



# Monthly Report

*May 2025  
Human Resources*

## **HUMAN RESOURCES REPORT – MAY 2025**

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 336 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

Public Works physicals and consultations continued throughout May. For Public Works employees to be eligible for the 2026 medical plan rate deduction they must have completed this step of the Wellness Incentive Plan by the May 31<sup>st</sup> deadline.

On May 5<sup>th</sup>, the Hydration Wellness Challenge began. Participants who successfully complete the wellness challenge will earn a health credit that will be applied to their HRA funds associated with the Wellness Incentive Plan.

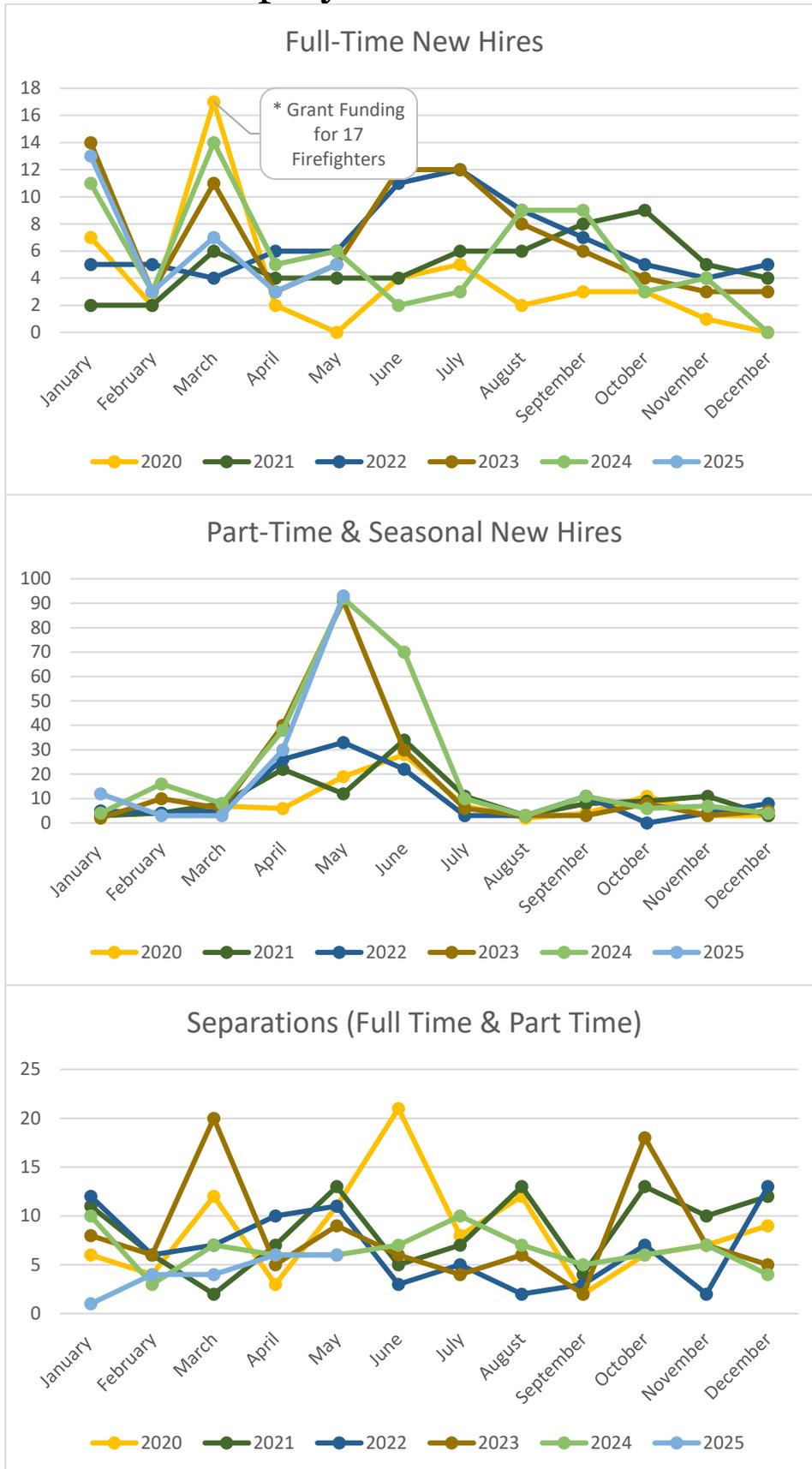
On May 15<sup>th</sup>, the City welcomed Conway Medical Center's Mobile Mammography Center onsite. Employees and/or their spouses that are enrolled in our medical plan had access to the mobile center for an annual mammography screening.

Starting June 2<sup>nd</sup> and continuing through June 30<sup>th</sup>, employees will be able to make changes to their elected benefits. If employees have benefit enrollment changes or questions regarding their benefits, they can meet with HR.

