

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: April 7, 2025

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| Agenda Item: 5C | Prepared for: Ryan Fabbri, Interim City Manager |
| Agenda Section: Consent: Motion to Approve | Date: March 19, 2025 |
| Subject: 2025 NMB Ocean Rescue Junior Lifeguard Camps | Division: Administration |

Background:

The North Myrtle Beach Ocean Rescue is requesting approval for the 2025 Junior Lifeguard Camps. This event will be held from June 17, 2025, to August 14, 2025, between the hours of 8:30 AM and 10:30 AM. Set-up will begin at 8:00 AM, and dismantling will begin at 10:30 AM.

Please see attached application and map.

All applicable departments have signed off on the special event verbally or by email.

Recommended Action:

Approve or deny the Special Event Application

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|-----------------------------|----------------------------------|---------------------------|
| Reviewed by Department Head | Reviewed by Interim City Manager | Reviewed by City Attorney |
|-----------------------------|----------------------------------|---------------------------|

Council Action:
Motion By _____ 2nd By _____ To _____



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

| | Approval | Denial | Method | Date |
|-------------------------|----------|--------|--------|-------|
| City Manager/Admin: | _____ | _____ | _____ | _____ |
| Finance: | _____ | _____ | _____ | _____ |
| Human Resources: | _____ | _____ | _____ | _____ |
| Information Technology: | _____ | _____ | _____ | _____ |
| Parks & Recreation: | _____ | _____ | _____ | _____ |
| Planning & Development: | _____ | _____ | _____ | _____ |
| Public Safety: | _____ | _____ | _____ | _____ |
| Public Works: | _____ | _____ | _____ | _____ |

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Purpose of Event The mission of NMBOR’s Junior Lifeguard Program is to educate kids and teens ages 9-16 in matters of beach and water safety through prevention, recognition, and response techniques. This program will help Junior Lifeguards learn how to keep themselves, their families, and their friends safe when near an aquatic environment. This camp takes place on Tuesday and Thursday mornings only, with the exception of the Junior Lifeguard Games on Saturday, August 9th.

Event Date(s) 6/17/2025

Event Date(s) 8/14/2025

Total Expected Attendance 130

Location Main Street Beach

Event Hours 8:30 AM - 10:30 AM

Set-Up Hours 8:00 AM - 8:30 AM

Dismantle Hours 10:30 AM - 11:00 AM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Two *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Three *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Four *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

III. Event Description

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? N/A

Will items or services be sold at the event? No

Will there be musical entertainment at your event? No

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| Will there be any tents or canopies at the proposed event site? | Yes |
| Number of Tents | 2-3 on most days, 4 total on day of Jr Lifeguard Games |
| Will any tent be over 30 by 30 feet in the area? | No |
| Will there be any fireworks associated with this event? | No |
| Has City Permit been applied for or received? | N/A |
| Will food be served at this event? | No |
| Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met? | N/A |
| Will you provide portable toilets for the general public attending the event? | No |
| Will you require the use of City electricity? | No |

Will you require the use of City water? No

Will you require Traffic Control? No

Will you require the use of City Personnel for trash removal? No

Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? Yes

Will admission fees be charged to attend the event? Yes

Please provide the amount(s). Pre registration cost of \$60 per participant. Spectators are free.

Will fees be charged to vendors to participate in this event? No

If the sponsoring organization is not a “tax exempt, non-profit” organization, will donations be made to any charitable organization(s)?

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items: [main st JG map.pdf](#)

VI. Security

Will this event require security to handle the event? No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names “the City of North Myrtle Beach, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The

amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

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| Electronic Signature Agreement | I agree. |
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| Electronic Signature | May L. Wingard |
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| Date | 3/15/2025 |
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| Name of Applicant | May Wingard |
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| Title | Beach Patrol Officer |
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| Applicant Email |  |
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NMB Summer Junior Lifeguards Area Map

Main St Horseshoe

Bathrooms (permanent)

Entrance

Access lane clear for vehicle through traffic

Multiple trash receptacles

2-4 canopies

First Aid and drinking water available at Beach Patrol Trucks

coned off activity area

room for pedestrians to bypass activity area

