



Monthly Report

*May 2022
Human Resources*

HUMAN RESOURCES REPORT – MAY 2022

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 426 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

Wellness consultation appointments will be conducted throughout the year based on department. During the month of May, the Planning & Development and Finance departments were required to complete their wellness consultation appointments. The Public Works Department will complete consultations in May.

Human Resources kicked off a wellness challenge, a fruit & vegetable challenge, which began on May 2nd. Participants are required to consume 5 servings of fruits & vegetables daily throughout the course of the challenge. The fruit & vegetable challenge will end on June 19th.

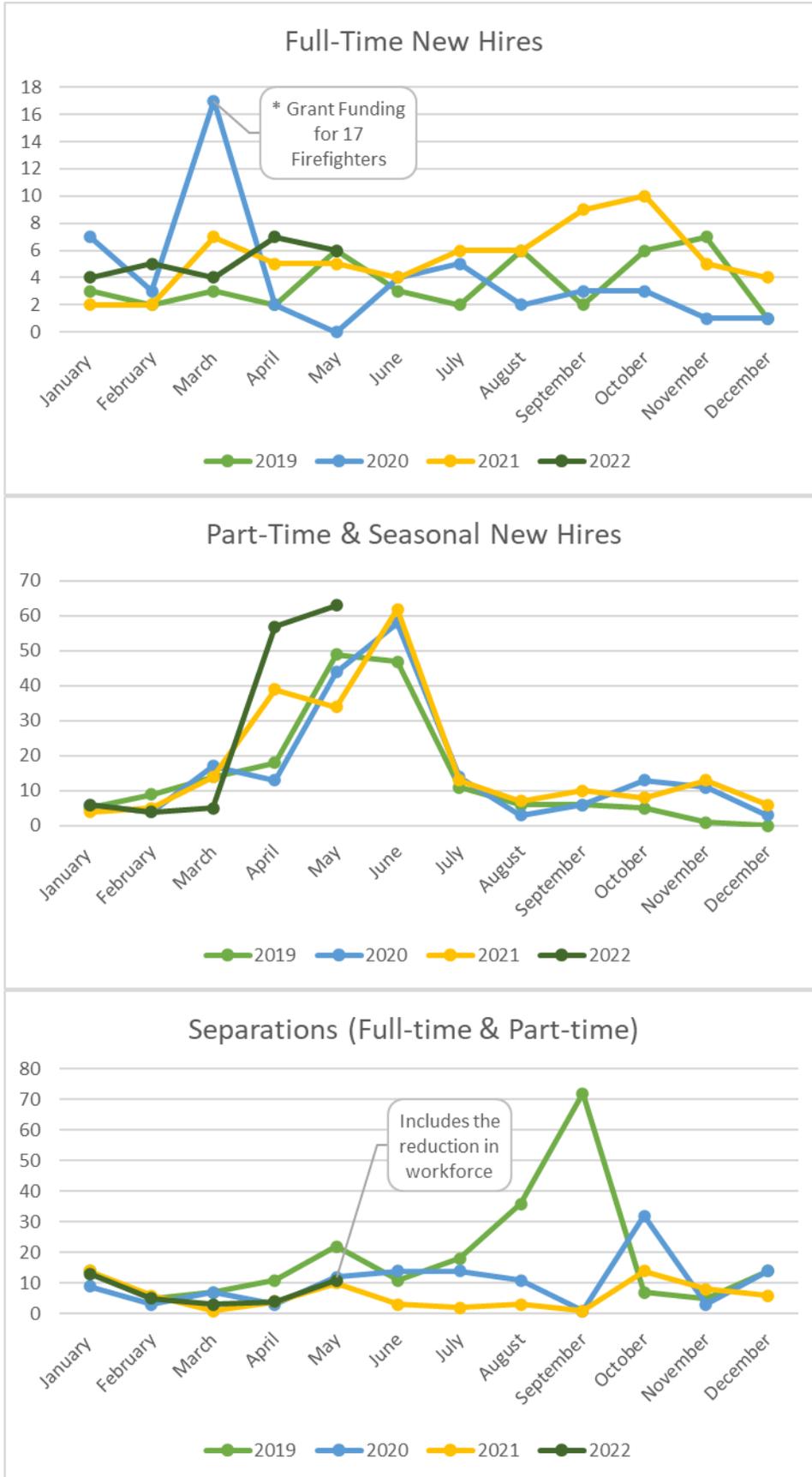
Human Resources along with Lifeguard Coordinators and Parks & Recreation attended a job fair at Palm Charter High School on May 5th. Human Resources also attended a job fair at Loris High School on Friday, May 13th. All Part Time & Seasonal jobs with the City were promoted at these job fairs.

