

REQUEST FOR CITY COUNCIL CONSIDERATION

Meeting Date: May 1, 2023

Agenda Item: 7A	Prepared for: Mike Mahaney, City Manager
Agenda Section: New Business: Motion to Approve	Date: April 24, 2023
Subject: Myrtle Beach Tours Beach Games	Division: Administration

Background:

Myrtle Beach Tours is requesting approval for various summer beach games on May 6, 2023 and May 8, 2023. The games will be held between the hours of 9:15 PM and 5:45 PM. Setup will begin at 7:00 AM and dismantling will begin at 5:00 PM.

Please see attached application and map.

All applicable departments have signed off on the special event either verbally or by email.

Recommended Action:

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
Council Action: Motion By _____ 2 nd By _____ To _____		



FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: _____

Date of Event: _____

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: _____

Any Director Comments: _____

Date for City Council Approval: _____

Certificate of Liability Insurance sent to Risk Manager: _____

From: noreply@civicplus.com
To: [Galbreath Allison K](#); [Sylvester, Angel](#); [Gibbons, Matt](#); [Fabbri Ryan L](#)
Subject: Online Form Submittal: Special Event / Festival Permit Application
Date: Tuesday, April 18, 2023 4:11:50 PM

Special Event / Festival Permit Application

Instructions

Instructions

To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.

I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name Myrtle Beach Tours

Chief Officer of Organization Monroe Baldwin

Applicant Name Monroe

Address 109 Ash Street

Daytime Phone Number 8432223534

Evening Phone Number *Field not completed.*

Fax *Field not completed.*

On-Site Contact Person see listing

Pager / Cell Phone Number *Field not completed.*

Is the city a co-sponsor? No

II. Event Information

Event Name Beach Games

Purpose of Event Beach Games

Event Date(s) *Field not completed.*

Event Date(s)	<i>Field not completed.</i>
Total Expected Attendance	see attached list
Location	on beach at 1st North Access and 2nd South Access
Event Hours	9:15 AM - 5:45 PM
Set-Up Hours	7:00 AM - 9:30 AM
Dismantle Hours	5:00 PM - 6:30 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Two	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Three	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>
Street Four	<i>Field not completed.</i>
Date / Time Closed	<i>Field not completed.</i>
Date / Time Opened	<i>Field not completed.</i>

III. Event Description

Does the event involve the sale of alcoholic beverages?	No
Has State Permit been applied for or received?	N/A
Will items or services	No

be sold at the event?

Will there be musical entertainment at your event?	No
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Will there be any tents or canopies at the proposed event site?	No
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Will there be any fireworks associated with this event?	No
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Has City Permit been applied for or received?	No
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Will food be served at this event?	No
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Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
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Will you provide portable toilets for the general public attending the event?	Yes
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Number of Portable Toilets	2- one at each access- Liquid Muni
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Number of Americans with Disabilities Act (ADA) Accessible Toilets	<i>Field not completed.</i>
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Will you require the use of City electricity?	No
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Will you require the use of City water?	No
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Will you require Traffic Control?	No
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Will you require the use of City Personnel for trash removal?

Yes

Please list any other services you are requesting from the City of North Myrtle Beach.

It may be a good idea to have extra trash cans on the beach

IV. Fees & Proceeds

Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

No

Will admission fees be charged to attend the event?

No

Will fees be charged to vendors to participate in this event?

No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

Yes

Please list the names of the organization(s) and the expected amount of donation.

Coastal Adaptive Sports - \$15000
NMB Chamber Souree - \$1500
North Myrtle Beach Womens Club - \$4000

V. Event Site Map

Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations

[New Document\(180\) 18-Apr-2023 15-45-54.pdf](#)

of the following items:

VI. Security

Will this event require security to handle the event? No

VII. Page Information

Prior to the issuance of a Special Events Permit, proof of insurance will be required.

You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.

VIII. Affidavit

Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

Electronic Signature Agreement	I agree.
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Electronic Signature	Monroe G Baldwin
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Date	4/18/2023
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Name of Applicant	Monroe G Baldwin
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Title	Pres
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Applicant Email	admin@myrtlebeachtours.com
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Mailing Information

The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.

DATE _____

2ND SOUTH

MAIN STREET

1ST NORTH

OCEAN BLVD

VOLLEY BALL
15 FLAGS
1 FRATERNITY FLAG
2 SPIKE BALL
4 CORN HOLE
1 EXTREME PONG

VOLLEY BALL
15 FLAGS
1 FRATERNITY FLAG
2 SPIKE BALL
4 CORN HOLE
1 EXTREME PONG

VOLLEY BALL
15 FLAGS
1 FRATERNITY FLAG
2 SPIKE BALL
4 CORN HOLE
1 EXTREME PONG

VOLLEY BALL
15 FLAGS
1 FRATERNITY FLAG
2 SPIKE BALL
4 CORN HOLE
1 EXTREME PONG

Group Leader	Group Type	School	event date	Phone	# in Party	Location
Nik Kalapasev	Greek	Christopher Newport University	5/6/2023	2025703751	62	1st North
Martin Martin	Greek	University of Maryland	5/6/2023	3018202086	120	2nd South
Andy Ho	Greek	Presbyterian College	5/8/2023	8645520877	70	2nd South