

**REQUEST FOR CITY COUNCIL CONSIDERATION**

Meeting Date: July 10, 2023

Agenda Item: 5D	Prepared for: Mike Mahaney, City Manager
Agenda Section: Consent: Motion to Approve	Date: July 6, 2023
Subject: SOS Fun Monday	Division: Administration

**Background:**

The SOS Foundation is requesting approval for their SOS Fun Monday. This event is to be held on Monday, September 18, 2023 between the hours of 12:00 PM and 5:30 PM. Set-up will begin at 6:00 AM and dismantling will begin at 5:30 PM.

Please see attached application, map, and street closure list.

All applicable departments have signed off on the special event either verbally or by email.

**Recommended Action:**

Approve the Special Event Application

Reviewed by Department Head	Reviewed by City Manager	Reviewed by City Attorney
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Council Action:  
Motion By \_\_\_\_\_ 2<sup>nd</sup> By \_\_\_\_\_ To \_\_\_\_\_



## FESTIVAL & SPECIAL EVENT DIRECTOR APPROVAL

Festival/Special Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

	Approval	Denial	Method	Date
City Manager/Admin:	_____	_____	_____	_____
Finance:	_____	_____	_____	_____
Human Resources:	_____	_____	_____	_____
Information Technology:	_____	_____	_____	_____
Parks & Recreation:	_____	_____	_____	_____
Planning & Development:	_____	_____	_____	_____
Public Safety:	_____	_____	_____	_____
Public Works:	_____	_____	_____	_____

Date Sent for Director Approval: \_\_\_\_\_

Any Director Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date for City Council Approval: \_\_\_\_\_

Certificate of Liability Insurance sent to Risk Manager: \_\_\_\_\_

## Galbreath Allison K

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, June 13, 2023 11:50 AM  
**To:** Galbreath Allison K; Sylvester, Angel; Gibbons, Matt; Fabbri Ryan L  
**Subject:** Online Form Submittal: Special Event / Festival Permit Application

### Special Event / Festival Permit Application

#### Instructions

##### Instructions

*To apply for a Special Event / Festival Permit, please complete this application and submit it, including required attachments, to the City of North Myrtle Beach Administration no later than 60 days before your event.*

#### I. Applicant & Sponsoring Organization Information

Sponsoring Organization Name	SOS Foundation
Chief Officer of Organization	Ron Whisenant
Applicant Name	Susan Harrell
Address	113 Oak Drive Honea Path SC 29654
Daytime Phone Number	843-455-4009
Evening Phone Number	<i>Field not completed.</i>
Fax	<i>Field not completed.</i>
On-Site Contact Person	Rosemary Parten
Pager / Cell Phone Number	919-770-3007
Is the city a co-sponsor?	No

#### II. Event Information

Event Name	Fun Monday
Purpose of Event	Bands, entertainment
Event Date(s)	9/18/2023
Event Date(s)	<i>Field not completed.</i>

Total Expected Attendance	1000
Location	Main Street
Event Hours	12:00 PM - 5:30 PM
Set-Up Hours	6:00 AM
Dismantle Hours	5:30 PM - 8:00 PM

List any street(s) you are requesting to be closed as a result of this event. Include street name(s), day, date and time of closing and reopening:

Street One	Main St from Hillside to Ocean Blvd.
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Date / Time Closed	9/18/2023 6:00 AM
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Date / Time Opened	9/18/2023 8:00 PM
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Street Two	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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Street Three	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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Street Four	<i>Field not completed.</i>
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Date / Time Closed	<i>Field not completed.</i>
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Date / Time Opened	<i>Field not completed.</i>
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### III. Event Description

Does the event involve the sale of alcoholic beverages?	No
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Has State Permit been applied for or received?	N/A
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Will items or services be sold at the event?	No
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Will there be musical entertainment at your event?	Yes
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Number of Stages	1
Number of Bands	3
Type(s) of Music	Beach/Shag
Time Music Will Start & Stop	12:00 PM - 5:30 PM
Name of Band(s)	The Magnificents, The Original Rhondells, The Swingin' Medallions
Will there be any tents or canopies at the proposed event site?	Yes
Number of Tents	5
Will any tent be over 30 by 30 feet in the area?	No
Will there be any fireworks associated with this event?	No
Has City Permit been applied for or received?	N/A
Will food be served at this event?	No
Have South Carolina Department of Health and Environmental Control (DHEC) requirements been met?	N/A
Will you provide portable toilets for the general public attending the event?	No
Will you require the use of City electricity?	No
Will you require the use of City water?	No
Will you require Traffic Control?	Yes
Will you require the use of City Personnel for trash removal?	Yes

Please list any other services you are requesting from the City of North Myrtle Beach.

Barricades

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#### IV. Fees & Proceeds

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Is the sponsoring organization a "tax exempt, non-profit" organization as defined by the Internal Revenue Service (IRS)?

Yes

Will admission fees be charged to attend the event?

No

Will fees be charged to vendors to participate in this event?

No

If the sponsoring organization is not a "tax exempt, non-profit" organization, will donations be made to any charitable organization(s)?

N/A

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#### V. Event Site Map

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Prior to issuance of a Festival Permit, you are required to submit a Final Event Site map to the City.

Attach a site map of the proposed event site indicating the locations of the following items:

[20230613\\_113959.jpg](#)

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#### VI. Security

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Will this event require security to handle the event?

Yes

Security Source

We will hire 3 NMB off-duty Police Officers

Address

Main Street

On-Site Contact

Kevin Harrell

Phone Number

843-455-4008

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## VII. Page Information

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*Prior to the issuance of a Special Events Permit, proof of insurance will be required.*

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*You must provide an Original Certificate of Insurance showing you have purchased commercial general liability insurance that names "the City of North Myrtle Beach, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. The amount of insurance coverage required will depend on the risk level of the event and will be determined by the City's Risk Management Office depending on the nature of the event, additional coverage may be required.*

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## VIII. Affidavit

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Advance cancellation notice required: If this event is cancelled, please call 843-280-5604 with this information. Otherwise, City personnel and equipment may be needlessly dispatched and approvals of your future applications may be jeopardized.

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Electronic Signature Agreement	I agree.
Electronic Signature	Susan Harrell
Date	6/13/2023
Name of Applicant	Susan Harrell
Title	SOS Enhancement Committee
Applicant Email	<a href="mailto:smharrell54@yahoo.com">smharrell54@yahoo.com</a>

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### Mailing Information

*The original application should be clearly printed or typed and mailed to City of North Myrtle Beach, Attention: Administration, Event/Festival Application, 1018 2nd Avenue S, North Myrtle Beach, SC 29582.*

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Anyone with questions should call Allison Galbreath at 843-280-5604.

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Email not displaying correctly? [View it in your browser.](#)

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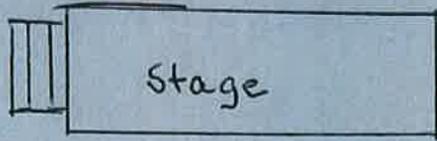
Hillside Dr.

Barricades



10x10 sound tent

10x10 tent.



Stage



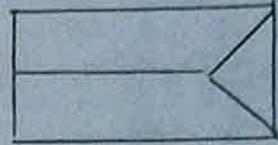
(2) 10x10 tents



10x10 Tent

Barricades

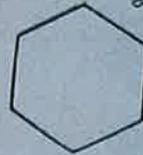
Ducks



Fat Harold's



2 Existing Restaurants



Duffy's

Ocean Blvd.