Monthly Report

July 2025
Human Resources

HUMAN RESOURCES REPORT – JULY 2025

Human Resources employees were busy assisting departments, processing new and separating employees, employee performance appraisals, pay adjustments and 1065 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

Planning & Finance physicals and consultations were conducted throughout July. For Planning & Finance employees to be eligible for the 2026 medical plan rate deduction they must have completed this step of the Wellness Incentive Plan by the July 31st deadline.

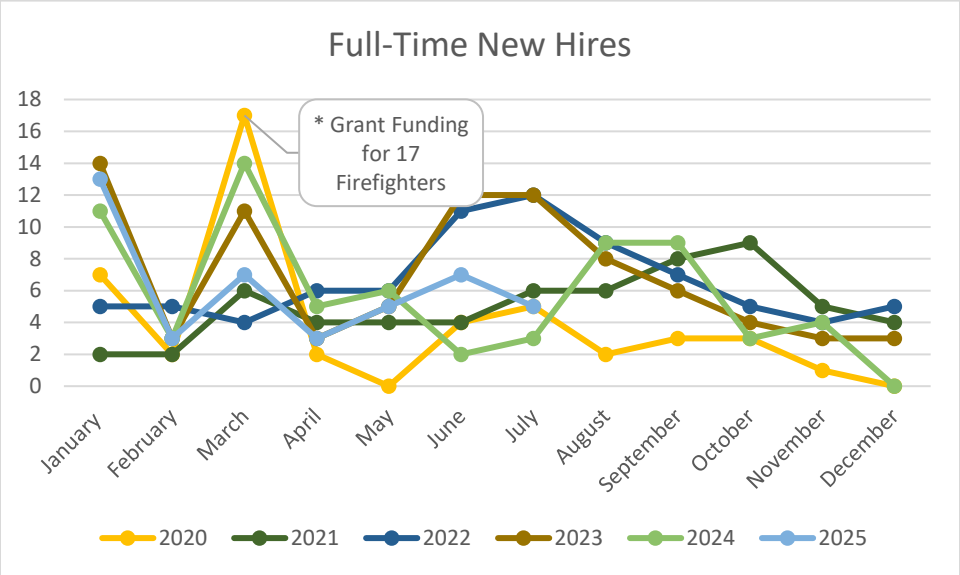
The Eating Clean Health Challenge began July 7th and ended August 15th. Participants who successfully completed the wellness challenge earned a health credit that will be applied to their HRA funds associated with the Wellness Incentive Plan.

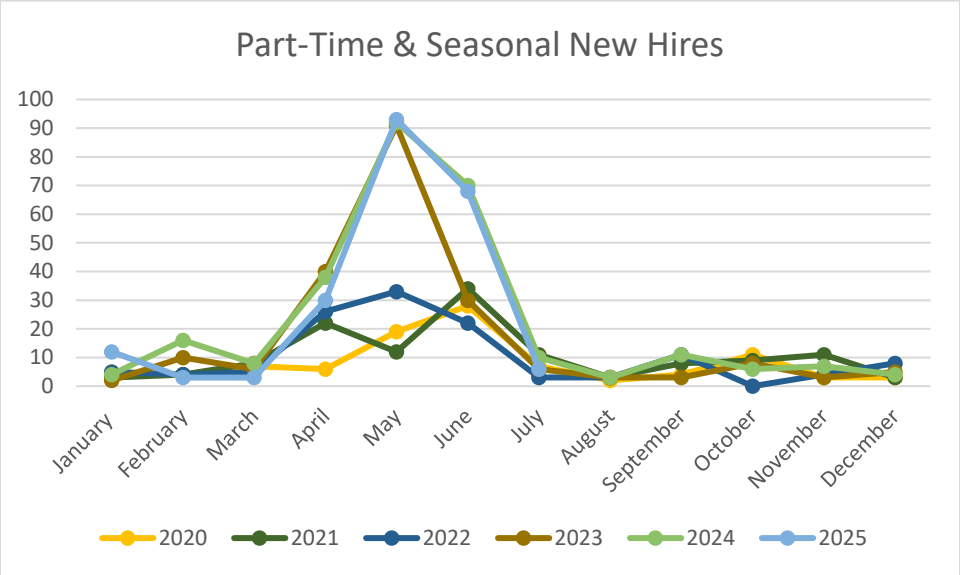
On July 15th & 16th, employees had the opportunity to meet with our MissionSquare Retirement Specialist to discuss any questions regarding their retirement plans.

