy
Title	SOS Parade Chairman
Applicant Email	temccdance@gmail.com

Mailing Information

The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

Anyone with questions should call Allison Galbreath at 843-280-5604.

Email not displaying correctly? [View it in your browser.](#)

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SOS PARADE
APRIL 27, 2024

PARADE
ROUTE

