

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: August 15, 2022

Agenda Item: 5D	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: August 5, 2022
Subject: 9-11 Memorial Service	Division: Administration

Background:

The North Myrtle Beach Lions are requesting approval for the 9-11 Memorial Service. This event is to be held on Sunday, September 11, 2022 between the hours of 5:30 PM and 8:30 PM. Set-up will begin at 3:00 PM and dismantling will begin at 8:30 PM.

Please see attached application, map, and street closure list.

All applicable departments have signed off on the special event either verbally or by email.

Recommended Action:

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:
Motion By _____ 2nd By _____ To _____



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

Galbreath Allison K

From: noreply@civicplus.com
Sent: Tuesday, April 5, 2022 11:10 AM
To: Galbreath Allison K; Fellner Micki C; Bullard, John
Subject: Online Form Submittal: Special Event / Festival Permit Application

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	North Myrtle Beach Lions
Chief Officer of Organization	Nils Regnell, President
Applicant Name	Nils Regnell
Address	124 Retreat Place, Little River, SC 29566
Daytime Phone Number	843-399-7923
Evening Phone Number	843-399-7923
Fax	<i>Field not completed.</i>
On-Site Contact Person	Nils Regnell
Pager / Cell Phone Number	603-769-9363
Is the city a co-sponsor?	Yes
What is the name of the city contact person?	Angel Sylvester

II. Event Information

Event Name	9-11 Memorial Service
Purpose of Event	To honor the first responders from the attacks in NYC, Shanksville, PA and Washington, DC on September 11, 2001

Event Date(s)	9/11/2022
Event Date(s)	<i>Field not completed.</i>
Total Expected Attendance	1500
Location	Horseshoe, NMB
Event Hours	5:30 PM - 8:30 PM
Set-Up Hours	3:00 PM - 5:00 PM
Dismantle Hours	8:30 PM - 9:30 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	Main Street
Date / Time Closed	9/11/2022 5:15 PM
Date / Time Opened	9/11/2022 8:30 PM
Street Two	Ocean Blvd.
Date / Time Closed	9/11/2022 5:15 PM
Date / Time Opened	9/11/2022 8:30 PM
Street Three	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Four	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>

III. Event Description

Does the event involve the sale of alcoholic beverages?	No
Has State Permit been applied for or received?	N/A
Will items or services be sold at the event?	No

Will there be musical entertainment at your event?	Yes
Number of Stages	1
Number of Bands	1
Type(s) of Music	traditinal American
Time Music Will Start & Stop	6:00 PM - 8:30 PM
Name of Band(s)	NMB Community Band
Will there be any tents or canopies at the proposed event site?	<i>Field not completed.</i>
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	Yes
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	N/A
Will you require the use of City electricity?	<i>Field not completed.</i>
Will you require the use of City water?	N/A
Will you require Traffic Control?	Yes
Will you require the use of City Personnel for trash removal?	No

Please list any other services you are requesting from the City of North Myrtle Beach.

Field not completed.

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

Yes

Will admission fees be charged to attend the event?

No

Will fees be charged to vendors to participate in this event?

N/A

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

No

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items:

Field not completed.

VI. Security

Will this event require security to handle the event?

N/A

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach,

its officers, employees and agents” as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City’s Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
Electronic Signature	Nils Regnell
Date	4/5/2022
Name of Applicant	Nils Regnell
Title	President NMB Lions Club
Applicant Email	nregnell124@gmail.com

Mailing Information
The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

Anyone with questions should call Allison Galbreath at 843-280-5604.

Email not displaying correctly? [View it in your browser.](#)

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P 16 G



911 Memorial Barricade Placement

Write a description for your map

Legend
Detour

Detour Left

Detour Right

Google Earth
© 2018 Google

9/11 Candlelight Memorial - 2021

Detour Right Sign on Barricade

Detour Left Sign on Barricade



Google Earth Imagery date: 2/4/20

100 m | Camera: 880 m 33°49'12"N 78°40'24"W 7 m

33 total barricades / cones / parking signs for cut-outs

Road Closed Ahead Signs of Each of These Barricades