

Monthly Report

*October 2025
Human Resources*

HUMAN RESOURCES REPORT – OCTOBER 2025

Human Resources employees were busy assisting departments, processing new and separating employees, employee performance appraisals, pay adjustments, and **566** applications/resumes were processed. We continued to assist departments with human resources matters, including job postings, announcements, job descriptions, evaluations, and change-of-status forms. We assisted employees with health/life insurance, retirement issues, and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

Fire Department employees began their biometrics, physicals, and consultation appointments in September and will continue through the month of October. For these employees to be eligible for the 2026 medical plan rate deduction, they must have completed this step of the Wellness Incentive Plan by the October 31st deadline. Police Department employees designated months are November, December, and January.

The Employee Health Center offered flu vaccines on September 30, October 1st, and October 2nd at no cost to Full-Time employees with City Health Insurance.

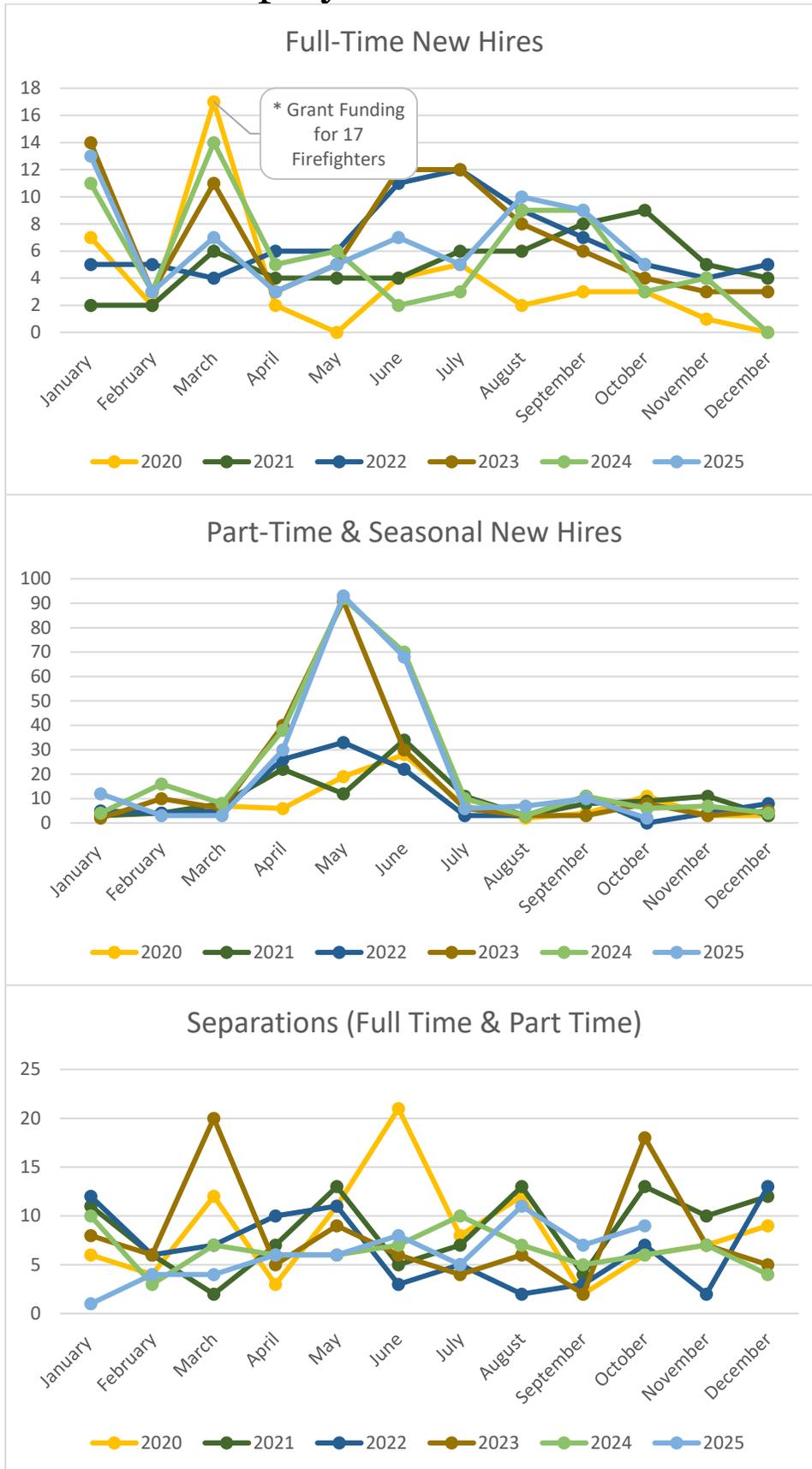
On October 16th, the City and Human Resources hosted the Annual Employee & Retiree Appreciation Luncheon at the Farmers Market. The event was held from 11 am to 2 pm and was catered by Logan's Roadhouse. All employees and retirees received an Amazon gift card to show the City's appreciation for their work.

