

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: August 15, 2022

Agenda Item: 5E	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: August 5, 2022
Subject: Winter Run	Division: Administration

**Background:**

Coastal Race Productions, LLC is requesting approval for the Winter Run. This event is to be held on Saturday, January 21, 2023 between the hours of 8:00 AM and 10:00 AM. Set-up will begin at 4:00 AM and dismantling will begin at 9:45 AM.

Please see attached application, map, and street closure list.

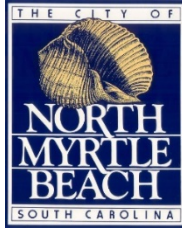
All applicable departments have signed off on the special event either verbally or by email.

**Recommended Action:**

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
-----------------------------	--------------------------	---------------------------

Council Action:  
Motion By \_\_\_\_\_ 2<sup>nd</sup> By \_\_\_\_\_ To \_\_\_\_\_



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date for City Council Approval: \_\_\_\_\_

Certificate of Liability Insurance sent to Risk Manager: \_\_\_\_\_

## Galbreath Allison K

---

**From:** noreply@civicplus.com  
**Sent:** Tuesday, July 26, 2022 1:06 PM  
**To:** Galbreath Allison K; Fellner Micki C; Bullard, John  
**Subject:** Online Form Submittal: Special Event / Festival Permit Application

### Special Event / Festival Permit Application

#### Instructions

##### Instructions

*To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.*

#### I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	Coastal Race Productions LLC
Chief Officer of Organization	<i>Field not completed.</i>
Applicant Name	Johnna Terragna
Address	9138 Devaun Park Blvd, Calabash NC 8467
Daytime Phone Number	9107133331
Evening Phone Number	9107133331
Fax	<i>Field not completed.</i>
On-Site Contact Person	Johnna Terragna
Pager / Cell Phone Number	9107133331
Is the city a co-sponsor?	Yes
What is the name of the city contact person?	Angel Sylvester

#### II. Event Information

Event Name	Winter Run
Purpose of Event	Sports Tourism / Health and Fitness
Event Date(s)	1/21/2023

Event Date(s)	1/21/2023
Total Expected Attendance	1000
Location	Ocean Dr / Main St, North Myrtle Beach
Event Hours	8:00 AM - 10:00 AM
Set-Up Hours	4:00 AM - 8:00 AM
Dismantle Hours	9:45 AM - 11:00 AM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	Main St between Hillside and Ocean
Date / Time Closed	1/21/2023 4:00 AM
Date / Time Opened	1/21/2023 11:00 AM
Street Two	One lane of S Ocean between Main and 7th Ave S
Date / Time Closed	1/21/2023 7:45 AM
Date / Time Opened	1/21/2023 8:30 AM
Street Three	One lane of N Ocean between Spring St and Main St
Date / Time Closed	1/21/2023 8:30 AM
Date / Time Opened	1/21/2023 10:00 AM
Street Four	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>

**III. Event Description**

Does the event involve the sale of alcoholic beverages?	No
Has State Permit been applied for or received?	N/A
Will items or services be sold at the event?	No

Will there be musical entertainment at your event?	No
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	4
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	N/A
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	No
Will you require the use of City electricity?	Yes
Will you require the use of City water?	No
Will you require Traffic Control?	Yes
Will you require the use of City Personnel for trash removal?	Yes
Please list any other services you are requesting from the City of North Myrtle Beach.	<i>Field not completed.</i>

#### **IV. Fees & Proceeds**

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?	Yes
Will admission fees be charged to attend the event?	Yes
Please provide the amount(s).	\$25 - \$55
Will fees be charged to vendors to participate in this event?	Yes
Please provide the amount(s).	Sponsorship fees \$150 - \$500
If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?	Yes
Please list the names of the organization(s) and the expected amount of donation.	Grand Strand Run Club Scholarship Fund

**V. Event Site Map**

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items: *Field not completed.*

**VI. Security**

Will this event require security to handle the event? No

**VII. Page Information**

*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.*

---

### **VIII. Affidavit**

---

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

---

Electronic Signature Agreement

I agree.

