



Monthly Report

*May 2023
Human Resources*

HUMAN RESOURCES REPORT – MAY 2023

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 323 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

In May, Public Works employees and spouses were invited to participate in their Wellness Consultation. For employees to earn the health insurance premium discount for 2024, they must complete this final step.

On May 1st, participating City employees started the virtual walking wellness challenge where employees are encouraged to walk an average of 10,000 steps per day to virtually walk to Kitty Hawk, NC. We are currently over halfway through the challenge, and individually are striving to reach a 310 mile target by June 23rd.

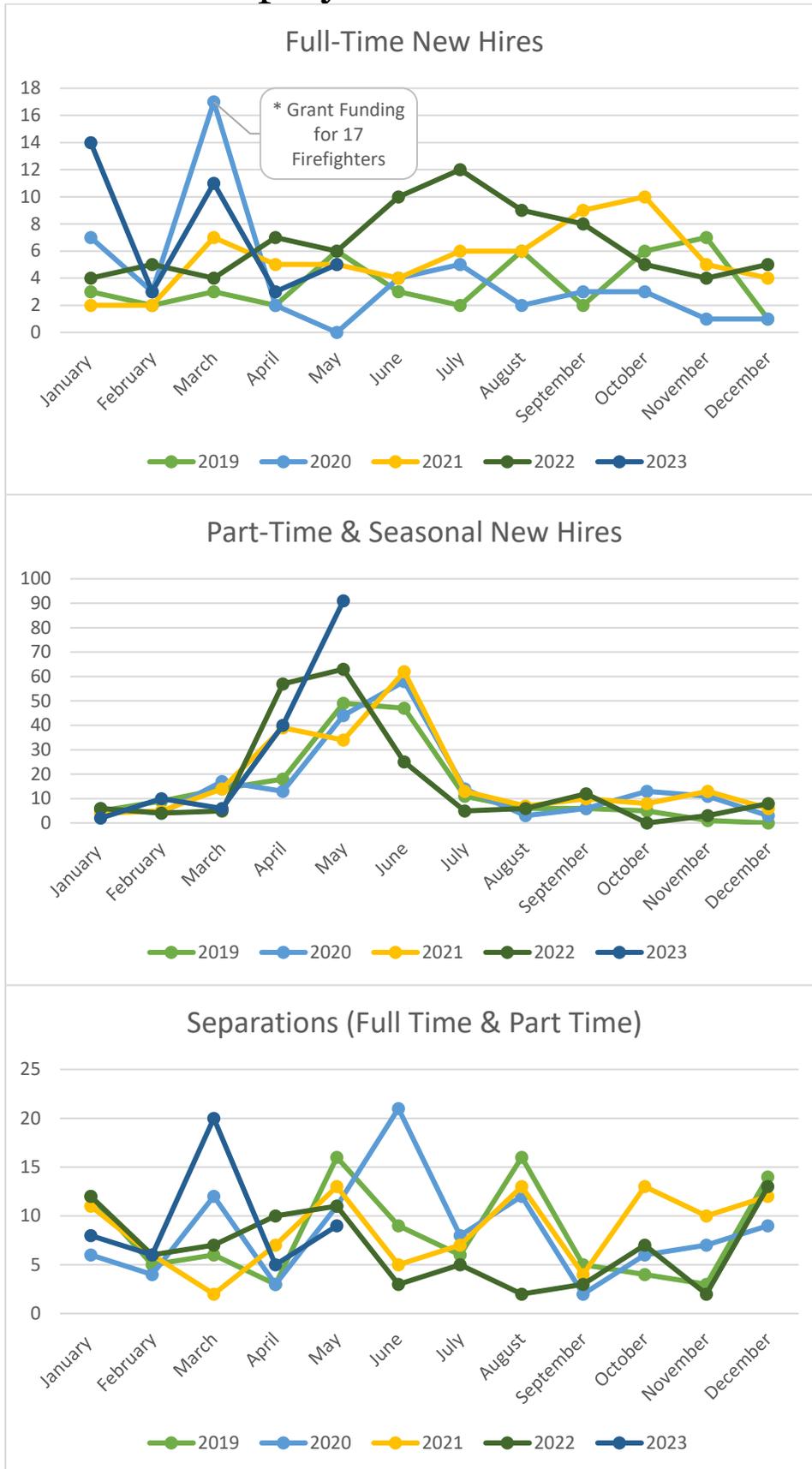
On May 18th, Employees eligible to have mammography screening were able to attend the mobile 3D screening van outside the AFC.

The City recognized the Memorial Day holiday on May 29th.

