



Monthly Report

*March 2023
Human Resources*

HUMAN RESOURCES REPORT – MARCH 2023

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 547 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

In March, Police, Police Spouses, and Fire Spouses were invited to participate in their Wellness Consultation. For employees to earn the health insurance premium discount for 2024, they must complete this final step.

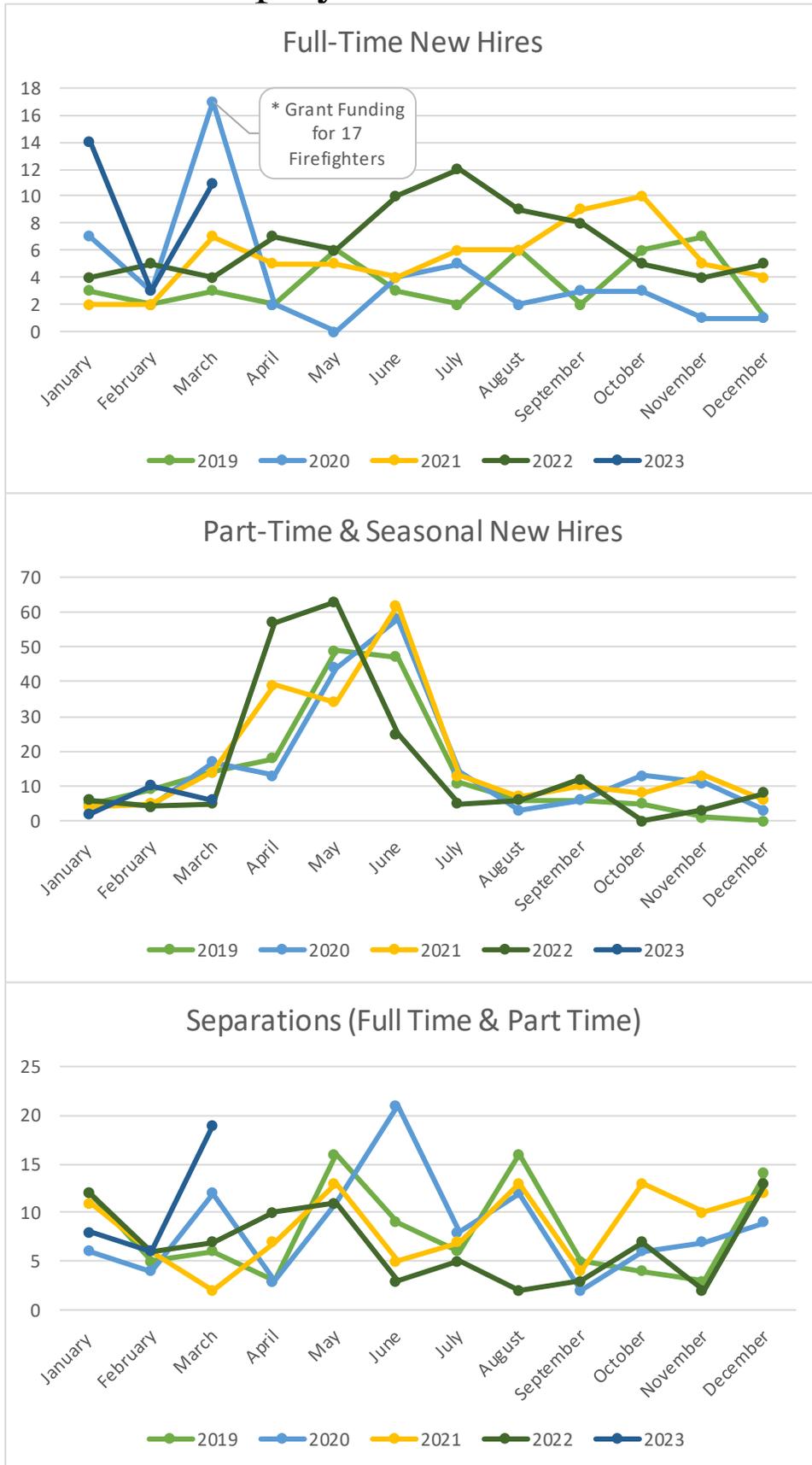
March 1st & 2nd employees had the opportunity to donate blood to the Red Cross. Full-Time employees who donate blood will receive a \$10 Visa card and 4 hours of paid vacation leave.

The Calorie Challenge ended on March 31st. We had a strong finish with nine employees successfully tracking their calorie intake. Those employees earned a reasonable alternative standard credit that can help the employee earn all annual HRA funds. In commemoration of the program completion, they also received a Calorie Captain pin and lanyard. Positive feedback about the program has been provided and HR was encouraged by employees to offer the program again.