Human Resources organized a Mobile Mammogram event with Conway Medical Center. CMC's Mobile Mammogram Van will be in front of the Aquatic & Fitness Center on Friday, June 3rd performing 3D mammograms.

Daisy Jones with MissionSquare Retirement (formerly ICMA-RC) was in City Hall on May 24th & 25th. She held individual meetings with employees to go over their retirement accounts.

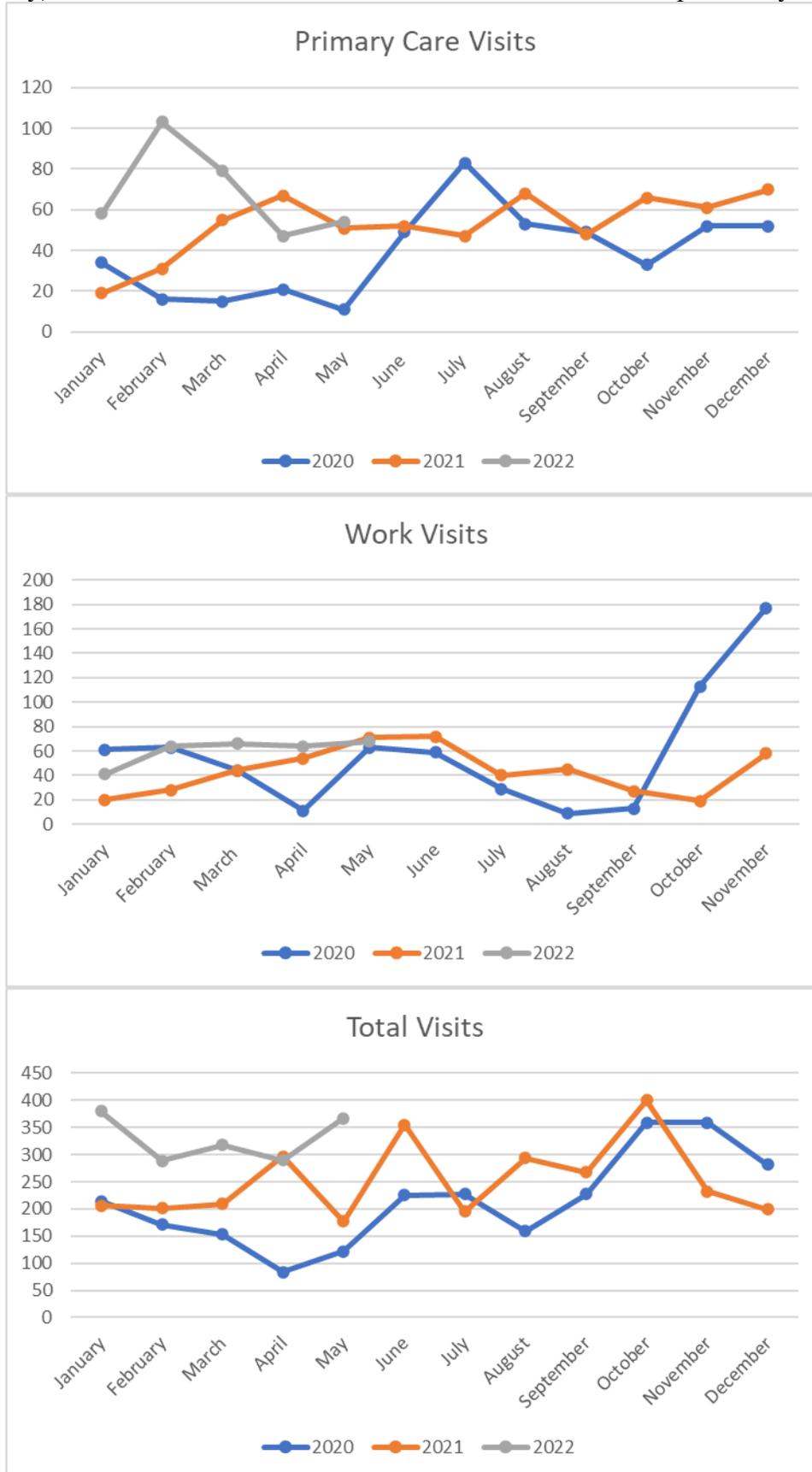
Human Resources continued planning for this year's Benefit Carnival. The Benefit Carnival will be held on June 16th to give Full Time employees an opportunity to meet our benefits vendors and ask questions.

Employment Statistics



Clinic Statistics

*January, February, & March 2022 Data has been revised to correct errors in previously recorded numbers.



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>APRIL</u>	Medical Claims Paid	\$536,666.26
<u>APRIL</u>	Dental Claims Paid	\$26,335.00
<u>APRIL</u>	Vision Claims Paid	\$1,879.25
<u>APRIL</u>	Drug Card*	\$92,873.92
TOTAL	April	\$657,754.43

