REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: March 4, 2024

Agenda Item: 5A	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: February 26, 2024
Subject: Myrtle Beach Tours Beach Games	Division: Administration

Background:
Myrtle Beach Tours is requesting approval for various beach games March 13, 2024 through June 26, 2024. The games will be held between the hours of 9:00 AM and 5:30 PM. Set-up will begin at 7:30 AM and dismantling will begin at 5:30 PM.

Please see attached application and map.

All applicable departments have signed off on the special event either verbally or by email.

Recommended Action:
Approve or deny the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney

Council Action:
Motion By_____ 2nd By_____ To_____

FESTIVAL & SPECIAL EVENT
DIRECTOR APPROVAL

Festival/Special Event: Myrtle Beach Tours Beach Games

Date of Event: March 13- June 26,2024

	Approval	Denial	Method	Date
City Manager/Admin:	Yes		Verbal	2.28.2024
Finance:	Yes		Email	2.28.2024
Human Resources:	Yes		Email	2.25.2024
Information Technology:	Yes		Email	2.28.2024
Parks & Recreation:	Yes		Email	2.28.2024
Planning & Development:	Yes		Email	2.29.2024
Public Safety:	Yes/Yes		Email	2.28.2024
Public Works:	Yes		Email	2.28.2024

Date Sent for Director Approval: 2.28.2024

Any Director Comments: _____

Date for City Council Approval: 3.04.2024

Certificate of Liability Insurance sent to Risk Manager: _____

Special Event / Festival Permit Application

Instructions

Instructions
To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	Myrtle Beach Tours
Chief Officer of Organization	Monroe Baldwin
Applicant Name	Monroe
Address	109 Ash Street, NMB Sc 29582
Daytime Phone Number	8432223534
Evening Phone Number	8432223534
Fax	*Field not completed.*
On-Site Contact Person	Monroe Baldwin
Pager / Cell Phone Number	8432223534
Is the city a co-sponsor?	No

II. Event Information

Event Name	Beach Games
Purpose of Event	Beach Games for student group
Event Date(s)	3/13/2024 – 6/26/204
Event Date(s)	3/13/2024 – 6/26/2024
Total Expected Attendance	100
Location	2nd Ave South on Beach

Event Hours	9:00 AM - 5:30 PM
Set-Up Hours	8:30 AM - 9:00 AM
Dismantle Hours	5:30 PM - 6:00 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	*Field not completed.*
Date / Time Closed	*Field not completed.*
Date / Time Opened	*Field not completed.*
Street Two	*Field not completed.*
Date / Time Closed	*Field not completed.*
Date / Time Opened	*Field not completed.*
Street Three	*Field not completed.*
Date / Time Closed	*Field not completed.*
Date / Time Opened	*Field not completed.*
Street Four	*Field not completed.*
Date / Time Closed	*Field not completed.*
Date / Time Opened	*Field not completed.*

III. Event Description

Does the event involve the sale of alcoholic beverages?	No
Has State Permit been applied for or received?	N/A
Will items or services be sold at the event?	No
Will there be musical entertainment at your event?	No

Will there be any tents or canopies at the proposed event site?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	Yes
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	Yes
Number of Portable Toilets	1
Number of Americans with Disabilities Act (ADA) Accessible Toilets	0
Will you require the use of City electricity?	No
Will you require the use of City water?	No
Will you require Traffic Control?	No
Will you require the use of City Personnel for trash removal?	No
Please list any other services you are requesting from the City of North Myrtle Beach.	extra trash cans

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?	No
Will admission fees be charged to attend the event?	No
Will fees be charged to vendors to participate in this event?	No
If the sponsoring organization is not a “tax exempt, non-profit” organization, will donations be made to any charitable organization(s)?	No

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items:	New Document(228) 15-Feb-2024 16-06-23.pdf

VI. Security

Will this event require security to handle the event?	No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names “the City of North Myrtle Beach,

its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
Electronic Signature	monroe baldwin
Date	2/15/2024
Name of Applicant	monroe baldwin
Title	director
Applicant Email	admin@myrtlebeachtours.com