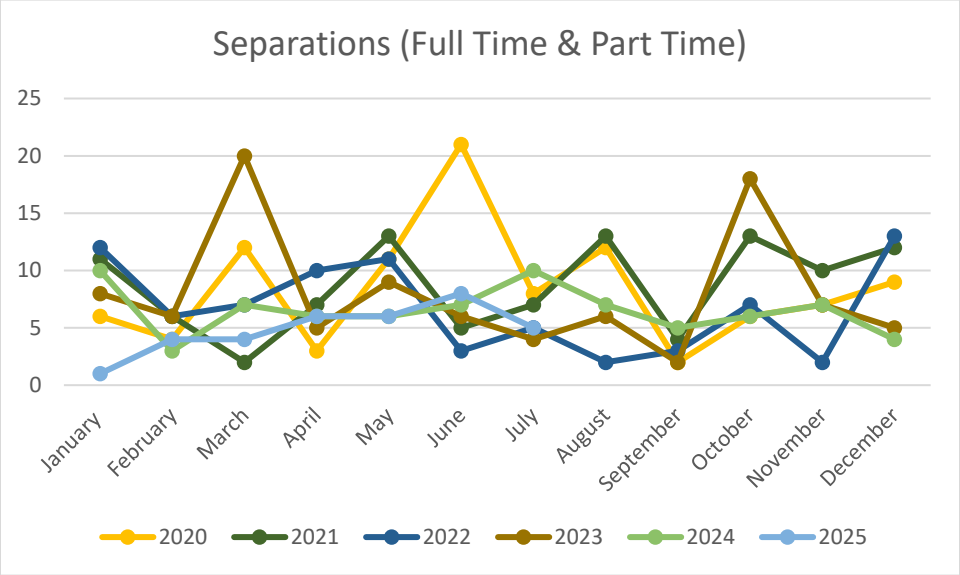
An extra personal holiday was added each year, bringing the total to 12 paid holidays annually. All Full-Time employees were reminded that the holiday for 2025 will need to be used by December 31st.

On August 12th & 13th, JetDental will be in the Support Services Conference Room providing comprehensive exams, preventative cleanings, and x-rays at no cost. This is a targeted initiative to improve our employees' dental health as 68% of our dental enrolled members completed the recommended two dental cleanings in the prior year.