On October 31st, Human Resources hosted the Treats & Team Spirit event from 10:30 to noon. Each department decorated their booth in City Hall (Police & Fire across the street) and offered a variety of goodies. Cards and treat bags were available at the HR booth. Those who visited all booths and completed their card were entered in a drawing to win a prize.

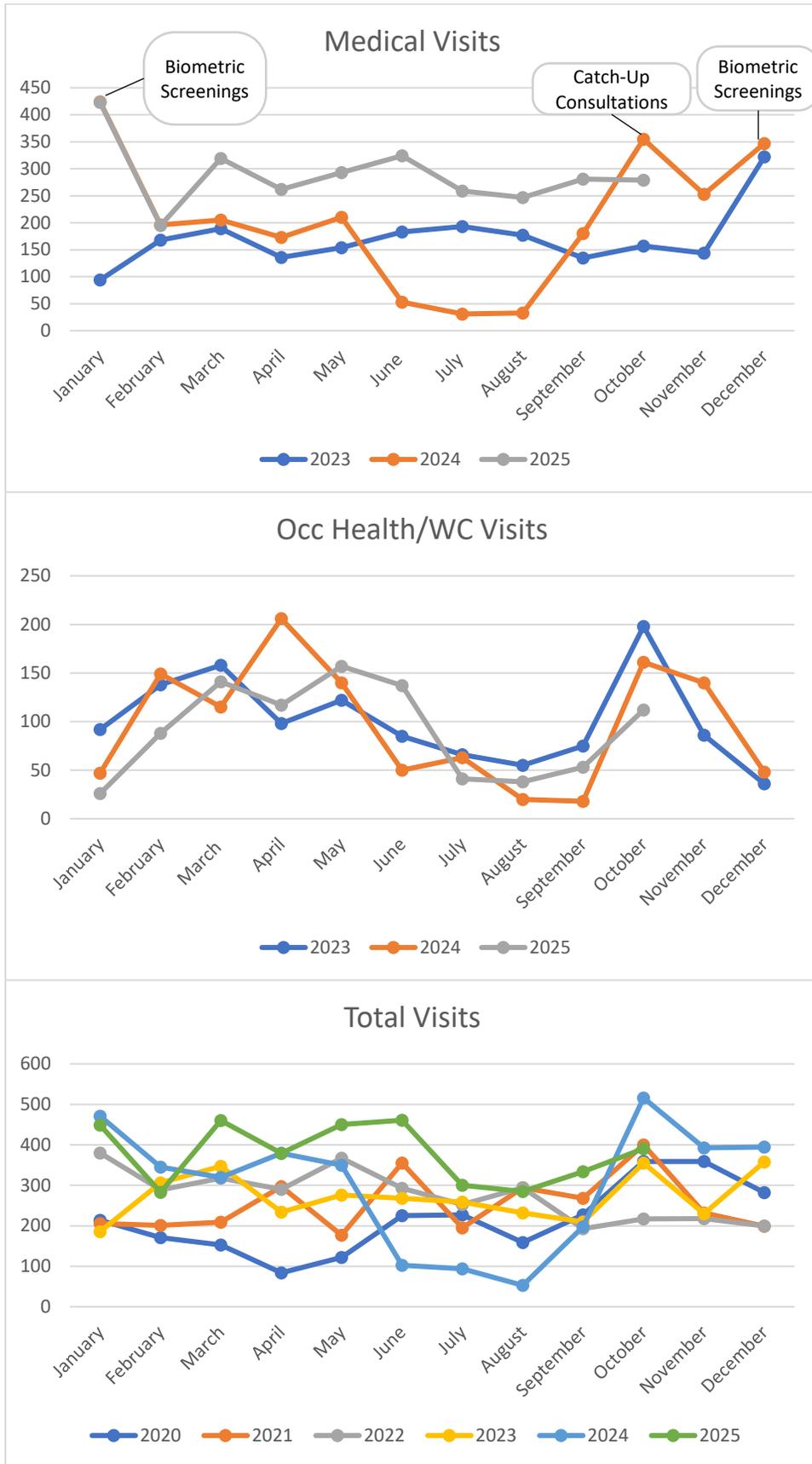
Starting November 3rd, employees will be able to complete their Open Enrollment for the Healthcare FSA, Dependent Care FSA, and Sick Leave Bank. Employees have until December 3rd to make their elections through Neogov. Support labs will be available November 12th, 18th, 19th, 25th, and December 2nd for those needing assistance.

On December 2nd & 3rd, the City will bring in a masseuse onsite to provide 15-minute massages to employees. This is a part of the ongoing catalog of Wellness Events available to employees.

Employment Statistics



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>SEPTEMBER</u>	Medical Claims Paid	\$394,393.91
<u>SEPTEMBER</u>	Dental Claims Paid	43,172.00
<u>SEPTEMBER</u>	Vision Claims Paid	\$4,411.14
<u>SEPTEMBER</u>	Drug Card*	\$113,644.53
TOTAL	September	\$555,621.58

