



Monthly Report

*September 2023
Human Resources*

HUMAN RESOURCES REPORT – SEPTEMBER 2023

Human Resources employees were busy assisting departments and processing new and separating employees, employee performance appraisals, pay adjustments and 294 applications/resumes were processed. We continued to assist departments on human resources matters including job postings, announcements, job descriptions, evaluations and change of status forms. We assisted employees with health/life insurance, retirement issues and other personnel-related matters.

New employees received orientation sessions throughout the month. Part-time orientations were completed online. Full-time employees attended in-person orientations to receive information about the City and were enrolled in the City's Health and Wellness Program and other benefits.

In September, Human Resource hosted a representative from Life Services EAP to speak with IT, HR, Admin, and Finance to highlight to employees all the benefits available through the Employee Assistance Program. Human Resources will continue to have Life Services meet with other departments to fully utilize their services.

Also in September, Human Resources welcomed Red Cross for employees to donate blood. Employees who donated blood received a thank you gift from Red Cross and 4 hours of paid time off from the City.

Human Resources also continued to promote a drug free workplace and administered random drug tests.

Coming up in October, the City's employees will have access to receive the latest influenza shot provided by our own Clinic; employees can schedule to see the Clinic 10/2-10/6.

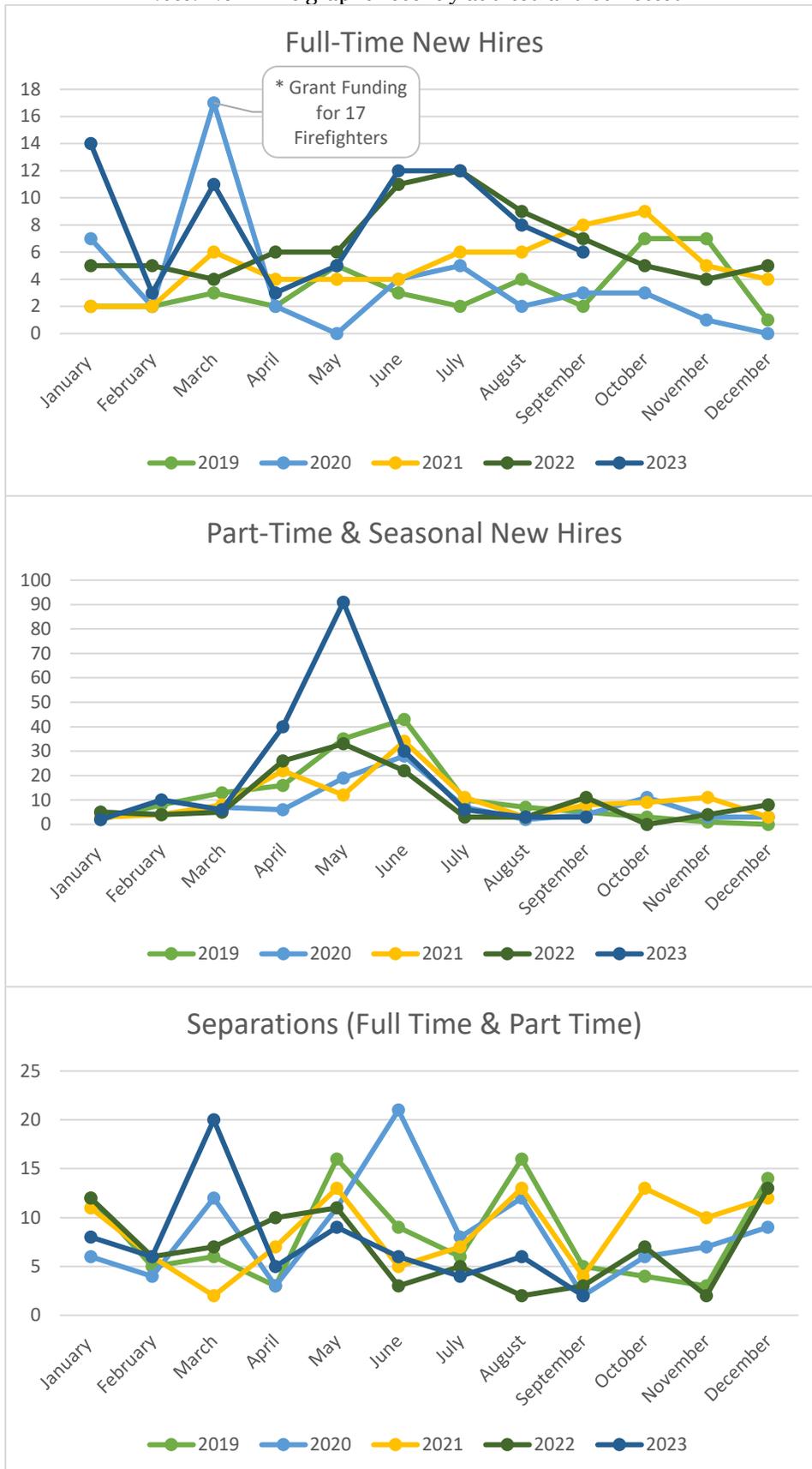
As part of the implementation process for the new HR system NeoGov, Human Resources will be independently meeting with all 449 Full-Time employees to confirm their benefits enrollments, dependents, and beneficiaries. Benefits Review Meetings are scheduled 10/2-10/27.