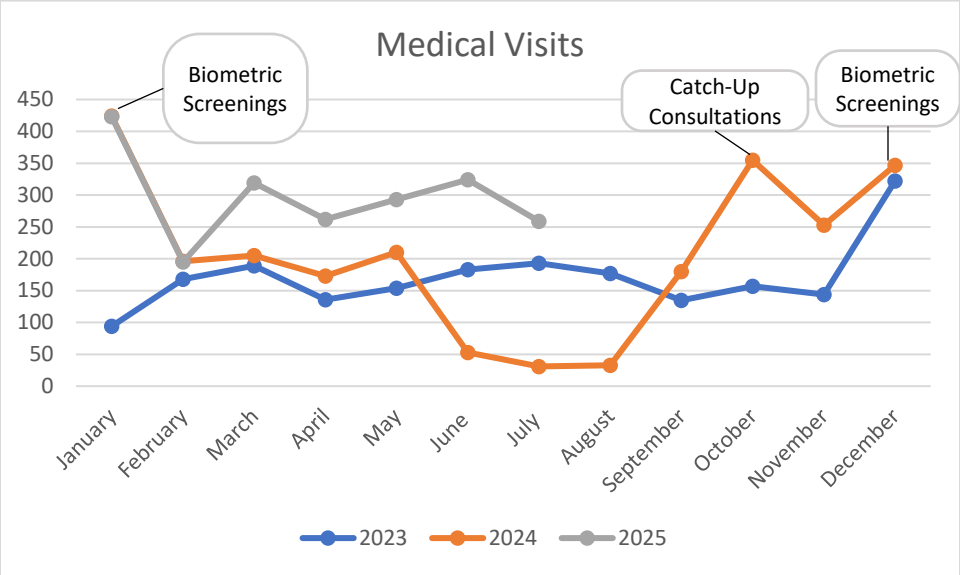
Employment Statistics

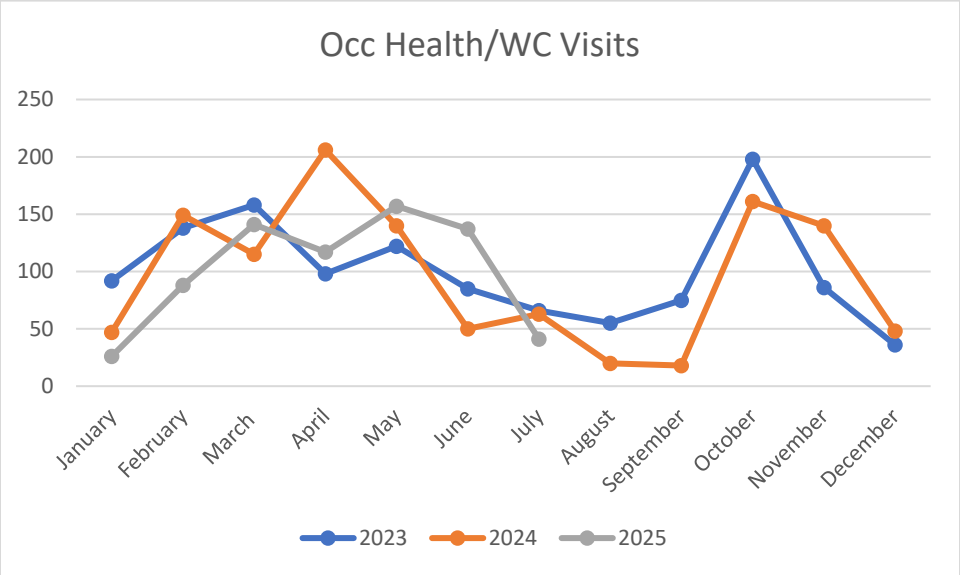


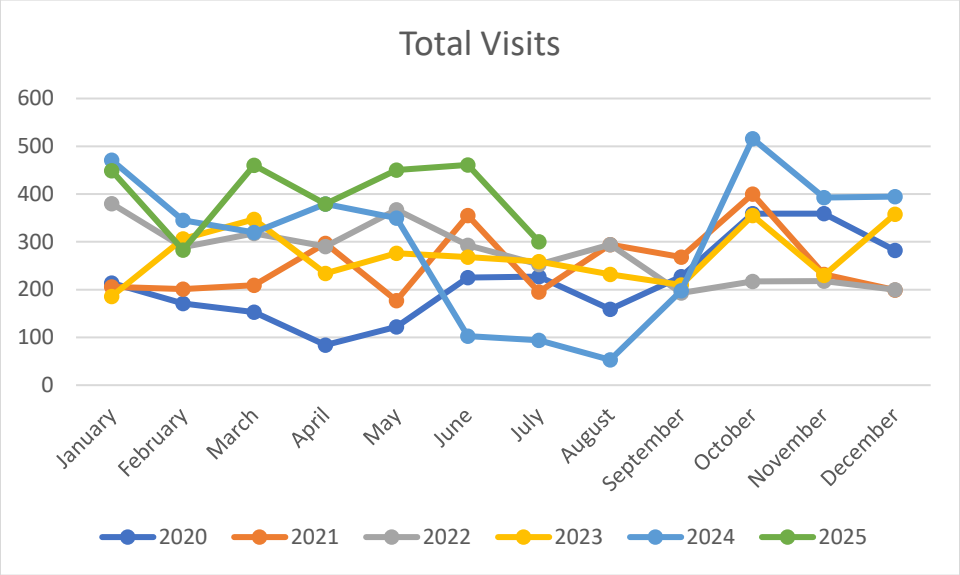


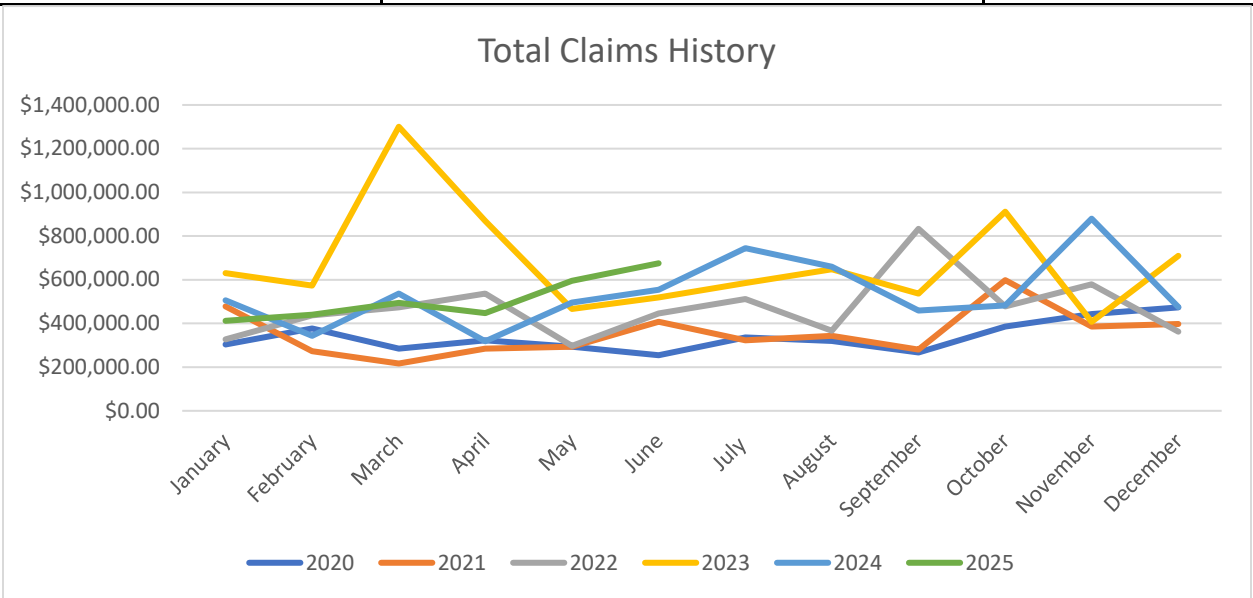
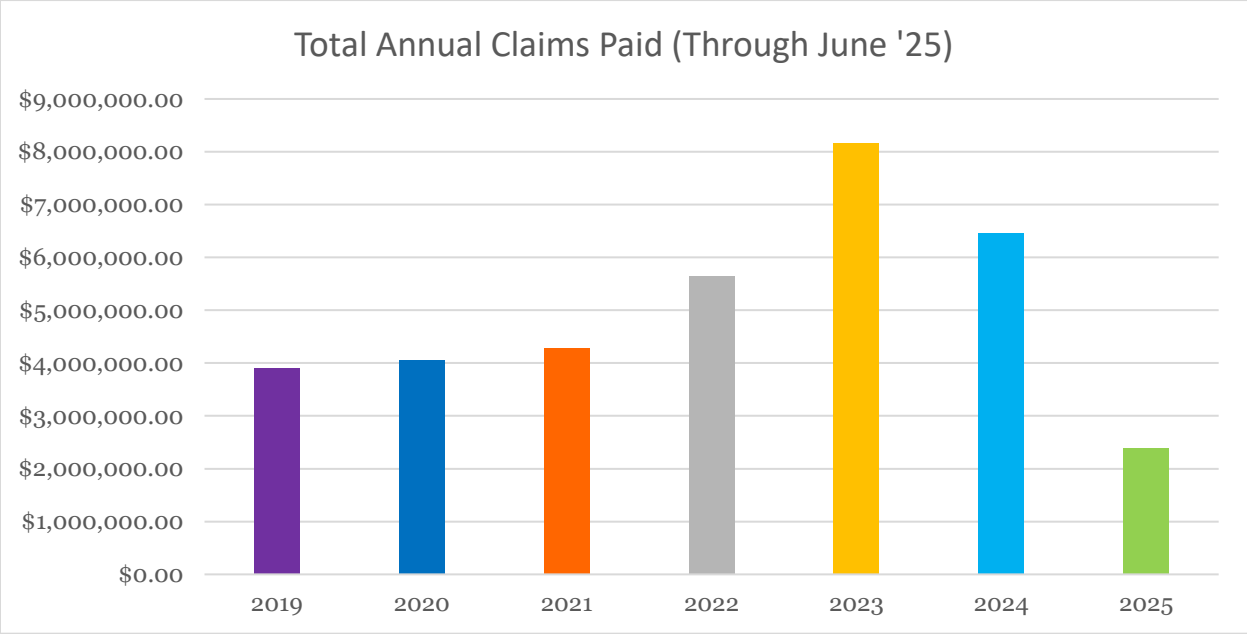


Clinic Statistics







Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
JUNE	Medical Claims Paid	$549,032.69
JUNE	Dental Claims Paid	$25,257.64
JUNE	Vision Claims Paid	$4,234.48
JUNE	Drug Card*	$96,802.40
TOTAL	**June**	$675,327.21