



Monthly Report

*February 2022
Human Resources*

HUMAN RESOURCES REPORT – FEBRUARY 2022

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 439 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

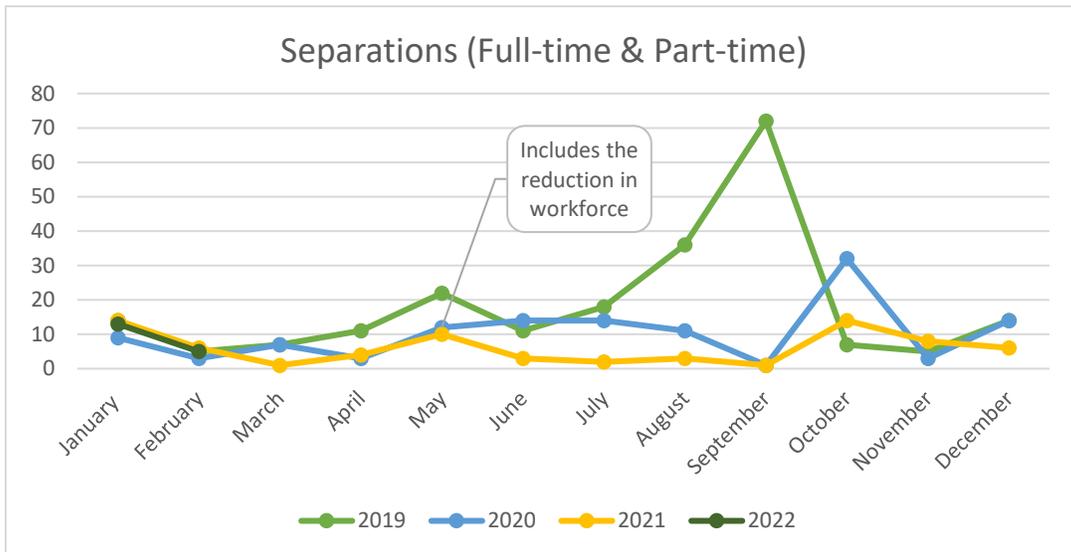
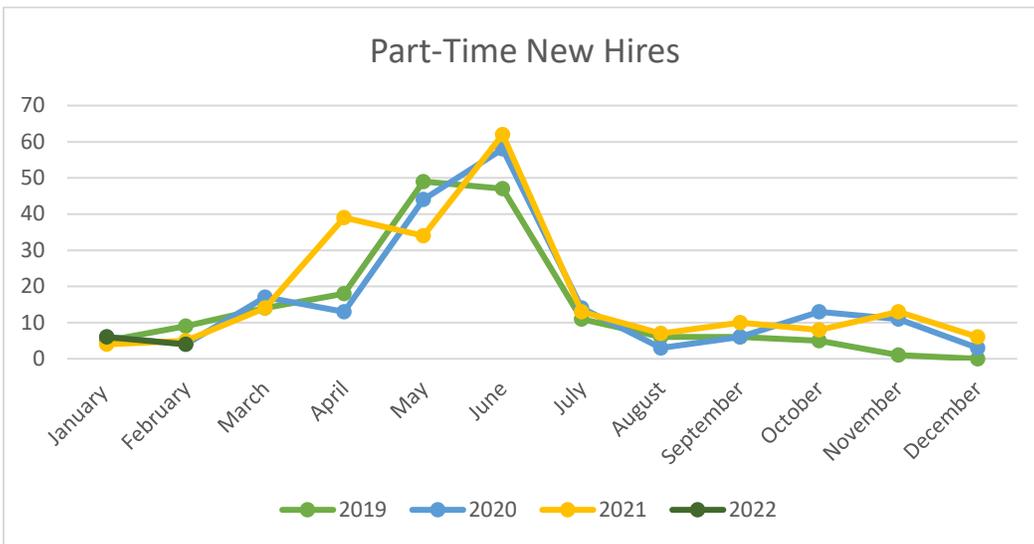
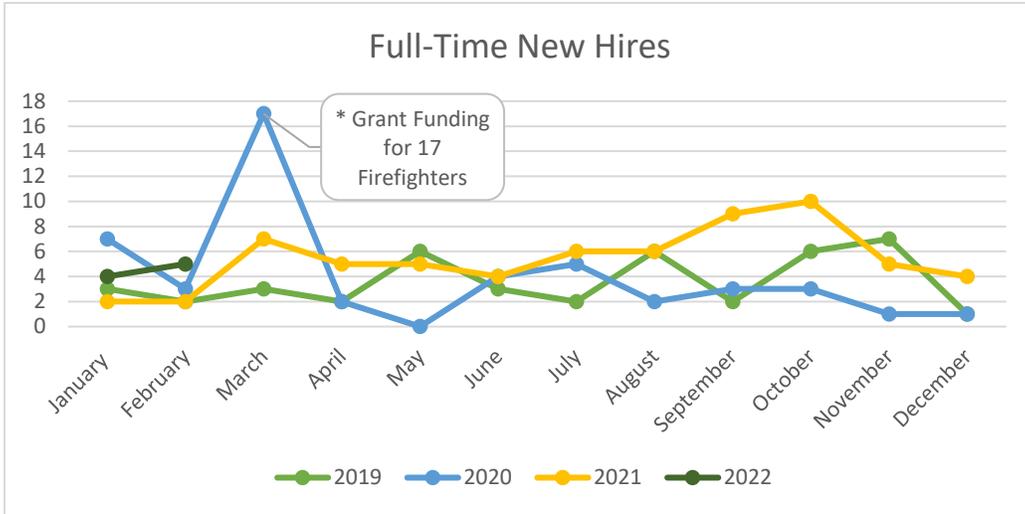
New employees received orientation sessions throughout the month. Part-time orientations were completed online to minimize traffic inside the building. Full-time employees attended in person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