On October 19th Human Resources will be hosting the Annual Employee & Retiree Appreciation Luncheon. The event will be held at the North Myrtle Beach Farmer's Market and catered by Logan's Roadhouse.

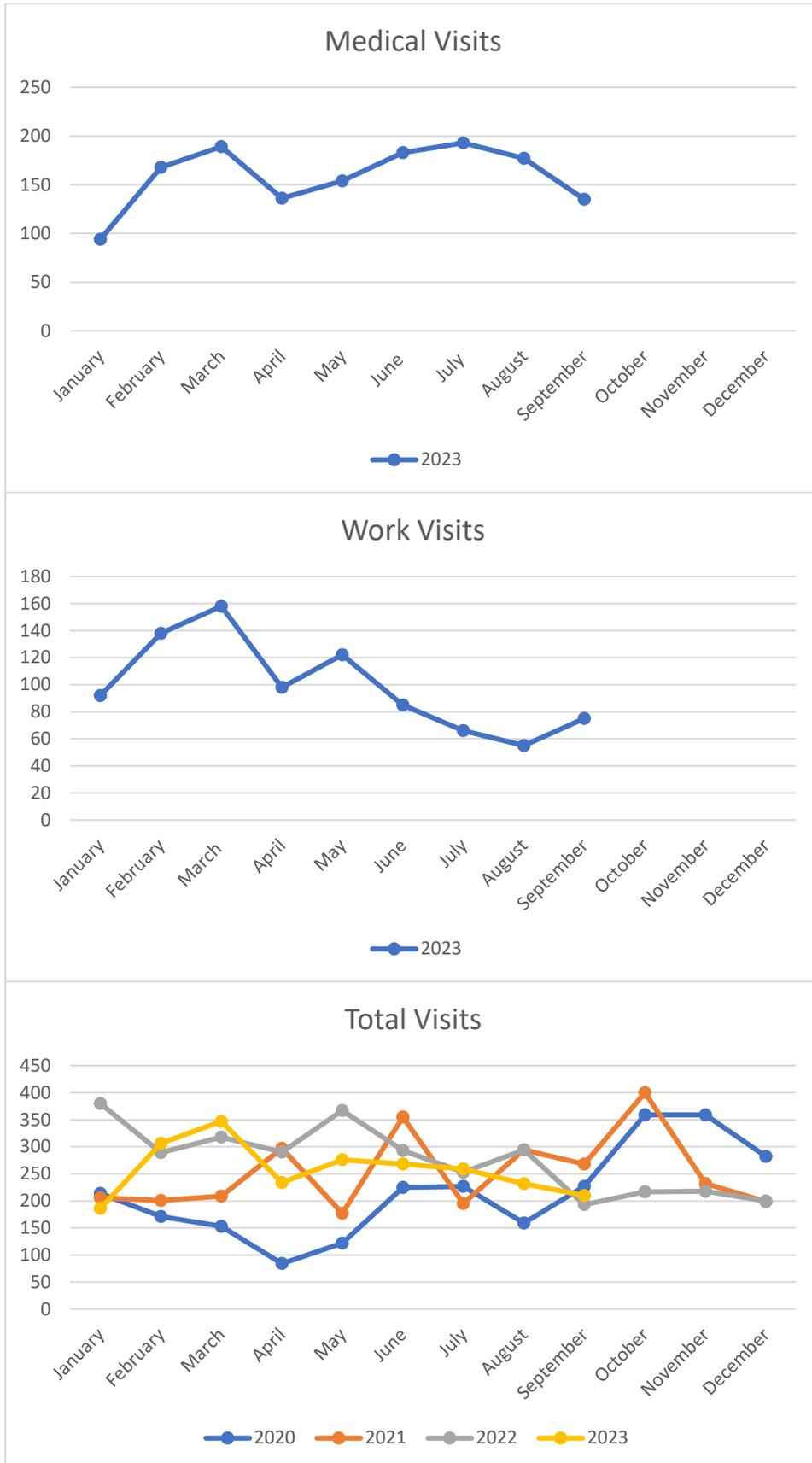
Later in October: covered full-time Female employees will be able to receive a free mammogram; and all employees can participate in some Halloween festivities.

Employment Statistics

Note: New Hire graphs recently audited and corrected



Clinic Statistics



Benefits Statistics

Employee (BCBS & SAV- Rx) Insurance Update:		
<u>AUGUST</u>	Medical Claims Paid	\$499,922.60
<u>AUGUST</u>	Dental Claims Paid	\$35,932.20
<u>AUGUST</u>	Vision Claims Paid	\$2,969.49
<u>AUGUST</u>	Drug Card*	\$108,929.01
TOTAL	August	\$647,753.30

