



Monthly Report

*September 2024
Human Resources*

HUMAN RESOURCES REPORT – SEPTEMBER 2024

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 515 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

On September 3rd, Proactive MD officially opened in our Employee Health Center to service employees and their families. Proactive MD will be a helpful partner in our initiative to provide our employees and their families with the best possible healthcare and benefits.

On September 10th and 11th, the City welcomed the RedCross onsite to provide employees the opportunity to donate blood. Employees who donated blood were awarded 4 hours of paid leave that they will be able to use this calendar year.

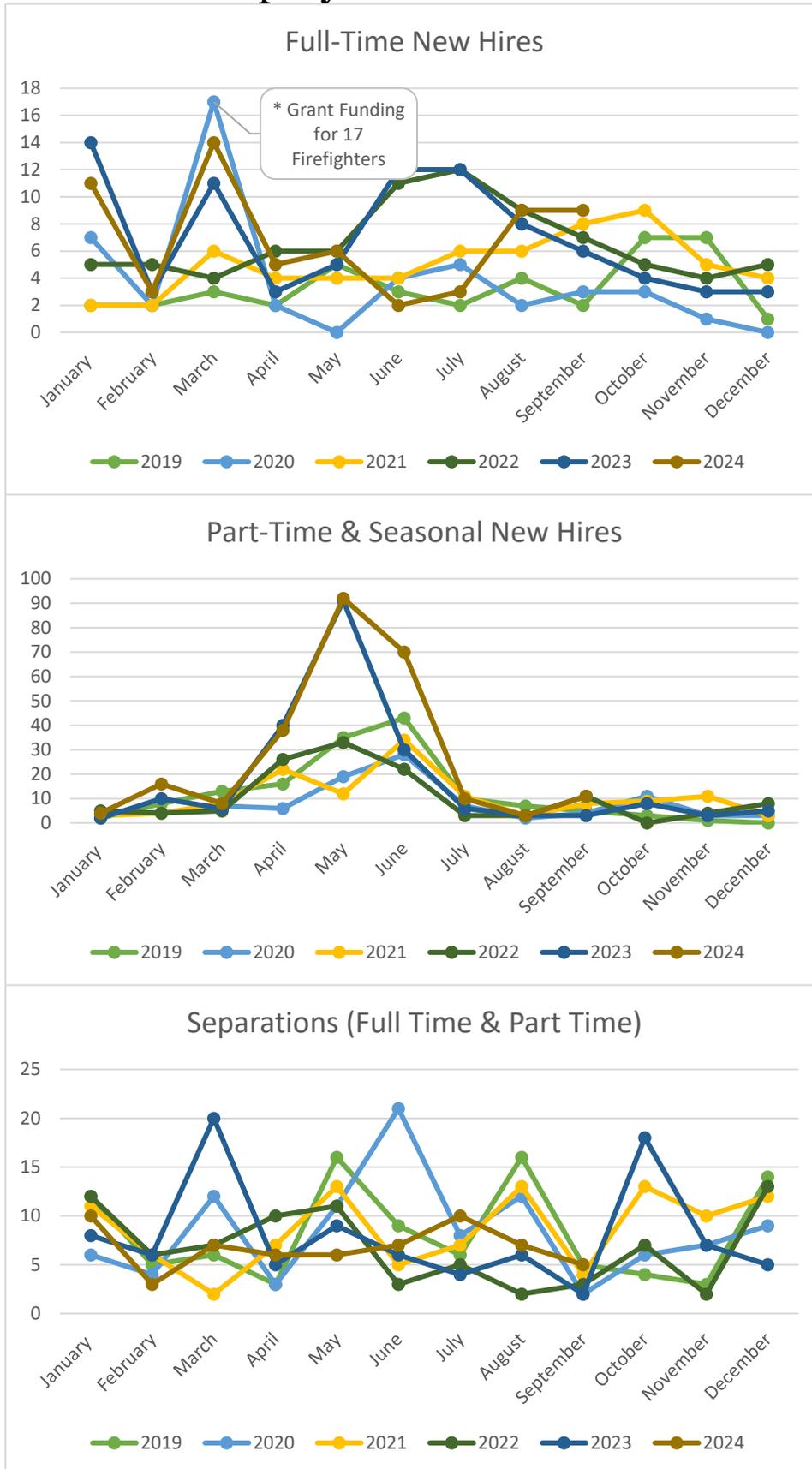
Starting October 2nd and continuing through the rest of the month, Fire Fighters will be completing their biometric screenings and completing their physicals.

On October 16th, a professional trainer will be onsite providing training that will help employees learn how to "Navigate Challenging Situations". This is a part of a Professional Development Series where we welcome the same trainer back October 23rd to teach the "Customer Service: Creating a Positive Experience" class. Full-Time & Part-Time employees can register and attend the training with management approval.

