

# Monthly Report

**MAY 2021**

## Human Resources

## HUMAN RESOURCES REPORT – MAY 2021

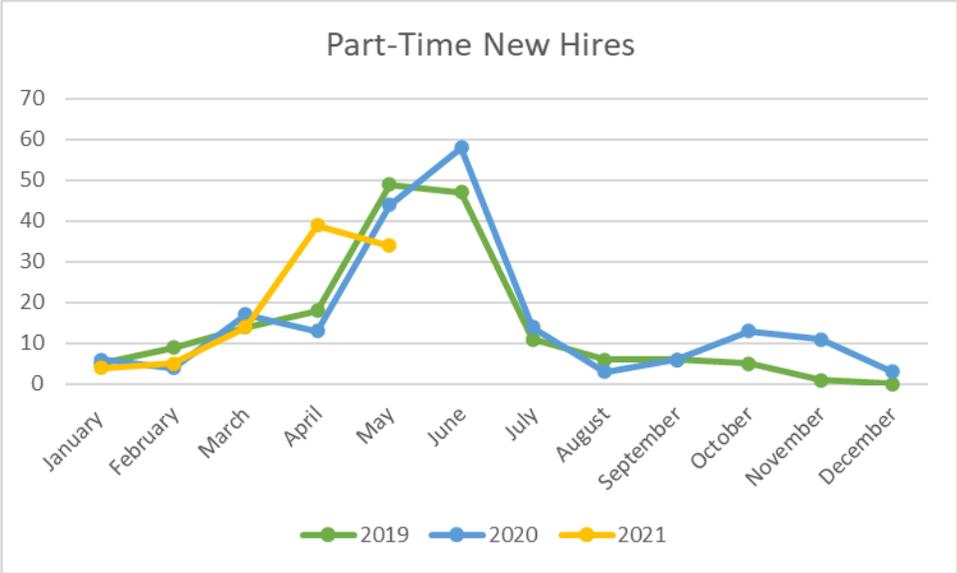
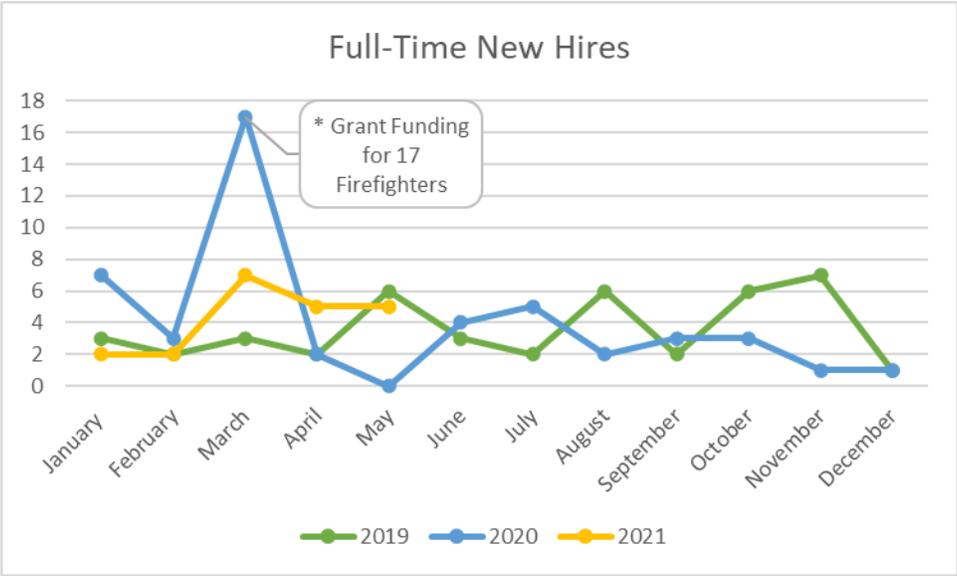
Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 374 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online in order to minimize traffic inside the building. Full-time employees attended in person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

