

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: March 21, 2022

Agenda Item: 5B	Prepared By: Chris Noury, City Attorney
Agenda Section: Consent: Resolution	Date: March 16, 2022
Subject: Adopt revised Keep North Myrtle Beach Beautiful bylaws	Division: Legal

Background:

The bylaws outline the purpose of the Keep North Myrtle Beach Beautiful Committee (formerly Commission), number of members, term limits, election of officers, quorums, creation of program committees, meeting dates, parliamentary procedure, and the bylaw amendment process. The bylaws also define how the City Coordinator will be selected and their role within the Committee.

Recommended Action:

Adopt the resolution approving the revised bylaws

Reviewed by Division Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:
Motion By _____ 2nd By _____ To _____

RESOLUTION

**A RESOLUTION TO REVISE THE BYLAWS FOR
KEEP NORTH MYRTLE BEACH BEAUTIFUL**

WHEREAS, the Mayor and City Council have formed the 15-member Keep North Myrtle Beach Beautiful Committee; and

WHEREAS, the Committee was established to provide structure to Keep North Myrtle Beach Beautiful in order to formulate quality programs that promote community involvement in environmental activities; and

WHEREAS, a set of bylaws has been created that govern its management as a Committee of the City of North Myrtle Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL FOR THE CITY OF NORTH MYRTLE BEACH, SOUTH CAROLINA:

Section 1: Hereby adopt the bylaws for the Keep North Myrtle Beach Beautiful Committee as attached hereto.

Section 2: This resolution shall be effective upon the date of passage.

DONE, RATIFIED AND PASSED, THIS _____ DAY OF _____, 2022.

ATTEST:

Mayor Marilyn Hatley

City Clerk

Resolution: RES 22-04

KEEP NORTH MYRTLE BEACH BEAUTIFUL BYLAWS

ARTICLE I

Name

- 1.1 The official name of this organization shall be Keep North Myrtle Beach Beautiful, known as the Committee.

ARTICLE II

Objectives

- 2.1 Educate the citizens of and visitors to the City of North Myrtle Beach regarding the disposal of solid waste and litter.
- 2.2 Develop effective solid waste and litter collection and removal programs.
- 2.3 Periodically review litter and solid waste control ordinances and work to make them more effective.
- 2.4 Encourage effective enforcement of all litter control and related ordinances.
- 2.5 Develop and implement programs for the beautification of the City's parks and public lands.

ARTICLE III

Membership

- 3.1 Membership shall be open to all interested and concerned citizens in the North Myrtle Beach area.
- 3.2 There shall be no limitation of time that members may serve on the committee, but email lists will be updated every quarter.
- 3.3 The City government shall be represented in the membership by a person having the title of Keep North Myrtle Beach Beautiful Coordinator.
- 3.4 Representative membership shall be encouraged from the business and professional community, civic and neighborhood organizations, garden clubs, the public and private school system, and government operations.

ARTICLE IV

Officers and Their Duties

- 4.1 The officers of the Committee shall consist of a Chair, Vice-Chair and Secretary, which comprise the Executive Board along with the Coordinator.
- 4.2 The Chair shall preside at all meetings, appoint subcommittees and act as the official spokesperson for the Committee.
- 4.3 The Vice-Chair shall act in the absence of the Chair and have the same powers.

- 4.4 The Secretary shall keep the minutes of the meetings and keep attendance records. This officer shall also make written or oral reports on Committee activity on a timely and routine basis (i.e., at least quarterly) and shall see that an annual report is presented to the City Council at a date mutually agreed upon by the Committee and the Council.

ARTICLE V

Election of Officers

- 5.1 Nominations of officers shall be made by a nominating committee appointed by the Chair at the next to last regular meeting of the calendar year. The nominating committee must have the agreement of each nominee to serve in the nominated office.
- 5.2 Officers of the Committee shall be elected from the membership by a majority vote at the last regular meeting of the calendar year. Members attending constitute a quorum and a motion can be approved if the majority of those in attendance vote for passage.
- 5.3 Nominations from the floor are acceptable, provided the nominee agrees to serve.
- 5.4 Newly elected officers shall assume their office at the first regular meeting of the calendar year.
- 5.5 The term of all officers shall be one year, January 1st thru December 31st.
- 5.6 The Executive Board shall fill a vacant office by a majority vote, provided the nominee agrees to serve.

ARTICLE VI

Coordinator and His/Her Duties

- 6.1 The City Coordinator shall be assigned by the Director of Parks and Recreation.
- 6.2 The Coordinator shall report directly and be answerable to the Director of Parks and Recreation.
- 6.3 The duties of the Coordinator shall be to assist the Committee in the planning, direction and implementation of the day-to-day operation of the Committee, according to guidelines established by the full committee, in accordance with Keep America Beautiful.
- 6.4 The Coordinator shall serve as the communications contact for such groups as Keep America Beautiful, Palmetto Pride, and other related organizations as well as a liaison between the Committee, City Administration, and other City Departments.

ARTICLE VII

Meetings

- 7.1 Regular meetings of the Committee shall be held monthly on the second Tuesday of the month. Meeting time is 4:00 PM and the location is the J Bryan Floyd Community Center on Possum Trot Road.
- 7.2 The Committee shall meet regularly throughout the year to ensure continuity of the program.
- 7.3 Special meetings of the full Committee or subcommittees may be called as needed.
- 7.4 Executive board meetings will be held as needed.

- 7.5 Each member shall be emailed or telephoned by the Coordinator or the Receptionist/Secretary of the City's Parks and Recreation Department, reminding members of the meeting time and place.

ARTICLE VIII

Subcommittees

- 8.1 Subcommittees will be established, when necessary, for special projects regarding the objectives of the Committee.
- 8.2 As requirements develop, special subcommittees may be set up to handle special needs or projects. Such subcommittees will be appointed by the Chair with the concurrence of the appointees.
- 8.3 Subcommittees shall perform their assigned duties and report to the full Committee on a timely basis.

ARTICLE IX

Fund Availability

- 9.1 Public funds shall be budgeted and maintained under the City Parks and Recreation Department. Distribution of said funds and approval of payment of Committee expenses shall be the responsibility of the Coordinator.

ARTICLE X

Amendments

- 10.1 The Committee may amend these bylaws by vote of the majority of the membership present at a regular meeting. The proposed amendment shall be brought before the members at a preceding regular meeting.