

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: July 18, 2022

Agenda Item: 5D	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: July 13, 2022
Subject: Main Street Showtime Car Show	Division: Administration

Background:

The Myrtle Beach Car Club is requesting approval for their Main Street Showtime Car Show. This event is to be held on Saturday, September 10, 2022 between the hours of 9:00 AM and 2:00 PM. Set-up will begin at 7:30 AM and dismantling will begin at 2:00 PM.

Please see attached application, map, and street closure list.

All applicable departments have signed off on the special event either verbally or by email.

Recommended Action:

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:
Motion By _____ 2nd By _____ To _____



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Galbreath Allison K

From: noreply@civicplus.com
Sent: Tuesday, June 28, 2022 9:58 AM
To: Galbreath Allison K; Fellner Micki C; Bullard, John
Subject: Online Form Submittal: Special Event / Festival Permit Application

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	Myrtle Beach Car Club
Chief Officer of Organization	Carol Hadley
Applicant Name	Carol Hadley
Address	601 Six Lakes Dr, Myrtle Beach, SC 29588
Daytime Phone Number	413-204-6790
Evening Phone Number	<i>Field not completed.</i>
Fax	<i>Field not completed.</i>
On-Site Contact Person	Carol Hadley
Pager / Cell Phone Number	413-204-6790
Is the city a co-sponsor?	Yes No
What is the name of the city contact person?	John Bullard

II. Event Information

Event Name	Main Street Showtime Car Show
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Purpose of Event to raise money for local charities
Veterans Resource Center - Horry County Meals on Wheels -
Grand Strand Humane Society- The Shepherds Table

Event Date(s) 9/10/2022

Event Date(s) 9/10/2022

Total Expected Attendance 200

Location *Field not completed.* Main Street

Event Hours *Field not completed.* 9 AM - 2 PM

Set-Up Hours *Field not completed.* 7:30 AM

Dismantle Hours *Field not completed.* 2:00 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One Main Street between Hwy 17N and Hillside Dr.

Date / Time Closed 9/10/2022 7:30 AM - 9/10/2022 3:00 PM

Date / Time Opened 9/10/2022 3:15 PM - 9/11/2022 5:00 PM

Street Two *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Three *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

Street Four *Field not completed.*

Date / Time Closed *Field not completed.*

Date / Time Opened *Field not completed.*

III. Event Description

Does the event involve the sale of alcoholic beverages? No

Has State Permit been applied for or received? N/A

Will items or services be sold at the event?	Yes
Please describe.	T-shirts to raise money for Charities
Will there be musical entertainment at your event?	Yes
Number of Stages	1
Number of Bands	DJ
Type(s) of Music	Classic Pop music
Time Music Will Start & Stop	10:00 AM - 3:00 PM
Name of Band(s)	only a DJ - Cecil Chandler
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	six <i>Permit Needed</i>
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	<i>Field not completed.</i>
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	Yes
Number of Portable Toilets	2

Number of Americans with Disabilities Act (ADA) Accessible Toilets 0

Will you require the use of City electricity? Yes

Will you require the use of City water? No

Will you require Traffic Control? Yes

Will you require the use of City Personnel for trash removal? No

Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? Yes

Will admission fees be charged to attend the event? Yes

Please provide the amount(s). only for Show Vehicles \$25 each

Will fees be charged to vendors to participate in this event? No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)? N/A

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items: *Field not completed.*

VI. Security

Will this event require security to handle the event? No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement I agree.

Electronic Signature Carol A Hadley

Date *Field not completed.*

Name of Applicant Carol Hadley DBA Myrtle Beach Car Club

Title Lead Director

Applicant Email carolhadley@hotmail.com

Mailing Information

The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

Main St.

Hillside Dr.

Entrance Gate

A-Jax
Golf Cart

Pay Station - Tent
10'x10'

Registration
Area
with Tents
10'x10' ea
(3)

Port-a-Potty

Tent Shepards
Table
10'x10'

Tent Veterans
Rec Ctr
10'x10'

Tent GSHS
10'x10'

Tent MOW
10'x10'

