

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: August 15, 2022

Agenda Item: 5C	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: August 5, 2022
Subject: SOS Fun Sunday	Division: Administration

Background:

The SOS Foundation is requesting approval for their SOS Fun Sunday. This event is to be held on Sunday, September 18, 2022 between the hours of 1:00 PM and 5:00 PM. Set-up will begin at 6:00 AM and dismantling will begin at 5:30 PM.

Please see attached application, map, and street closure list.

All applicable departments have signed off on the special event either verbally or by email.

Recommended Action:

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:
Motion By _____ 2nd By _____ To _____



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Galbreath Allison K

From: noreply@civicplus.com
Sent: Saturday, July 16, 2022 5:04 PM
To: Galbreath Allison K; Fellner Micki C; Bullard, John
Subject: Online Form Submittal: Special Event / Festival Permit Application

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	SOS SOCIETY OF STRANDERS
Chief Officer of Organization	Ron Whisenant/Elaine Harrington
Applicant Name	Janet Leigh Harrold
Address	431 James Ct High Point, NC 27265
Daytime Phone Number	336-947-2177
Evening Phone Number	336-947-2177
Fax	<i>Field not completed.</i>
On-Site Contact Person	Ron Whisenant
Pager / Cell Phone Number	803-371-4731
Is the city a co-sponsor?	No

II. Event Information

Event Name	SOS Fun Sunday
Purpose of Event	Entertainment
Event Date(s)	9/18/2022
Event Date(s)	<i>Field not completed.</i>

Total Expected Attendance	500
Location	1st Ave south/ Harold Worley's vacant parking next to OD Arcade
Event Hours	1:00 PM - 5:00 PM
Set-Up Hours	6:00 AM - 1:00 PM
Dismantle Hours	5:30 PM - 7:00 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	1st Ave S from Ocean Blvd to OD Arcade back property line at the dumpster
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Date / Time Closed	9/18/2022 6:00 AM
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Date / Time Opened	9/18/2022 7:00 PM
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Street Two	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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Street Three	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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Street Four	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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III. Event Description

Does the event involve the sale of alcoholic beverages?	No
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Has State Permit been applied for or received?	N/A
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Will items or services be sold at the event?	No
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Will there be musical entertainment at your event?	Yes
Number of Stages	1
Number of Bands	2
Type(s) of Music	BeachShag
Time Music Will Start & Stop	1:00 PM - 5:15 PM
Name of Band(s)	Jim Quick & Coastline Too Much Sylvia
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	1
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	Yes
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	Yes
Number of Portable Toilets	2
Number of Americans with Disabilities Act (ADA) Accessible Toilets	0
Will you require the use of City electricity?	No

Will you require the use of City water? No

Will you require Traffic Control? Yes

Will you require the use of City Personnel for trash removal? Yes

Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? No

Will admission fees be charged to attend the event? No

Will fees be charged to vendors to participate in this event? No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)? No

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items: *Field not completed.*

VI. Security

Will this event require security to handle the event? No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
Electronic Signature	Ron Whisenant
Date	7/18/2022
Name of Applicant	Janet Harrold
Title	SOS Rep
Applicant Email	janharrold1@sc.rr.com

Mailing Information
The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

Anyone with questions should call Allison Galbreath at 843-280-5604.

Email not displaying correctly? [View it in your browser.](#)

HILLSIDE

SOS (FUN SUNDAY)
SITE MAP

14/15 Trailers/Vendor
2. BACK ENTRANCE

DUMPSTER (1) BARRIERS

13. Tables
Chairs

8. Tent

3. Stage

(6.)
D D ARCADE

9.

CHAIRS

1. Barri codes

1st AVE. S.

FRONT
ENTRANCE
TO
WORLEY
LOT

OCEAN BLVD.