---

Electronic Signature

Johnna Terragna

---

Date

7/26/2022

---

Name of Applicant

Johnna Terragna

---

Title

Race Director

---

Applicant Email

[johnna@coastalraceproductions.com](mailto:johnna@coastalraceproductions.com)

---

#### **Mailing Information**

*The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.*

---

Anyone with questions should call Allison Galbreath at 843-280-5604.

---

Email not displaying correctly? [View it in your browser.](#)

All e-mail correspondence to and from this address may be subject to public disclosure under the South Carolina Freedom of Information Act (FOIA). This correspondence is intended exclusively for the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential or otherwise legally exempt from disclosure.





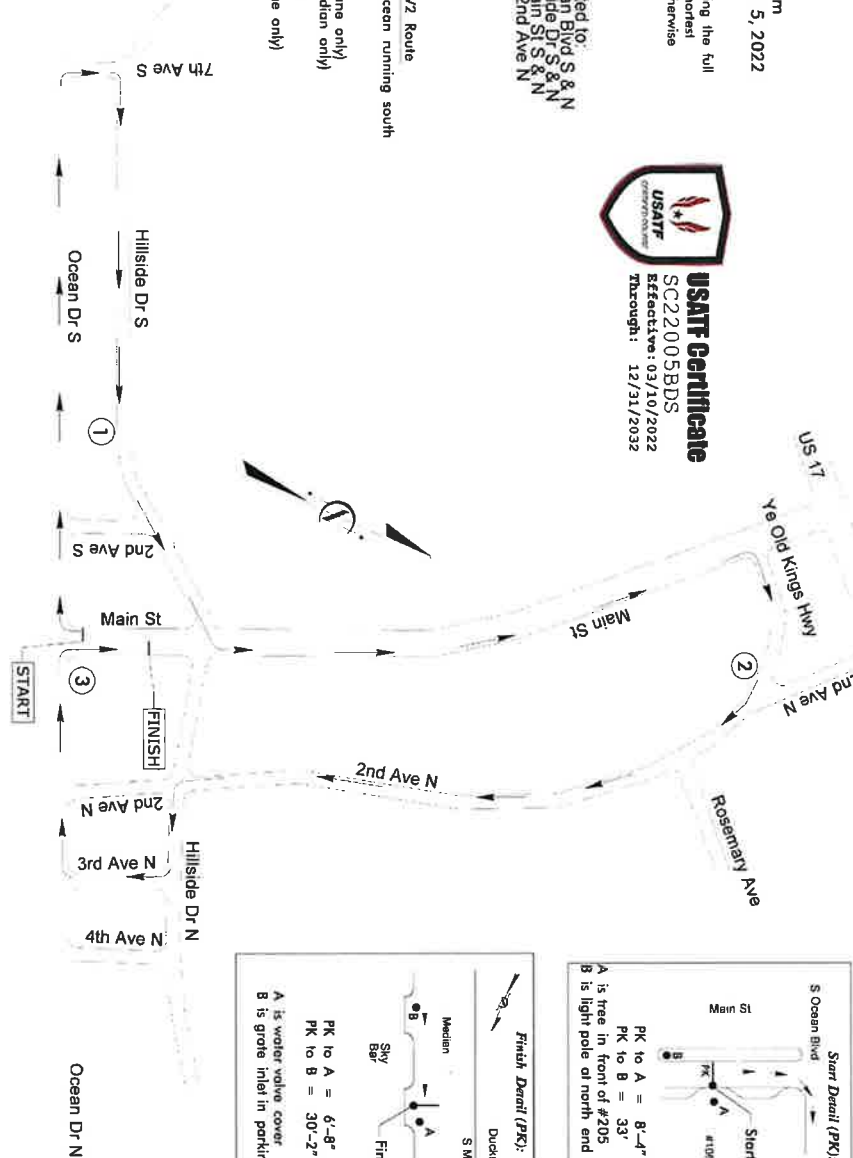
NMB Winter Run 5k 2022-V2  
 North Myrtle Beach, SC  
 Measured:  
 by Brad Smythe  
 bdsmythe78@yahoo.com  
 on Jan 14 and March 5, 2022

This course was measured using the full width of the road and the Shortest Possible Route (SPR) unless otherwise noted.

