

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: April 19, 2021

Agenda Item: 5A	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: April 6, 2021
Subject: 2021 Junior Lifeguard Camps	Division: Administration

**Background:**

The North Myrtle Beach Ocean Rescue and North Myrtle Beach Department of Public Safety are requesting approval for the 2021 Junior Lifeguard Camps to be held on the beach at Main Street (map attached). The camps will take place on Tuesdays and Thursdays between June 22, 2021 and August 14, 2021 between the hours of 8:30 am and 10:30 am. Set-up would begin at 8:00 am and dismantling would begin at 10:30 am.

Please see original application attached.

All applicable departments have signed off on the special event via email.

**Recommended Action:**

Approve the Festival & Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
Council Action: Motion By _____ 2 <sup>nd</sup> By _____ To _____		



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date for City Council Approval: \_\_\_\_\_

Certificate of Liability sent to Risk Manager: \_\_\_\_\_

## Fellner Micki C

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, March 2, 2021 11:37 AM  
**To:** Galbreath Allison K; Fellner Micki C; Bullard, John  
**Subject:** Online Form Submittal: Special Event / Festival Permit Application

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

### Special Event / Festival Permit Application

#### Instructions

##### Instructions

*To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.*

#### I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	North Myrtle Beach Ocean Rescue- NMB Dept. of Public Safety
Chief Officer of Organization	Munro Reed
Applicant Name	May Lauzon
Address	1015 2nd Ave South
Daytime Phone Number	843-274-8663
Evening Phone Number	843-281-3819
Fax	<i>Field not completed.</i>
On-Site Contact Person	May Lauzon
Pager / Cell Phone Number	843-274-8663
Is the city a co-sponsor?	Yes
What is the name of the city contact person?	May Lauzon

#### II. Event Information

Event Name	2021 Summer Junior Lifeguard Camps
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Purpose of Event	These two summer day programs will provide participants with beach safety skills and will also serve as a recruiting pipeline for future city lifeguards. This camp will be held Tuesdays and Thursdays, and one Saturday (August 14.)
Event Date(s)	6/22/2021 - 8/14/2021
Total Expected Attendance	120 (60 in each camp)
Location	1st Avenue South on the beach
Event Hours	8:30 AM - 10:30 AM
Set-Up Hours	8:00 AM - 8:30 AM
Dismantle Hours	10:30 AM - 11:00 AM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Two	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Three	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Four	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>

**III. Event Description**

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? No

Will items or services be sold at the event?	No
Will there be musical entertainment at your event?	No
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	2
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	No
Will food be served at this event?	Yes
Please describe.	Light, prepacked refreshments may be served on the final day of the camp.
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	No
Will you require the use of City electricity?	No
Will you require the use of City water?	No
Will you require Traffic Control?	No
Will you require the use of City Personnel for trash removal?	No

Please list any other services you are requesting from the City of North Myrtle Beach.

*Field not completed.*

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#### **IV. Fees & Proceeds**

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Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

Yes

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Will admission fees be charged to attend the event?

No

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Will fees be charged to vendors to participate in this event?

No

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If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

No

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#### **V. Event Site Map**

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

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Attach a site map of the proposed event site indicating the locations of the following items:

[main st map.pub](#)

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#### **VI. Security**

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Will this event require security to handle the event?

No

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#### **VII. Page Information**

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*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

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*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach,*

*its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City’s Risk Management Office depending on the nature of the event, additional coverage may be required.*

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**VIII. Affidavit**

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*Advance cancellation notice required: If this event is cancelled, please call 843-280-5555 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.*

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Electronic Signature Agreement	<i>Field not completed.</i>
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Electronic Signature	May Lauzon
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Date	3/2/2021
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Name of Applicant	May Lauzon
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Title	Beach Patrol Officer
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**Mailing Information**

*The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.*

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*Anyone with questions should call Debbie Brown at 843-280-5555.*

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Email not displaying correctly? [View it in your browser.](#)

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=Two beach patrol vehicles with First Aid

=Two 12'x12' tents, clearly labeled

General ~100'x100' area of activities

=Multiple beach trash cans

All Jr Guards will enter beach by Main St Access

Check-in at Main St Stage

Permanent toilets

O'D Pavilion - Sunset Grill Takeout

O'D Pavilion Ice Cream Shop

Sands Beachwear Souvenir store

Buoy's On The Boulevard

Horseshoe

S Ocean Blvd

Park North Myrtle Beach

Ocean Park

O'D Lounge Takeout

1st Ave S

65

200

65

Main St

100

105

107