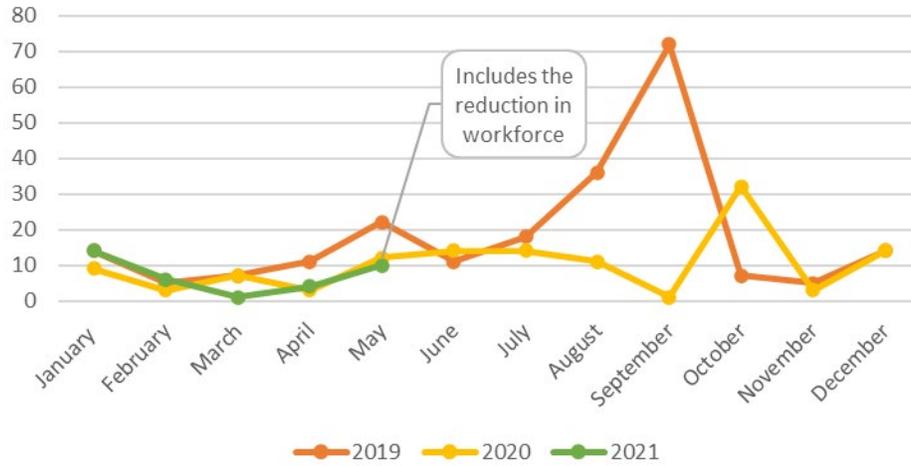
The Employee Health Center has reopened in its new location at 1120 Second Ave S. An open house for employees to tour the facility was held on May 20<sup>th</sup> & 21<sup>st</sup>. Employees met health center staff, toured the new Employee Health Center, and enjoyed some giveaways. Additional drop-in open houses are scheduled for June 16<sup>th</sup>, July 16<sup>th</sup>, and August 16<sup>th</sup> to allow additional employees the opportunity to tour the facility.



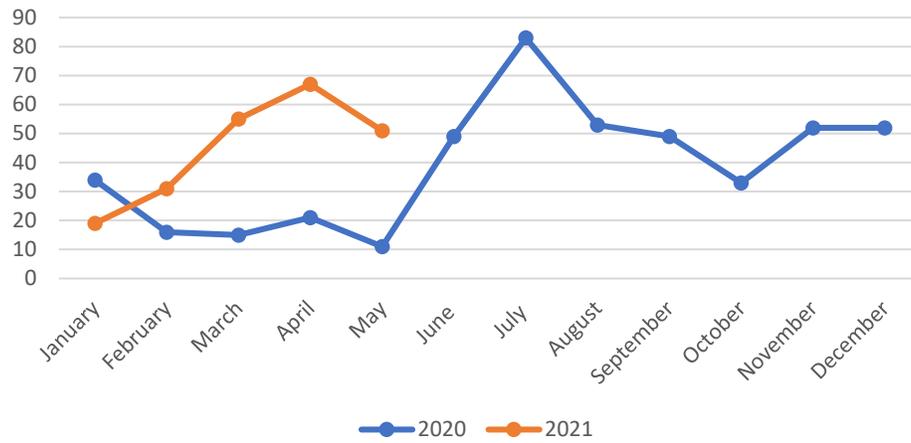
Human Resources and Conway Medical Center held a 3D mammogram event on May 20<sup>th</sup> in the parking lot of the Aquatic & Fitness Center. A total of 7 mammograms were completed during the event. The next mammogram event is scheduled for October 28<sup>th</sup>.



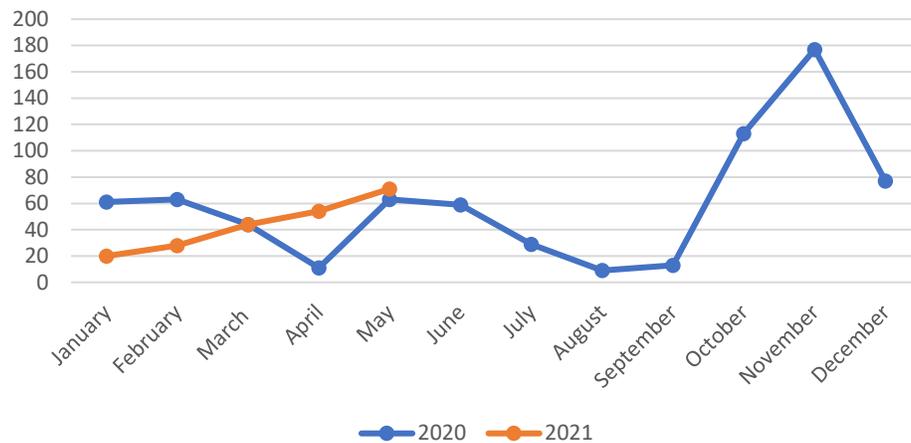
### Separations (Full-time & Part-time)