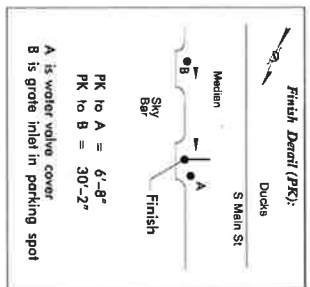
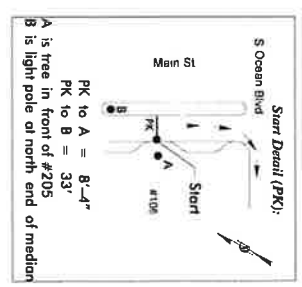
\*Runners Restricted to:  
 Westbound lane on Ocean Blvd S & N  
 Eastbound lane on Hillside Dr S & N  
 Southbound lane on Main St S & N  
 Southbound lane on 2nd Ave N



NMB Winter Run 5k 2022-V2 Route  
 Start on Main St north of Ocean running south  
 Right on S. Ocean Blvd  
 Right on 7th Ave S  
 Right on Hillside Dr (Right lane only)  
 Left on Main St (Right of median only)  
 Right on Ye Old Kings Hwy  
 Right on 2nd Ave N  
 Left on Hillside Dr (Right lane only)  
 Right on 3rd Ave N  
 Right on N. Ocean Blvd  
 Right on Main St to finish



NMB Winter Run 5k 2022-V2 Splits  
 (Miles are marked with white point on the side of the road noted below)  
 Start: On Main St, just north of Ocean, see detail.  
 Mile 1: On Hillside Dr, on Right, @ #305  
 Mile 2: On N. Ocean Blvd, on Right, in east driveway on right before 2nd St  
 Mile 3: On N. Ocean Blvd, on Right, in east driveway on right before 2nd St  
 Finish: On Main St, on Right, across from Ducks Bar, see detail.



Note:  
 Map not to scale  
 Not all trails/roads are shown.



**USATF Certificate**  
 SC22006BDS  
 Effective: 03/10/2022  
 Through: 12/31/2032

NMB Winter Run 15k 2022-V2  
 North Myrtle Beach, SC  
 Measured:

by Brad Smythe  
 bdsmythe/B@yahoo.com  
 on Jan 15 and March 5, 2022

This course was measured using the full width of the road and the Shortest Possible Route (SPR) unless otherwise noted.

