

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: March 6, 2023

Agenda Item: 5E	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: March 1, 2023
Subject: Boulineau's 75th Anniversary Celebration	Division: Administration

**Background:**

Boulineau's is requesting approval for a 75th Anniversary Celebration to be held Thursday, April 27, 2023. The event would take place in their parking lot and on Nixon Street between Sea Mountain Highway and 24th Avenue North.

The event will be held from 2:00 PM until 8:00 PM. Set up will begin at 9:00 AM and dismantling will take place at 8:00 PM.

Please see original application, map, and list for street closures attached.

All applicable departments have signed off on the special event via email or verbally.

**Recommended Action:**

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
-----------------------------	--------------------------	---------------------------

Council Action:  
Motion By \_\_\_\_\_ 2<sup>nd</sup> By \_\_\_\_\_ To \_\_\_\_\_



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

---

---

---

Date for City Council Approval: \_\_\_\_\_

Certificate of Liability Insurance sent to Risk Manager: \_\_\_\_\_

## Galbreath Allison K

---

**From:** noreply@civicplus.com  
**Sent:** Friday, February 10, 2023 2:26 PM  
**To:** Galbreath Allison K; Sylvester, Angel; Gibbons, Matt  
**Subject:** Online Form Submittal: Special Event / Festival Permit Application

### Special Event / Festival Permit Application

#### Instructions

##### Instructions

*To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.*

#### I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	Boulineau's Inc
Chief Officer of Organization	Frank V Boulineau
Applicant Name	Boulineau's Inc
Address	212 Sea Mountain Highway, North Myrtle Beach, SC 29582
Daytime Phone Number	843-249-3556
Evening Phone Number	843-446-6950
Fax	843-249-8839
On-Site Contact Person	Frank V Boulineau
Pager / Cell Phone Number	843-446-6950
Is the city a co-sponsor?	No

#### II. Event Information

Event Name	75th Anniversary Celebration
Purpose of Event	To celebrate 75 Years
Event Date(s)	4/27/2023
Event Date(s)	4/28/2023

Total Expected Attendance	500
Location	Nixon Street between Sea Mountain highway and 24th Avenue north
Event Hours	2:00 PM - 8:00 PM
Set-Up Hours	9:00 AM - 12:00 PM
Dismantle Hours	<i>Field not completed.</i>

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	Nixon Street
Date / Time Closed	4/27/2023 9:00 AM
Date / Time Opened	4/28/2023 8:00 AM
Street Two	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Three	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Four	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>

### III. Event Description

Does the event involve the sale of alcoholic beverages?	No
Has State Permit been applied for or received?	<i>Field not completed.</i>
Will items or services be sold at the event?	No
Will there be musical entertainment at your event?	Yes

Number of Stages	1
Number of Bands	1
Type(s) of Music	Beach music
Time Music Will Start & Stop	3:30 PM - 7:30 PM
Name of Band(s)	we are looking at several possibilities
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	1
Will any tent be over 30 by 30 feet in the area?	Yes
How many?	1
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	Yes
Will food be served at this event?	Yes
Please describe.	BBQ and variety of southern food
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	Yes
Permit Number	Applied For
Will you provide portable toilets for the general public attending the event?	No
Will you require the use of City electricity?	No
Will you require the use of City water?	No

Will you require Traffic Control? No

Will you require the use of City Personnel for trash removal? No

Please list any other services you are requesting from the City of North Myrtle Beach. *Field not completed.*  
*Place barricades to block off street.*

**IV. Fees & Proceeds**

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)? No

Will admission fees be charged to attend the event? No

Will fees be charged to vendors to participate in this event? No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)? Yes

Please list the names of the organization(s) and the expected amount of donation. Humane Society, North Myrtle Beach Police Foundation, North Myrtle Beach Fire Department, North Myrtle Beach Rescue Squad

**V. Event Site Map**

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items: *Field not completed.*  
*Attached*

**VI. Security**

Will this event require security to handle the event?	Yes
Security Source	Off Duty Management
Address	<i>Field not completed.</i>
On-Site Contact	Frank V Boulineau
Phone Number	843-446-6950

**VII. Page Information**

*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.*

**VIII. Affidavit**

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
Electronic Signature	Frank V Boulineau
Date	2/10/2023
Name of Applicant	Frank V Boulineau
Title	CEO
Applicant Email	<a href="mailto:Frankb@boulineaus.com">Frankb@boulineaus.com</a>