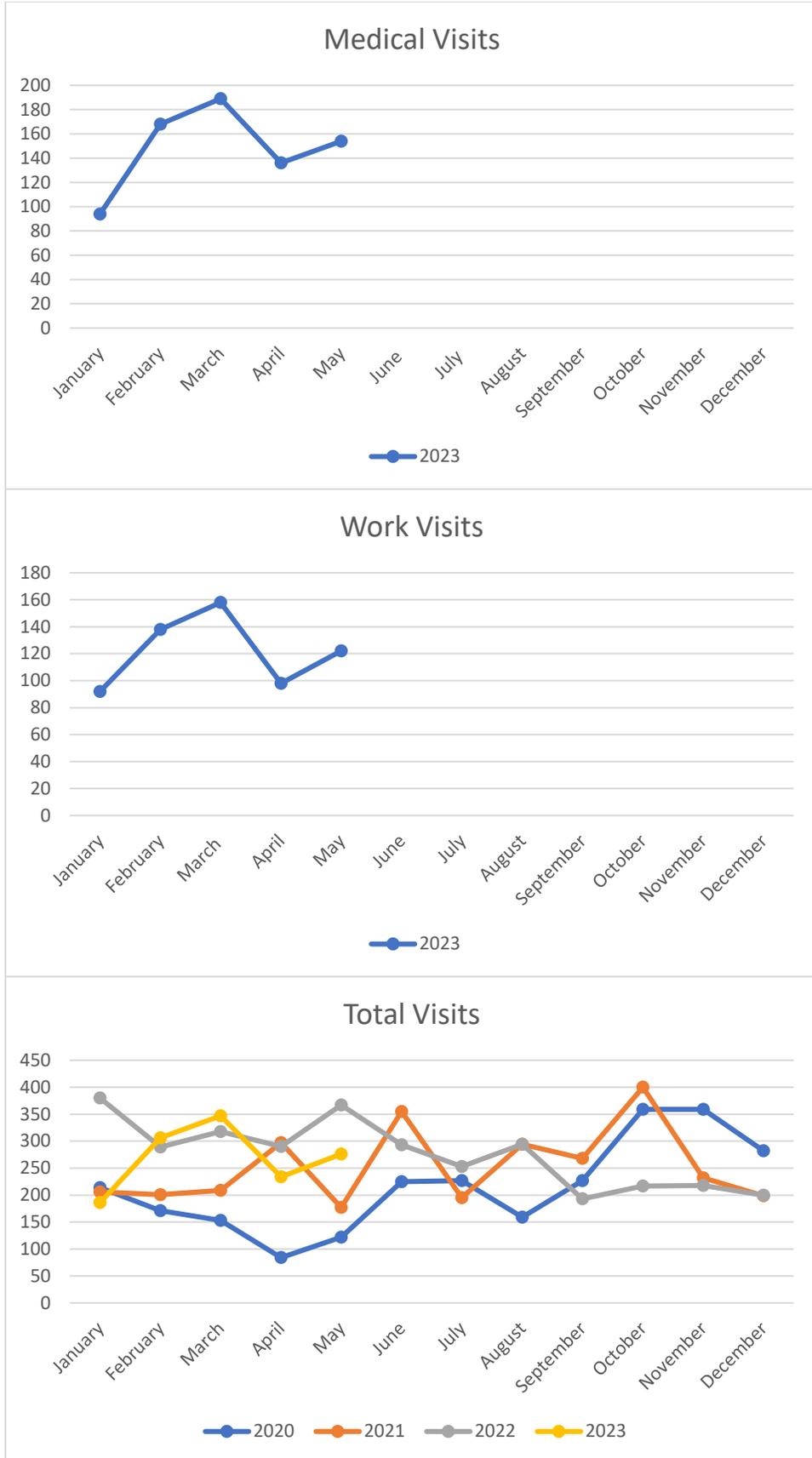
In June, eligible full-time employees will be able to make changes to their benefits during the Open Enrollment period 6/1 – 6/30. Employees will receive an updated Open Enrollment Book and be able to attend a Benefits Pop-Up event on June 8th hosted by Human Resources. At the Benefits Pop-Up, full-time employees can meet with different benefit vendors and ask any questions they have to help them decide on any necessary changes needed for their benefits.

On June 5th, retirees will be able to meet with Larry Plyler to learn more about Medicare and ask any pertinent questions.

Employment Statistics



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:

<u>APRIL</u>	Medical Claims Paid	\$725,782.60
<u>APRIL</u>	Dental Claims Paid	\$23,644.51
<u>APRIL</u>	Vision Claims Paid	\$1,850.83
<u>APRIL</u>	Drug Card*	\$117,951.68
TOTAL	April	\$869,229.62

