



Monthly Report

*August 2023
Human Resources*

HUMAN RESOURCES REPORT – AUGUST 2023

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 388 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

In August, Human Resource hosted a representative from Life Services EAP to speak with Parks & Rec to highlight to employees all the benefits available through the Employee Assistance Program. Human Resources will continue to have Life Services meet with other departments to fully utilize their services.

Employees from the Human Resources, Admin, IT, and Legal departments were encouraged to complete their wellness consultation which would be their final step in the wellness plan so that they're eligible to receive all the wellness benefits for 2024.

Also in August, Human Resources kicked off the Water Wellness Challenge that encourages participating employees to drink a healthy amount of water each day and the impacts of proper hydration.

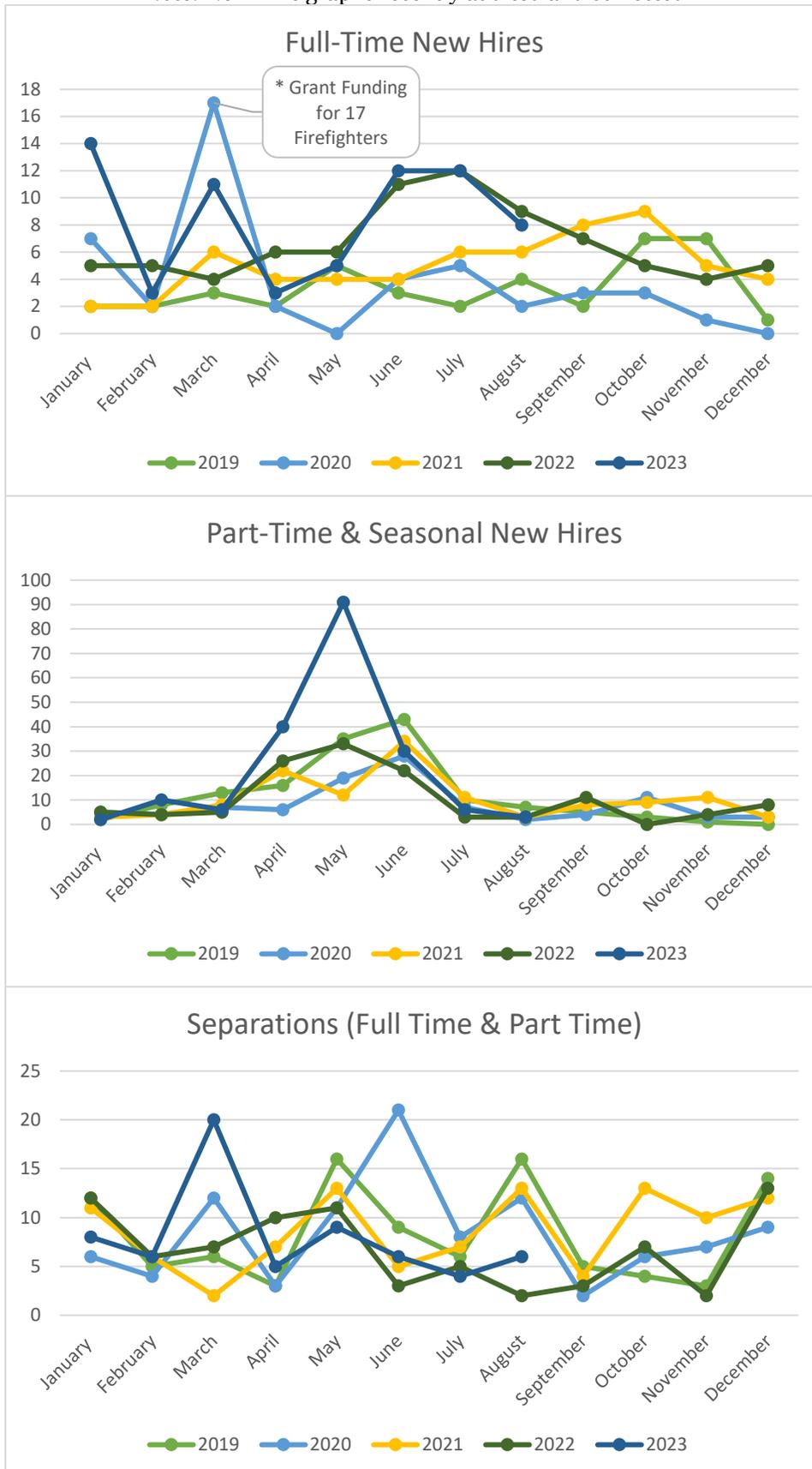
Human Resources also continued to promote a drug free workplace and administered random drug tests.