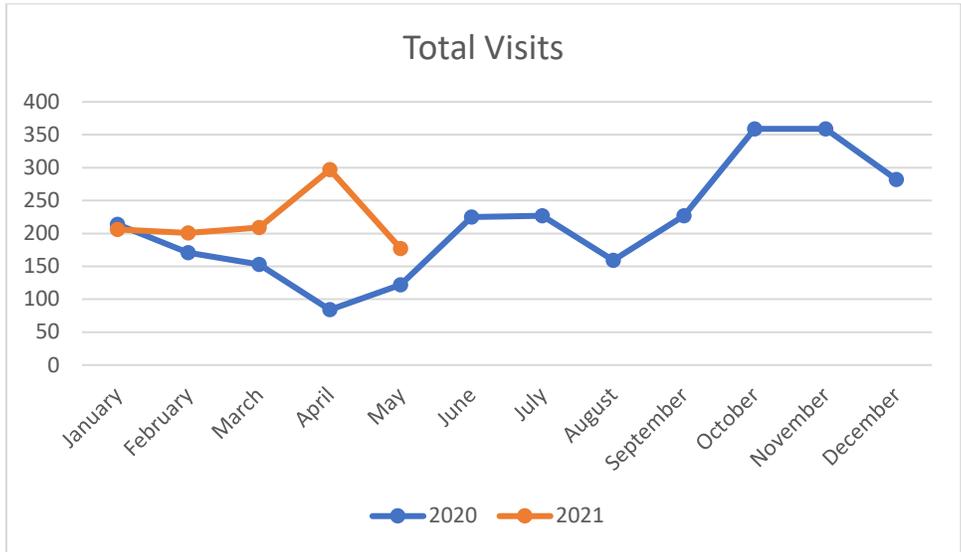


### Primary Care Visits



### Work Visits





<b>Employee (BCBS &amp; SAV- Rx) Insurance Update:</b>		
<b>April</b>	Medical Claims Paid	\$285,138.59
<b>April</b>	Dental Claims Paid	27,098.00
<b>April</b>	Vision Claims Paid	3,078.85
<b>April</b>	Drug Card*	77,344.18
<b>TOTAL</b>	<b>April</b>	<b>\$392,659.62</b>

**WORKER'S COMPENSATION**

(Public Safety): DOI 05/03/2021 – During investigative detention of an individual, an employee was stepping over a guardrail. The employee caught the corner of an I-beam and cut the left lower leg. The employee received a laceration to the lower left leg. The employee was treated at the Employee Health Center.

(Public Safety): DOI 05/11/2021 – While placing a subject under arrest, the subject aggressively resisted arrest and became combative. The employee attempted to place subject into handcuffs and received abrasions to the left and right knee. The employee did not require medical treatment.

(Public Safety): DOI 05/11/2021 – While placing a subject under arrest, the subject aggressively resisted arrest and became combative. The employee's left hand made contact with the subject's face causing a laceration to the left middle finger. The employee did not require medical treatment.

(Parks & Recreation): DOI 05/13/2021 – An employee added extra bleach to the mop bucket while mopping the bathroom when the employee's eyes became irritated. The employee was treated by the City Fire Department.

(Beach Services): DOI 05/17/2021 – An employee was responding to CPR in progress. The employee was sealing BVM when ventilations were being administered, causing sputum to spray the employee's mouth. The employee was exposed to COVID during the incident.

*There are no other reports of employees treated under Workers' Compensation for the month of May at this time.*