

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: July 21, 2025

Agenda Item: 5H	Prepared for: Ryan Fabbri, City Manager
Agenda Section: Consent: Motion to Approve	Date: July 11, 2025
Subject: Winter Run	Division: Administration

**Background:**

Coastal Race Productions, LLC, is requesting approval for the Winter Run. This event is to be held on Saturday, January 17, 2026, between the hours of 8:00 AM and 10:30 AM. Set-up will begin at 4:00 AM, and dismantling will begin at 10:30 AM.

Please see attached application, map, and street closure list.

All applicable departments have signed off on the special event either verbally or by email.

**Recommended Action:**

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:  
Motion By \_\_\_\_\_ 2<sup>nd</sup> By \_\_\_\_\_ To \_\_\_\_\_



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date for City Council Approval: \_\_\_\_\_

Certificate of Liability Insurance sent to Risk Manager: \_\_\_\_\_

Special Event / Festival Permit Application

**Instructions**

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**I. Applicant & Sponsoring Organization Information**

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Sponsoring Organization Name                      Coastal Race Productions

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Chief Officer of Organization                      Johnna (JoJo) Terragna

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Applicant Name    Johnna (JoJo) Terragna

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Address    [REDACTED]

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Daytime Phone Number                              [REDACTED]

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Evening Phone Number                              *Field not completed.*

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Fax    *Field not completed.*

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On-Site Contact Person                              David Hutnik

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Pager / Cell Phone Number                              [REDACTED]

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Is the city a co-sponsor?                              Yes

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What is the name of the city contact person?                              Angel Sylvester

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**II. Event Information**

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Event Name    The Winter Run

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Purpose of Event    Promote health wellness and sports tourism.

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Event Date(s) 1/17/2026

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Event Date(s) 1/17/2026

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Total Expected Attendance 1200

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Location 220 Main St North Myrtle Beach SC

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Event Hours 8:00 AM - 10:30 AM

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Set-Up Hours 4:00 AM - 8:00 AM

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Dismantle Hours 10:30 AM - 11:30 AM

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List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

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Street One Main St between Ocean Blvd and Hillside Dr

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Date / Time Closed 1/17/2026 4:00 PM

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Date / Time Opened 1/17/2026 11:30 AM

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Street Two Outside northbound lane of Main Street between Hillside dr and Ye Olde Kings Hwy

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Date / Time Closed 1/17/2026 8:00 AM

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Date / Time Opened 1/17/2026 9:00 AM

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Street Three North bound lane of 11th Ave N between Princess Anne Rd and Captain Hooks Way

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Date / Time Closed 1/17/2026 8:15 AM

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Date / Time Opened 1/17/2026 9:30 AM

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Street Four South bound lane of Ocean Blvd between Spring St and Main St

Date / Time Closed 1/17/2026 8:30 AM

Date / Time Opened 1/17/2026 10:30 AM

**III. Event Description**

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? N/A

Will items or services be sold at the event? Yes

Please describe. Possibly if any sponsor would like to sell running related items or provide something for runners.

Will there be musical entertainment at your event? Yes

Number of Stages 1

Number of Bands *Field not completed.*

Type(s) of Music DJ for music and race announcing

Time Music Will Start & Stop 7:00 AM - 10:30 AM

Name of Band(s) *Field not completed.*

Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	3 to 5
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	N/A
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	Yes
Number of Portable Toilets	1 per every 75
Number of Americans with Disabilities Act (ADA) Accessible Toilets	1
Will you require the use of City electricity?	Yes

Will you require the use of City water? No

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Will you require Traffic Control? Yes

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Will you require the use of City Personnel for trash removal? Yes

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Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*

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#### **IV. Fees & Proceeds**

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Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? Yes

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Will admission fees be charged to attend the event? Yes

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Please provide the amount(s). \$25 - \$75

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Will fees be charged to vendors to participate in this event? Yes

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Please provide the amount(s). \$250 - \$1000

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If the sponsoring organization is not a "tax

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exempt, non-profit”  
organization, will  
donations be made to  
any charitable  
organization(s)?