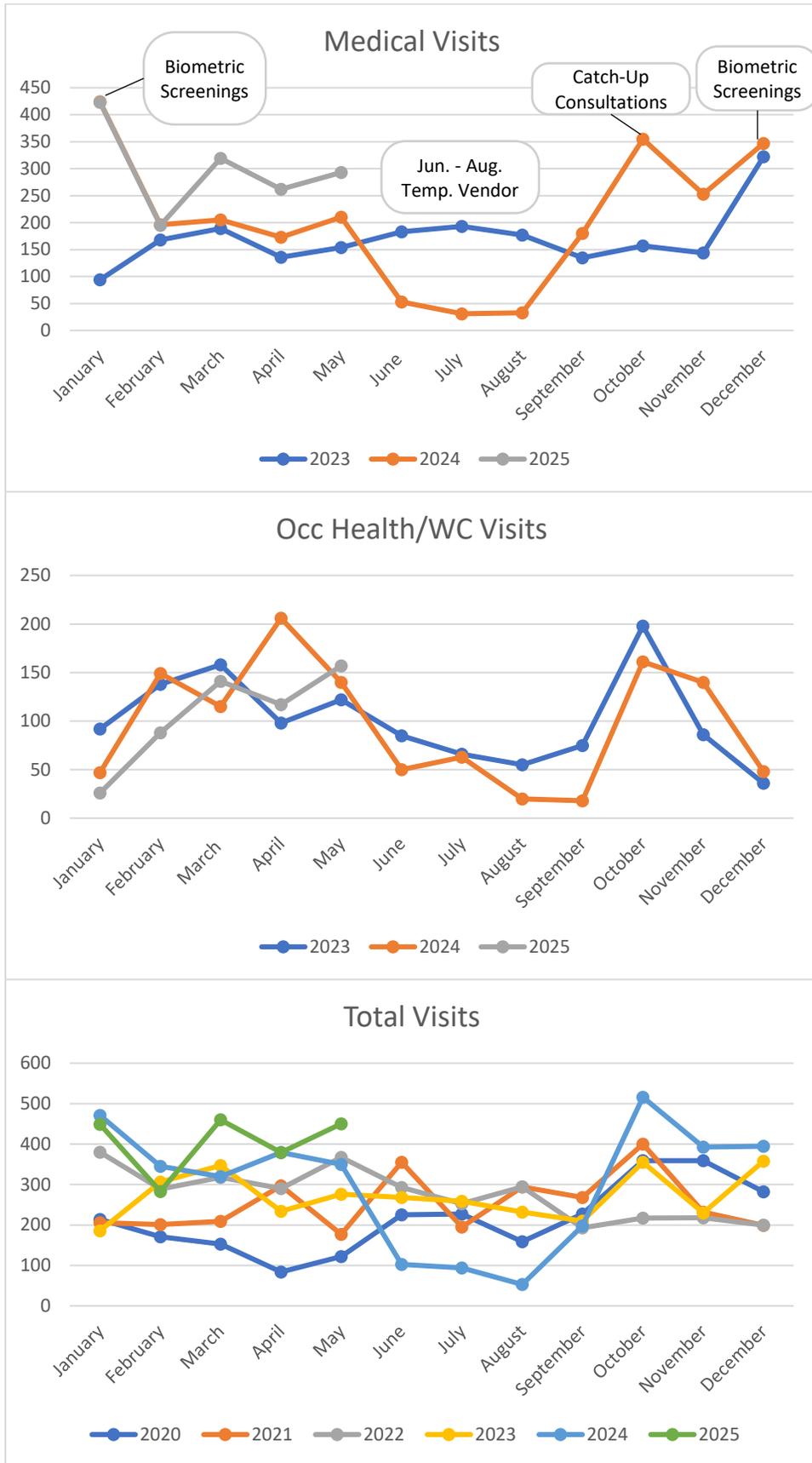
On June 10<sup>th</sup> – 11<sup>th</sup>, the City will bring a masseuse onsite to provide 15-minute massages to employees. This is a part of the ongoing catalog of Wellness Events available to employees. Due to positive employee feedback, we have added a second day of massage appointments.

On June 1<sup>st</sup>, Parks & Recreation physicals and consultations begin. For Parks & Recreation employees to be eligible for the 2026 medical plan rate deduction they will have to complete this step of the Wellness Incentive Plan by the June 30<sup>th</sup> deadline.

# Employment Statistics



# Clinic Statistics



# Benefits Statistics

| <b>Employee (BCBS &amp; SAV- Rx) Insurance Update:</b> |                     |                     |
|--|---------------------|---------------------|
| <b><u>APRIL</u></b>                                    | Medical Claims Paid | \$381,838.77        |
| <b><u>APRIL</u></b>                                    | Dental Claims Paid  | \$37,906.00         |
| <b><u>APRIL</u></b>                                    | Vision Claims Paid  | \$7,397.41          |
| <b><u>APRIL</u></b>                                    | Drug Card*          | \$20,781.14         |
| <b>TOTAL</b>   | <b>April</b>        | <b>\$447,923.32</b> |