At the end of March, HR requested through NeoGov that employees validate and confirm their personal information, such as their home address and emergency contact. This will ensure that the City is best able to support its employees in case of an emergency. This process is ongoing and will be closed out in April.

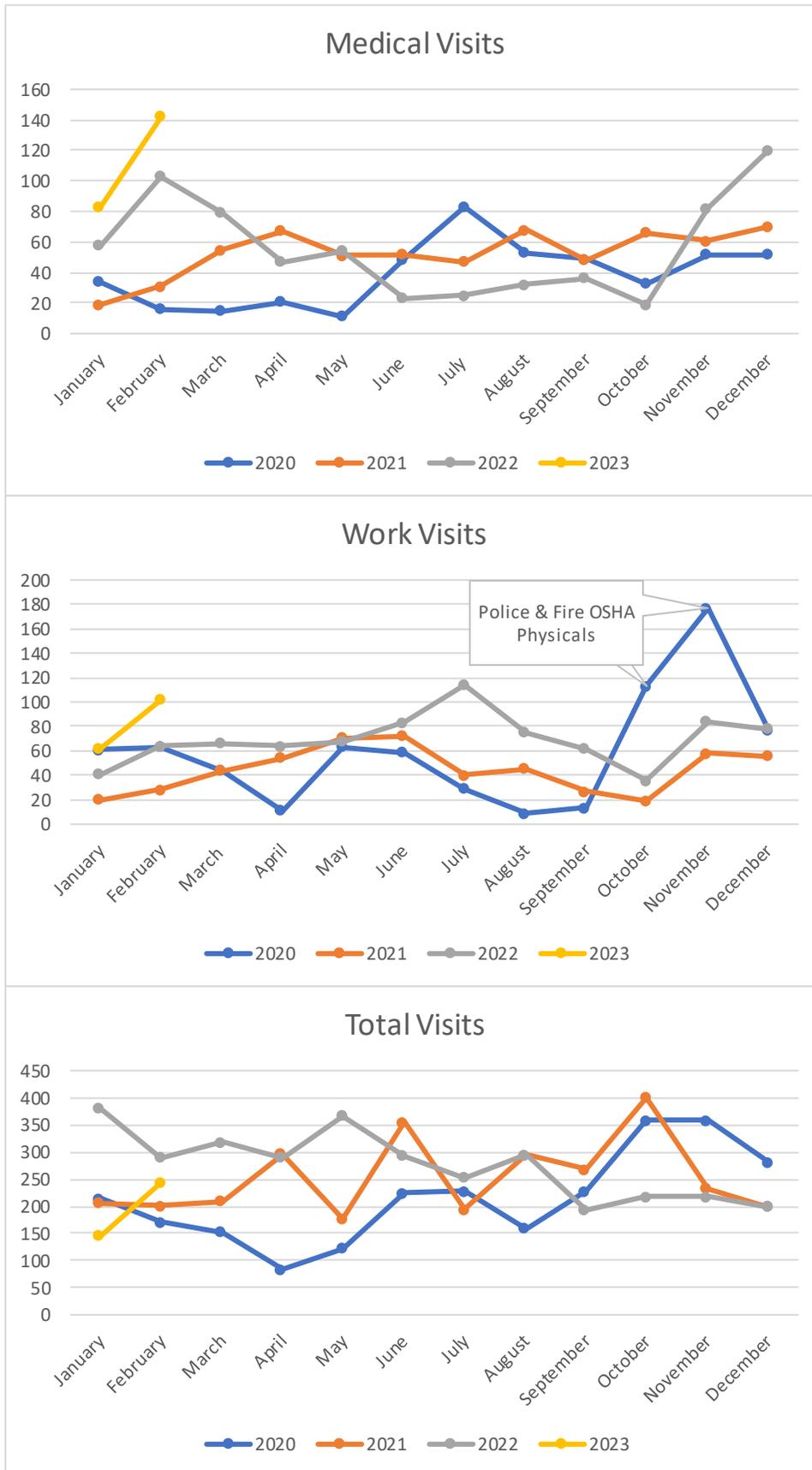
In April, employees can participate in four Diabetes Management classes (to earn a wellness credit), meet with Mission Square to discuss their retirement, and join their peers at the CNMB day at the Myrtle Beach Pelicans game.

Employment Statistics



Clinic Statistics

March data not yet available



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>FEBRUARY</u>	Medical Claims Paid	\$438,616.91
<u>FEBRUARY</u>	Dental Claims Paid	\$25,717.00
<u>FEBRUARY</u>	Vision Claims Paid	\$3,175.70
<u>FEBRUARY</u>	Drug Card*	\$106,076.40
TOTAL	February	\$573,585.31