Coming up in September, Red Cross will be onsite, and employees will be able to donate blood. In exchange employees will receive a gift from Red Cross and four hours of paid time off.

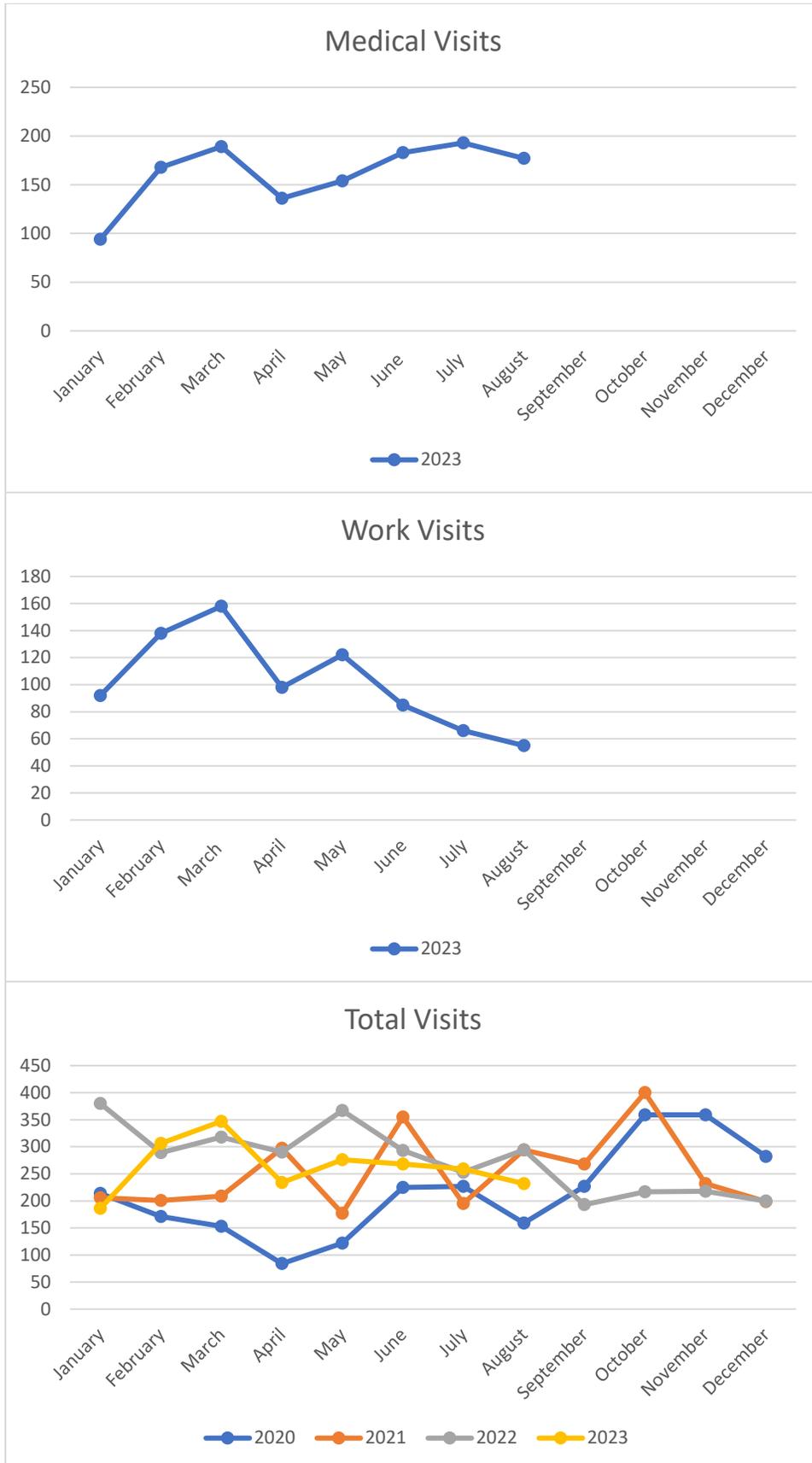
Later in September, Life Services EAP will be back onsite to meet with IT, HR, Admin, and Finance departments to highlight the benefits of the Employee Assistance Program.

Employment Statistics

Note: New Hire graphs recently audited and corrected



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:

<u>JULY</u>	Medical Claims Paid	\$442,501.70
<u>JULY</u>	Dental Claims Paid	\$25,367.86
<u>JULY</u>	Vision Claims Paid	\$3,735.21
<u>JULY</u>	Drug Card*	\$113,327.18
TOTAL	July	\$584,931.95