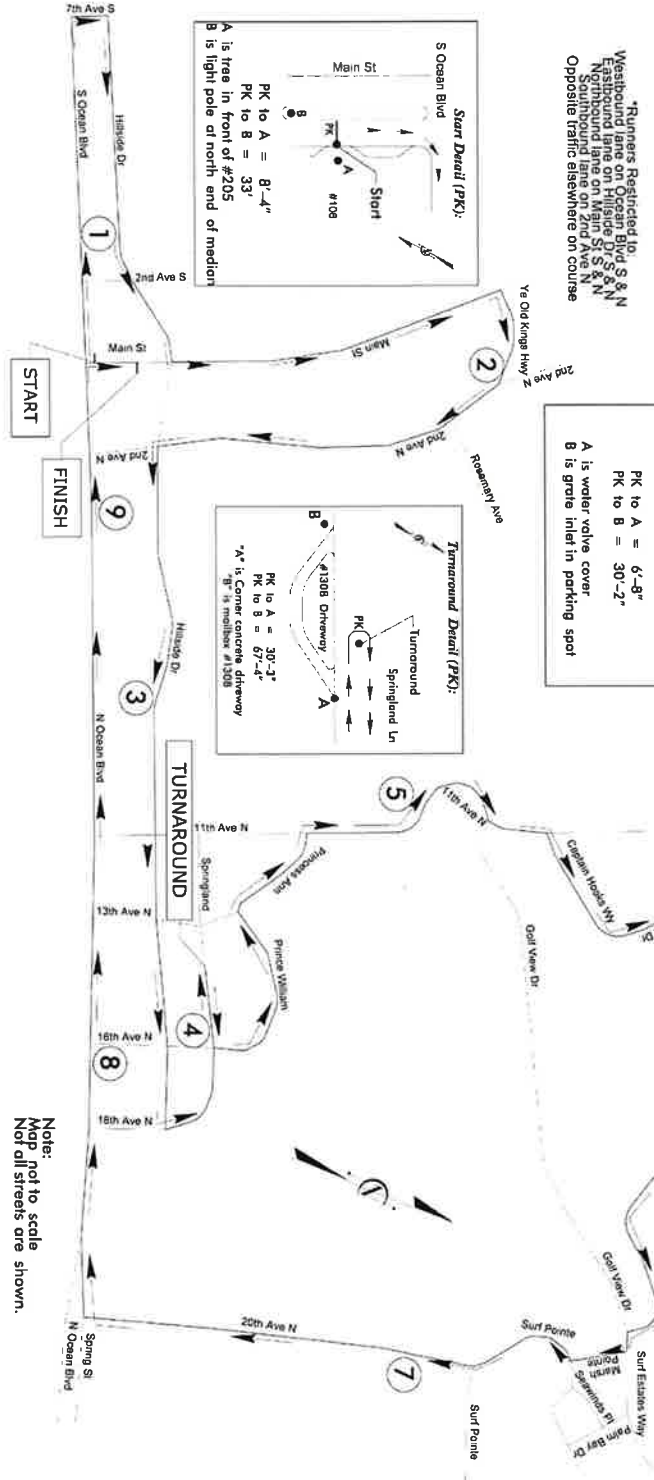
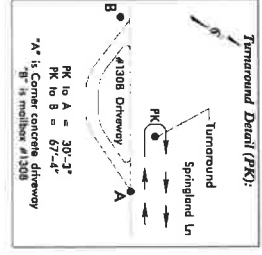
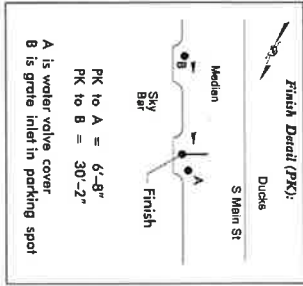
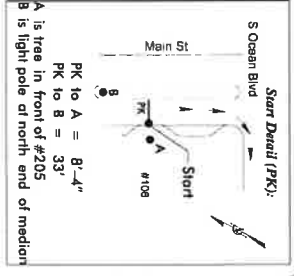
NMB Winter Run 15k 2022-V2 Split  
 (Miles are marked with white point on the side of the road noted below)

- Start: On Main St, just north of Ocean, see detail.
- Mile 1: On Hillside Dr, on Right, in last driveway before 2nd St
- Mile 2: On Ye Old Kings Hwy, on Right, in last driveway before 2nd St
- Mile 3: On Springland Ln, on Left, before turnaround 3rd post stop sign at 16th Ave N
- Mile 4: On 11th Ave N, on Left, north edge of Tilton Rd
- Mile 5: On Springhill Ln, on Right, 35' past Stacey, Moss Rd
- Mile 6: On N Ocean Blvd, on Right, 20' before front door of #1701
- Mile 7: On N Ocean Blvd, on Right, 20' before last driveway before 3rd Ave
- Mile 8: On N Ocean Blvd, on Right, across from Ducks Bar, see detail.
- Mile 9: On Main St, on Right, across from Ducks Bar, see detail.

- NMB Winter Run 15k 2022-V2 Route
- Start on Main St running south
  - Right on S Ocean Blvd
  - Right on Hillside Dr (Right lane only)
  - Left on Main St (Right of median only)
  - Right on Ye Old Kings Hwy
  - Right on 2nd Ave N
  - Left on Hillside Dr (Right lane only)
  - Left on 18th Ave N
  - Stright on Springland Ln
  - Turnaround on Springland Ln
  - Left on Prince William Rd
  - Right on Princess Ann Dr
  - Right on 11th Ave N

- Right on Captain Hooks Way
- Left on Bennet Dr
- Right on See Hope Way
- Right on Grovhill Ln
- Right on Seabrook Plantation
- Left on Surf Estates Way
- Right on Marsh Pointe
- Right on Surf Pointe Dr
- Stright on 20th Ave N
- Right on Spring St
- Stright on N Ocean Blvd
- Right on Main St to finish

\*Runners Restricted to Westbound lanes on Hillside Dr S & N Northbound lanes on Main St S & N Southbound lanes on 2nd Ave N Opposite traffic elsewhere on course



Note:  
 Map not to scale  
 Not all streets are shown.