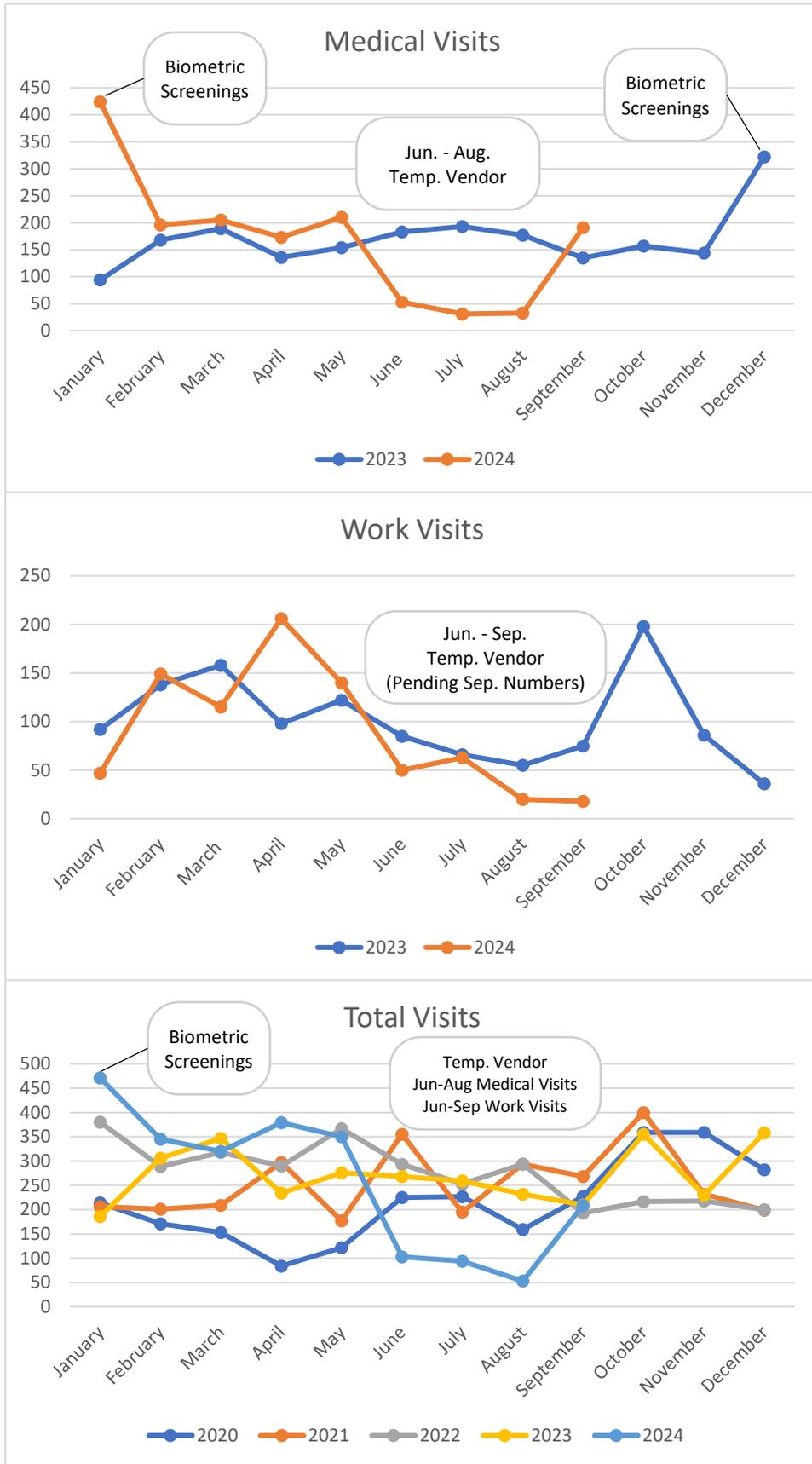
On October 17th, the City and Human Resources will be hosting the Annual Employee & Retiree Appreciation Luncheon. The event will be from 11am – 2 pm and will be catered by Logan's Roadhouse.

On October 31st, Human Resources will be hosting the Treats & Team Spirit event. The event has all departments participating who will decorate ten themed booths. Each department and booth will offer a variety of treats including hot food and snacks. Employees are encouraged to dress up in their favorite costumes and venture to all ten booths. Those who make it to all ten booths will be entered to win one of two \$50 raffled gift cards.

Employment Statistics



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>AUGUST</u>	Medical Claims Paid	\$615,195.15
<u>AUGUST</u>	Dental Claims Paid	\$29,801.00
<u>AUGUST</u>	Vision Claims Paid	\$6,943.44
<u>AUGUST</u>	Drug Card*	\$7,247.06
TOTAL	August	\$659,186.65

