

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: February 16, 2026

Agenda Item: 5F	Prepared for: Ryan Fabbri, City Manager
Agenda Section: Consent: Motion to Approve	Date: February 6, 2026
Subject: 9 th Annual Grand Strand Kite Festival	Division: Administration

Background:

Klig's Kites is sponsoring the 9th Annual Grand Strand Kite Festival which will be held Saturday and Sunday, October 24-25, 2026, between the hours of 11:00 AM to 4:00 PM. Set-up would be from 9:00 AM to 11:00 AM and dismantling would be from 4:00 PM to 5:00 PM.

All applicable departments have signed off on the special event verbally or by email.

Recommended Action:

Approve or deny the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:

Motion By _____ 2nd By _____ To _____



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name Klig's Kites

Chief Officer of Organization Richard Kligman

Applicant Name Lauren Kligman

Address [REDACTED]

Daytime Phone Number [REDACTED]

Evening Phone Number *Field not completed.*

Fax *Field not completed.*

On-Site Contact Person Lauren Kligman

Pager / Cell Phone Number [REDACTED]

Is the city a co-sponsor? No

II. Event Information

Event Name	9th Annual Grand Strand Kite Festival
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Purpose of Event	To fly kites and have fun
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Event Date(s)	10/24/2026
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Event Date(s)	10/25/2026
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Total Expected Attendance	200 plus
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Location	Cherry Grove area
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Event Hours	11:00 AM - 4:00 PM
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Set-Up Hours	9:00 AM - 11:00 AM
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Dismantle Hours	4:00 PM - 5:00 PM
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List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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Street Two	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened *Field not completed.*

Street Three *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Four *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

III. Event Description

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? No

Will items or services be sold at the event? Yes

Please describe. kites

Will there be musical entertainment at your event? No

Will there be any tents or canopies at the proposed event site?

Yes

Number of Tents

2 or 3

Will any tent be over 30 by 30 feet in the area?

No

Will there be any fireworks associated with this event?

No

Has City Permit been applied for or received?

No

Will food be served at this event?

No

Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?

N/A

Will you provide portable toilets for the general public attending the event?

No

Will you require the use of City electricity?

No

Will you require the use of City water? No

Will you require Traffic Control? No

Will you require the use of City Personnel for trash removal? No

Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? No

Will admission fees be charged to attend the event? No

Will fees be charged to vendors to participate in this event? No

If the sponsoring organization is not a "tax exempt, non-profit" No

organization, will
donations be made to
any charitable
organization(s)?

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the [Screenshot 2025-12-09 at 14.27.14.png](#)
proposed event site
indicating the locations
of the following items:

VI. Security

Will this event require security to handle the event? No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names “the City of North Myrtle Beach, its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the

event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement I agree.

Electronic Signature Lauren Kligman

Date 1/20/2026

Name of Applicant Lauren Kligman

Title Manager

Applicant Email 

Mailing Information

The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

es Nature
picnic area

Hog Inlet

Channel St

House Creek

House Creek

60th Ave N

61st Ave N

cherry grove point

Nixon St

Cherry
Grove Point

Public Parking

59th Ave N

Sea Cabin

Laguna Keyes
Condominium



Layers

Cherry Grove Point Cove

Google Maps