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Please list the names of the organization(s) and the expected amount of donation.      Grand Strand Running Club Scholarship Fund

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## **V. Event Site Map**

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Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

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Attach a site map of the proposed event site indicating the locations of the following items:      [Winter Run Set Up.png](#)

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## **VI. Security**

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Will this event require security to handle the event?      No

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## **VII. Page Information**

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*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

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*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names “the City of North Myrtle Beach, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the*

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*event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.*

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**VIII. Affidavit**

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Electronic Signature Agreement      I agree.

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Electronic Signature      Johnna Terragna

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Date      6/12/2025

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Name of Applicant      Johnna Terragna

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Title      Race Director

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Applicant Email      

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HILLSIDE DR N

PORTA JOHNS

KC FF

PACKET PICK-UP

CRP TRAILER

FINISH

DJ

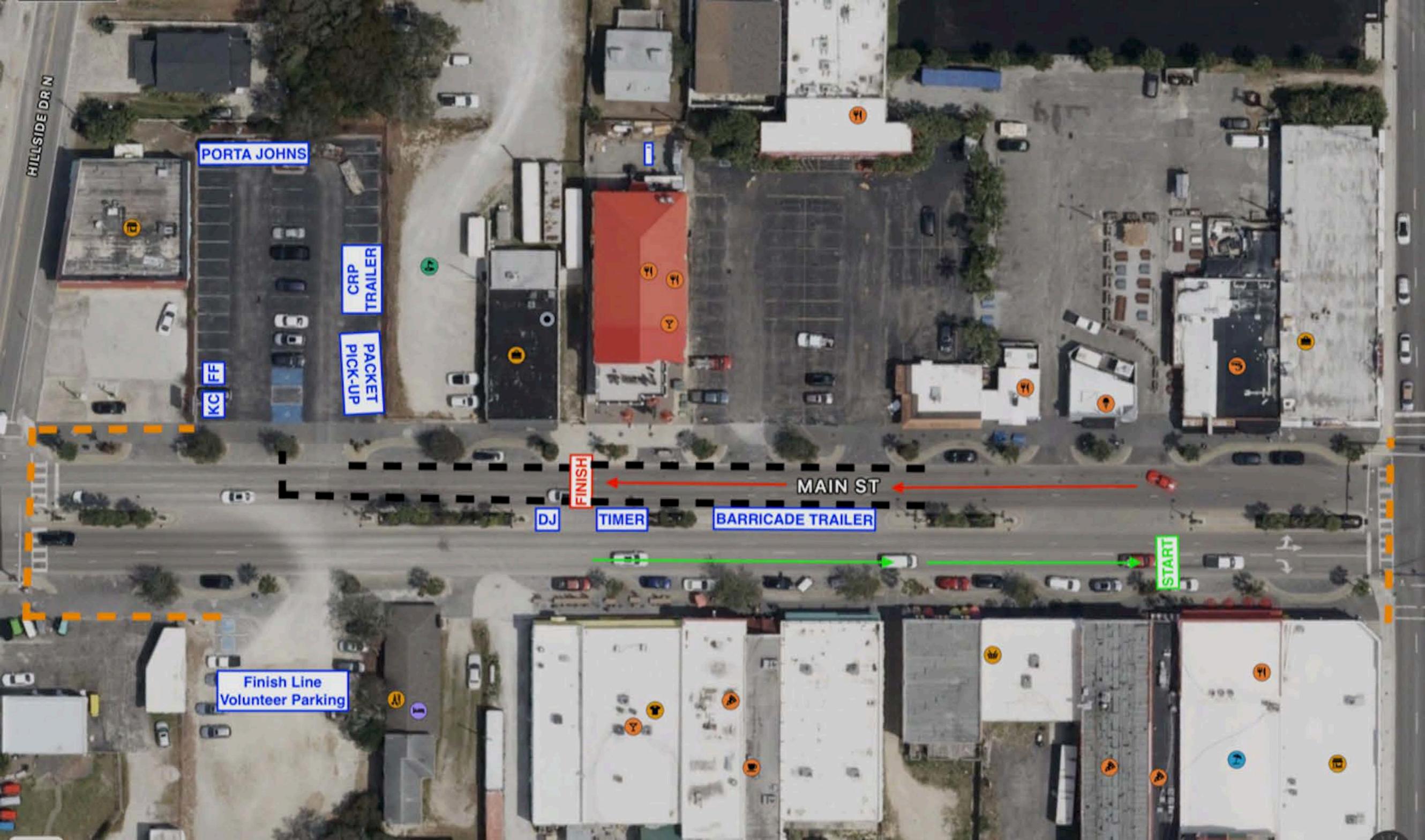
TIMER

BARRICADE TRAILER

MAIN ST

START

Finish Line Volunteer Parking





*January 17, 2026*

**5K & 15K**

We are looking forward to the 43rd Annual Winter Run to be held on January 17, 2026. Both the 5K & 15K will start at 8:00am and we will be using the same routes and traffic control plan as this past year as things went really well.

## Special Request:

- Park trailers in Main St parking lot beginning on January 14
  - CRP Trailer in paved lot
  - Coning/Barricade Trailer in gravel lot
- Mark the course with signs and arrows on January 15