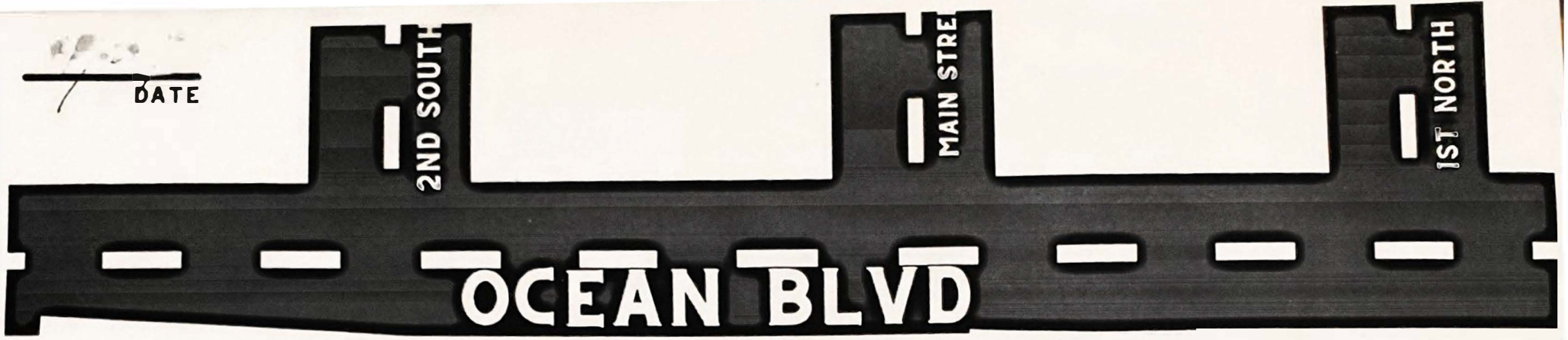
Mailing Information
The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

Anyone with questions should call Allison Galbreath at 843-280-5604.

Beach Games 2024

Date	Location	Fraternity	School	Group Size	Agent
3/13/2024	2nd South	Alpha Tau Omega	College of Charleston	100	Daniel Delargy
3/30/2024	2nd South	Alpha Sigma Phi	James Madison	120	Robert Stefanell
3/30/2024	1st North	Kappa Sigma	Virginia Tech	160	John Varlas
4/6/2024	1st North	Phi Kappa Psi	Virginia Tech	160	Nas Bailoul
4/6/2024	2nd South	Phi Sigma Kappa	Virginia Tech	120	Bruce Richardson
4/6/2024	1st North	Delta Sigma Pi	Virginia Tech	100	Chaz Croft
4/6/2024	1st North	Alpha Tau Omega	East Carolina	100	Matthew Burley
4/13/2024	2nd South	Zeta Psi	Virginia Tech	100	Joshua Montavano
4/13/2024	2nd South	Alpha Sigma Phi	Virginia Tech	120	Justin Capan
4/13/2024	1st North	Sigma Phi Epsilon	Virginia Tech	160	Niloy Das
4/13/2024	1st North	Yacht	Virginia Tech	56	Kian Pierce
4/20/2024	2nd South	Phi Delta Theta	Appalachian State	156	Gabriel Sahley
4/20/2024	1st North	Sigma Nu	Wofford	160	Walker Yancey
4/27/2024	1st North	Theta Chi	Virginia Tech	160	Alex Pepper
4/27/2024	2nd South	Delta Sigma Phi	Virginia Tech	230	Andrew Obrien
5/4/2024	1st North	Not filled yet			
5/4/2024	2nd South	Not filled yet			
6/4/2024	1st North	Not filled yet			
6/11/2024	1st North	Not filled yet			
6/18/2024	1st North	Not filled yet			
6/24/2024	1st North	Not filled yet			
6/25/2024	1st North	Not filled yet			
6/26/2024	1st North	Not filled yet			

DATE



VOLLEY BALL
15 FLAGS
1 FRATERNITY FLAG
2 SPIKE BALL
4 CORN HOLE
1 EXTREME PONG

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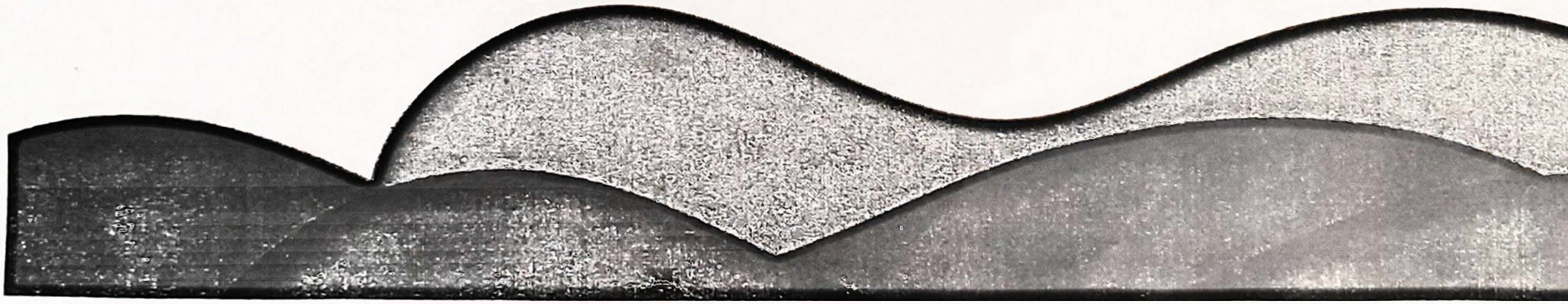
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