The Human Resources Department began the 2022 WIP year with department-based meetings offered to all employees to share information on the Wellness Incentive Plan for 2022. Participation in the Wellness Incentive Plan requires 3 steps – completion of a health risk questionnaire, biometric screening, and a wellness consultation appointment.

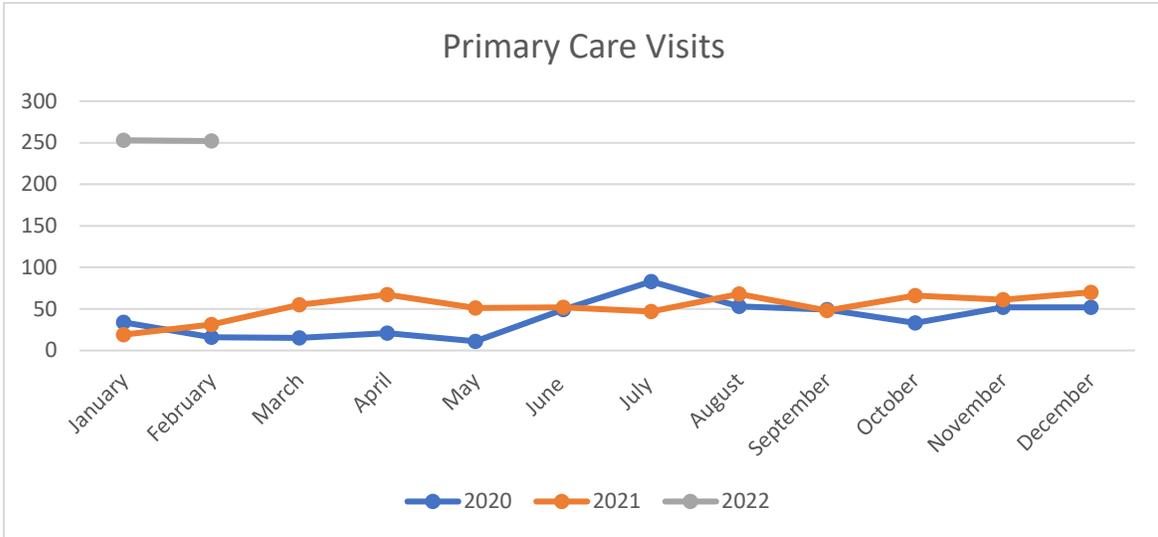
Wellness consultation appointments will be conducted throughout the year based on department. During the months of March and April, Police and Fire departments must complete their wellness consultation appointments.

The Red Cross Blood Mobile will be on-site on March 2nd and 3rd. Employees are encouraged to attend.

Employment Statistics



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>JANUARY</u>	Medical Claims Paid	\$327,478.99
<u>JANUARY</u>	Dental Claims Paid	\$17,864.00
<u>JANUARY</u>	Vision Claims Paid	\$3656.78
<u>JANUARY</u>	Drug Card*	\$88,706.44
TOTAL	January	\$437,706.21