- No Overnight Parking signs be put out on January 16
- Portable Restrooms placed at Main St parking lot and approved water stops on January 16
- 15 Trash Recepticals to be delivered on Friday January 16.



**Road Running Technical Council  
USA Track & Field**

# Measurement Certificate



Name of the course NMB Winter Run 5k 2022-V2 Distance 5 km  
 Location (state) SC (city) North Myrtle Beach  
 Type of course: Road Race  
 Measuring Methods: Bicycle  
 Measured By Brad Smythe - [REDACTED]  
 Race Contact David Hutnik - [REDACTED]  
 Date(s) when course measured: 03/05/2022  
 Number of measurements of entire course: 2 Course Configuration: partial loop  
 Elevation (meters above sea level) Start 2.00 Finish 2.00 Lowest 1 Highest 4  
 Straight line distance between start and finish 101.00 m Drop 0.00 m/km Separation 2.02 %  
 Type of surface: Paved 100 % Dirt 0 % Gravel 0 % Grass 0 % Track 0 %  
 Effective date of certification: March 10, 2022 Certification code: SC22005BDS

Note to Race Director: Use this Certification Code in all public announcements relating to your race.

## *Be It Officially Noted That*

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

**Verification of Course** --- In the event a National Open Record is set on the course, or at the discretion of USA Track & Field, a verification measurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

***This certification expires on December 31 of the year:*** **2032**

**AS NATIONALLY CERTIFIED BY:**

Date: March 10, 2022

Brad Smythe - USATF/RRTC Certifier - [REDACTED]



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Note:

*aU* : *iwst*; areshown.



**Road Running Technical Council  
USA Track & Field**

# **Measurement Certificate**



Name of the course NMB Winter Run 15k 2022-V2 Distance 15 km  
 Location (state) SC (city) North Myrtle Beach  
 Type of course: Road Race  
 Measuring Methods: Bicycle  
 Measured By Brad Smythe  
 Race Contact David Hutnik  
 Date(s) when course measured: 01/15/2022, 03/05/2022  
 Number of measurements of entire course: 3 Course Configuration: Point to point  
 Elevation (meters above sea level) Start 2.00 Finish 2.00 Lowest 1.00 Highest 4.00  
 Straight line distance between start and finish 101m Drop 0.00 m/km Separation 0.68 %  
 Type of surface: Paved 100 % Dirt 0 % Gravel 0 % Grass 0 % Track 0 %  
 Effective date of certification: March 10, 2022 Certification code: SC22006BDS

Note to Race Director: Use this Certification Code in all public announcements relating to your race.

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