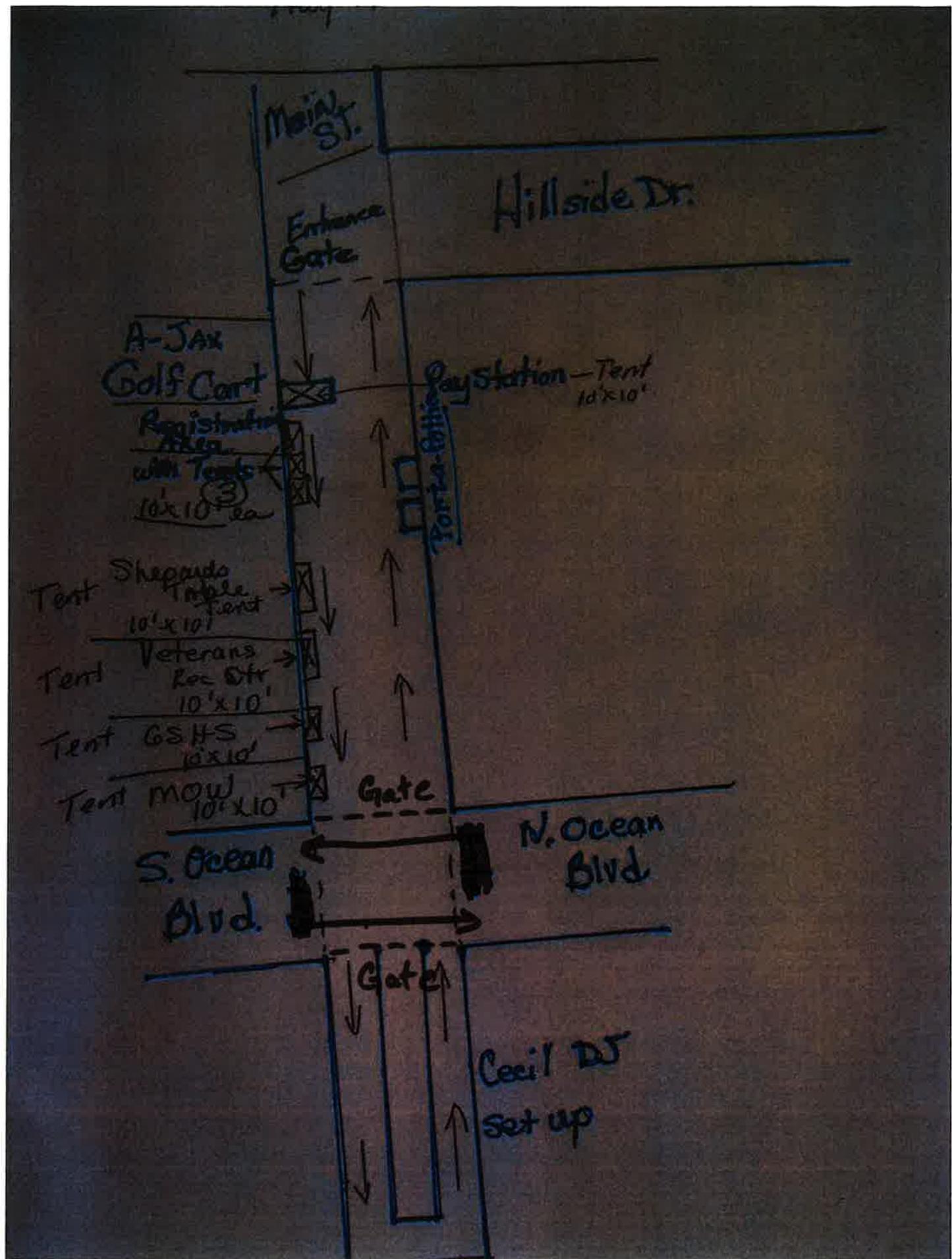
Gate

S. Ocean
Blvd.

N. Ocean
Blvd.

Gate

Cecil DJ
Set up



"Main Street Showtime Car Show"

Main St. , North Myrtle Beach, SC

Saturday September 10th - 9-2pm

Registration Fee \$25 9-Noon

All Makes & Models Welcome



www.myrtlebeachcarclub.com

Supporting Local Charities

Veterans WH Center – Meals on Wheels

The Shepherd's Table – Grand Strand Humane Society

Door Prizes – 50/50 Raffle – 50+ Trophy's

Best in Show Prewar-1995 + Top 20

Best in Show 1996-Present + Top 20

Best MoPar Car (Prewar & Present) – Best Chevy Car (Prewar & Present)

Best GMC Car (Prewar & Present) – Best Pick Up (Prewar & Present)

Best Ford Car (Prewar & Present) – Best Import (Prewar & Present)