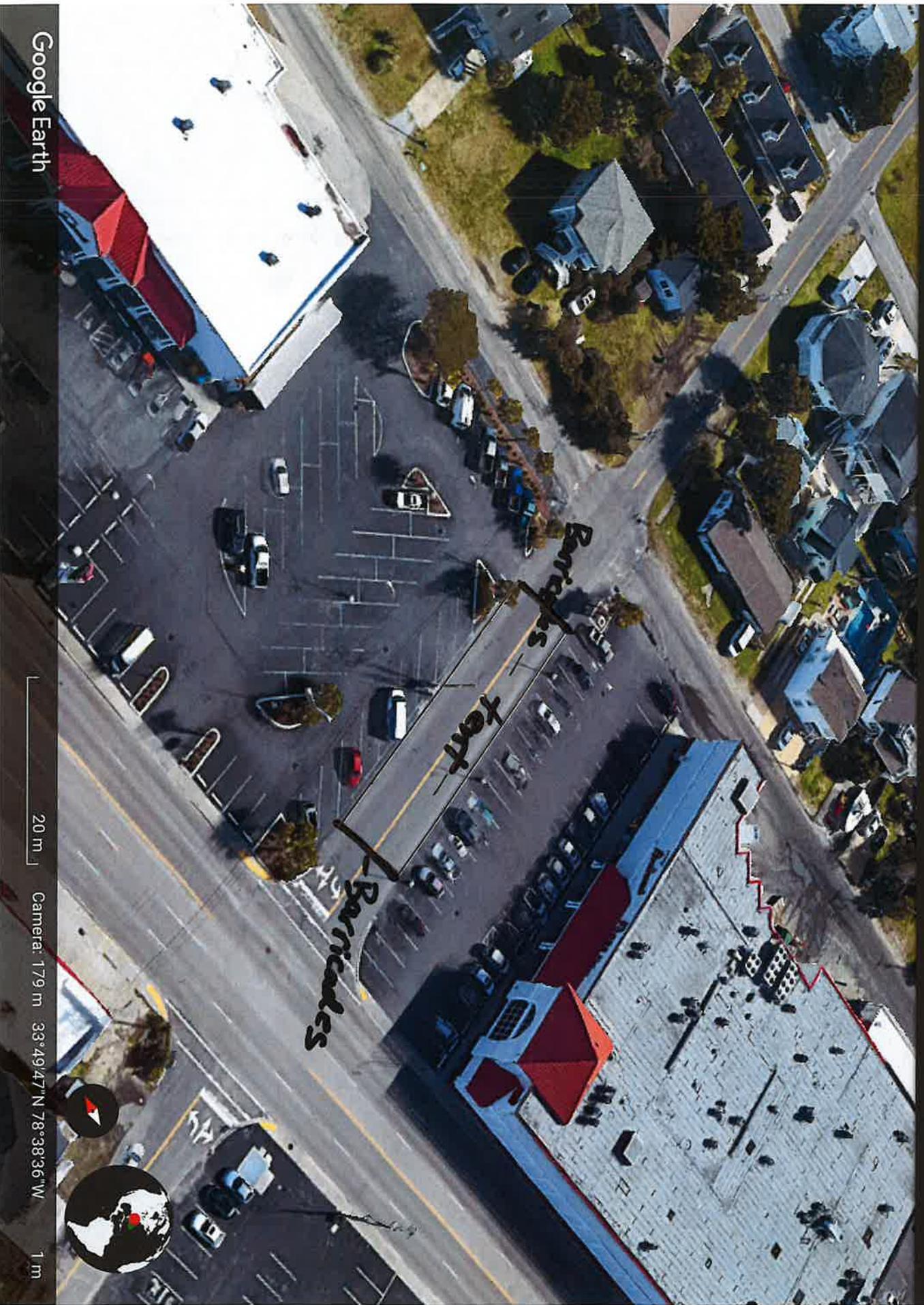
**Mailing Information**

*The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.*

You are currently running an experimental version of Earth.

[Learn more](#)

[Send feedback](#)



Google Earth

20 m

Camera: 179 m 33°49'47"N 78°38'36"W

1 m

