

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: February 17, 2025

Agenda Item: 5	Prepared for: Ryan Fabbri, Interim City Manager
Agenda Section: Consent: Motion to Approve	Date: February 5, 2025
Subject: SOS Parade	Division: Administration

**Background:**

The Society of Strandors (SOS) is requesting approval for the SOS Parade to be held on Saturday, May 3, 2025. The event would take place on Main Street.

The event will be held from 1:00 PM until 3:00 PM. Set-up will begin at 9:00 AM and dismantling will take place at 3:00 PM.

Please see original application, map, and list for street closures attached.

All applicable departments have signed off on the special event verbally or by email.

**Recommended Action:**

Approve or deny the Special Event Application

Reviewed by Department Head	Reviewed by Interim City Manager	Reviewed by City Attorney
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Council Action:  
Motion By \_\_\_\_\_ 2<sup>nd</sup> By \_\_\_\_\_ To \_\_\_\_\_



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

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Date for City Council Approval: \_\_\_\_\_

Certificate of Liability Insurance sent to Risk Manager: \_\_\_\_\_

Special Event / Festival Permit Application

**I. Applicant & Sponsoring Organization Information**

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Sponsoring Organization Name      SOS

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Chief Officer of Organization      RON WHISENANT

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Applicant Name      Kathy McCoy

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Address      200 S Blvd 2b NMB

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Daytime Phone Number      [REDACTED]

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Evening Phone Number      [REDACTED]

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Fax      *Field not completed.*

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On-Site Contact Person      Terry McCoy

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Pager / Cell Phone Number      [REDACTED]

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Is the city a co-sponsor?      No

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**II. Event Information**

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Event Name      SOS PARADE

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Purpose of Event      SOS Clubs parade

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Event Date(s)      5/3/2025

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Event Date(s) 5/3/2025

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Total Expected Attendance 5000

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Location 701 Main St

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Event Hours 1:00 PM - 3:00 PM

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Set-Up Hours 9:00 AM - 12:00 PM

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Dismantle Hours 2:00 PM - 3:00 PM

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List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

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Street One 701 Main St to Ocean Blvd

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Date / Time Closed 5/3/2025 1:00 PM - 5/3/2025 3:00 PM

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Date / Time Opened 5/3/2025 3:00 PM

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Street Two End of Main St, Ocean Blvd to 4 Ave S

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Date / Time Closed 5/3/2025 1:00 PM - 5/3/2025 3:00 PM

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Date / Time Opened 5/3/2025 3:00 PM

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Street Three 4th Ave South to Hillside

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Date / Time Closed 5/3/2025 1:00 PM - 5/3/2025 3:00 PM

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Date / Time Opened 5/3/2025 3:00 PM

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Street Four Hillside (4th Ave South) to Main St

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Date / Time Closed 5/3/2025 1:00 PM - 5/3/2025 3:00 PM

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Date / Time Opened 5/3/2025 3:00 PM

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### III. Event Description

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Does the event involve the sale of alcoholic beverages? No

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Has State Permit been applied for or received? N/A

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Will items or services be sold at the event? No

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Will there be musical entertainment at your event? No

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Will there be any tents or canopies at the proposed event site? Yes

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Number of Tents 1

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Will any tent be over 30 by 30 feet in the area? No

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Will there be any fireworks associated with this event? No

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Has City Permit been applied for or received? No

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Will food be served at this event? No

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Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met? N/A

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Will you provide portable toilets for the general public attending the event? Yes

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Number of Portable Toilets 3

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Number of Americans with Disabilities Act (ADA) Accessible Toilets 1

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Will you require the use of City electricity? No

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Will you require the use of City water? No

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Will you require Traffic Control? Yes

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Will you require the use of City Personnel for trash removal? No

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Please list any other services you are requesting from the City of North Myrtle Beach. 4 Lifeguard Chairs and Umbrellas at Horseshoe

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**IV. Fees & Proceeds**

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Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

Yes

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Will admission fees be charged to attend the event?

No

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Will fees be charged to vendors to participate in this event?

No

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If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

No

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**V. Event Site Map**

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Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

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Attach a site map of the proposed event site indicating the locations of the following items:

[17386978302976533895574109370898.jpg](#)

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**VI. Security**

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Will this event require security to handle the event? No

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**VII. Page Information**

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*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

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*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names “the City of North Myrtle Beach, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City’s Risk Management Office depending on the nature of the event, additional coverage may be required.*

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**VIII. Affidavit**

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Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

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Electronic Signature Agreement I agree.

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Electronic Signature Terry L McCoy

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Date 2/4/2025

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Name of Applicant Terry McCoy

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Title SOS PARADE Chairman

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Applicant Email 

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# SOS PARADE

May 3, 2025

